

Y Ganolfan Gymdeithasol  
Yr Hen Bwrtawi  
Gwenfô  
Bro Morgannwg  
CF5 6AL



Community Centre  
Old Port Road  
Wenvoe  
Vale of Glamorgan  
CF5 6AL

Office Tel:029 2059 1139 E-Mail: wenvoecc@googlemail.com

### Minutes of Council Meeting Held on 15 February

Present: Cllr J Williams (Chair) Cllr S Milliner (Vice Chair), Cllr C Thomas, Cllr R Sexton, Cllr P Freeman, Cllr R Jervis, Cllr P Gaughan, Cllr J Crockford, D Barrett-Plows, Clerk to the Council

Also present: One member of the public

1. **Apologies:** Cllr M Harvey – recovery post surgery , Cllr N Gater – prior commitment & Cllr R Godfrey – sickness. All apologies were accepted by Council
2. **Declarations of Interest under the Council's Code of Conduct:**  
Cllr J Williams – Library/Hub  
Cllr J Crockford – Planning Application & Grounds Contract
3. The minutes of the meeting held of 18 January 2024 were approved and signed by Chair.
4. Public participation: Meeting adjourned at 7.31pm and reconvened at 7.34pm.
5. There were 7 Crime/ASB incidents through address search Wenvoe for the period 12.02.2024 – 08.02.2024 – occurrences of note were:
  - a. 1 x RTC – Port Road, Wenvoe
  - b. Theft of numerous drain covers – Wenvoe
  - c. 1 x ASB – Culverhouse Cross
  - d. Theft from motor vehicle – St Lythans, Culverhouse Cross
  - e. 3 x Theft – Culverhouse Cross Retail Park

### 6. Planning:

#### New Planning Applications

2024/00011/FUL (HM) **Land outside 9 Rectory Close, Wenvoe**  
Provision of external stairlift to provide/enable disabled access to property from footway/highway

No objection

2024/00078/FUL (HUD)	<b>18 Harlech Road, Wenvoe</b> Single storey rear extension within permitted development guidelines Applicant: Brian & Sarah Jones	No objection
----------------------	--	--------------

### **Previously Reported Planning Applications**

2023/01123/FUL	<b>Tunnelside Yard, Snell Yard Wenvoe</b> Proposed change of use from agricultural land To proposed caravan suite for touring caravans and motorhomes (no static caravans) Applicant: Mr Steven Reynolds	No objection Awaiting decision
----------------	--	-----------------------------------

---

2023/01130/FUL	<b>Xanadu, 41 Old Port Road, Wenvoe</b> Demolish existing conservatory to build read two storey extension. Addition of a dormer to the front room. Demolition and rebuild of garage with extension over Applicant: Mr & Mrs Perret	No objection Awaiting decision
----------------	--	-----------------------------------

---

2023/01163/ADV	<b>Unit H, Valegate Retail Park, Culverhouse Cross</b> Advertisement application Miss Victoria Sharp, Card Factory	No objection Awaiting decision
----------------	--	-----------------------------------

---

2023/00373/OUT	<b>Upper House, Pound Lane, Wenvoe</b> Proposed two- bedroom bungalow  Applicant: Mr Roger Bentley	No objection Awaiting decision
----------------	---	-----------------------------------

---

2022/00942/OBS	<b>Land south of St Lythans Road (Parc Worlton)</b> Proposed Solar Park and Ancillary Development – Parc Worlton Solar Farm Applicant: Lightrock Power Limited	Awaiting decision
----------------	--	-------------------

---

2021/00075/FUL (ANH)	<b>Land West of St Lythans</b> Two livestock buildings with access from highway Applicant: Mr John Crockford	No objection Awaiting decision
----------------------	--	-----------------------------------

Clerk to contact Vale of Glamorgan as to why no decision has been reached to date.

---

2023/00374/FUL (HW)	<b>Dyffryn Springs, St Lythans Road, Dyffryn</b> Retention of replacement marquee for wedding and Entertainment functions Applicant: Mr Jonathan Bird	No Objection Awaiting decision
---------------------	---	-----------------------------------

---

To vary/remove conditions 1,2,3 and 9, Condition 1 – occupation, 2 – time period, 3 – time period and 9 – vehicle on site of planning application 2013/00857/FUL – The use of land for the stationing of caravans for residential purposes for 1 no gypsy pitch together with the formation of additional hard standing and utility/dayroom ancillary to that use – Allowed on Appeal

## **7. Finance and payment of accounts:**

- a. 1-31 January 2024 cashbook shared and approved
- b. Payment Schedule - approved payments:-
  - i. FAST Fire & Security Technologies – Annual safety checks - £168.76
  - ii. Planning Aid Wales – training course - £50.00
  - iii. Scribe – Annual subscription - £489.60
  - iv. Plexus Fire & Security Ltd – Annual inspection to Fire Extinguishers @ Wenvoe Community Centre & Wenvoe Hub/Library - £318.00
- c. Councillor Remuneration – Councillors were reminded of councillor allowances for the financial year ending 31.03.2024 All Councillors to email the Clerk to confirm whether they wish to accept or decline the payment/s. Payments will be made on the last working day in March 2024.

## **8. Other projects and responsibilities:**

- a. WRAC – no update – meetings to recommence March 2024
- b. Outbuildings – hire enquiry. Council discussed and agreed to charge an annual fee of £500.00 per outbuilding. Clerk to update the group who had made the enquiry and also place an advertisement on the new website.
- c. Guttering – front & rear of Wenvoe Community Centre – ongoing.
- d. Registration of land – ongoing.
- e. Footpath & Conifer Hedge – ongoing.
- f. D-Day 80<sup>th</sup> Anniversary - Chair suggested Council do something to commemorate this day at the Village War Memorial followed by Tea held in Wenvoe Community Centre, a member of the public had emailed Council to put forward that they would like to organise/help in this regard. Cllr R Jervis commented that this was an excellent idea. A sub-committee was formed – Cllrs R Jervis, S Milliner, J Williams, P Freeman, P Gaughan & C Thomas. Chair to put forward dates for sub-committee meetings, Cllr C Thomas to publish in the next edition of 'Wenvoe What's On'.

## **9. Ward Councillor Russell Godfrey's Report**

No update - Ward Councillor Russell Godfrey was not present at the meeting.

## **10. Any matters the Chairman decide are urgent:**

None.

## **11. To receive reports from Chairman, Clerk & Members:**

- a. Cllr P Freeman informed Council that he was booked onto a zoom meeting with Planning Aid Wales – 'Introducing Strategic Development Plans' and will update Council at the next Council meeting.
- b. Cllr J Crockford provided Clerk with the relevant contact details to make enquiries in relation to an easement payment re the Welsh Water pipe laying works in Twyn yr Odyn playing field.

- c. Cllr C Thomas enquired as to the progress of the refurbishment of the 'Chain of Office', Chair advised Council that initial enquiries had been made but due to the more important matters this had not been progressed.

Meeting ended 8.10pm

Next meeting Thursday 21 March 2024