

Y Ganolfan Gymdeithasol  
Yr Hen Bwrtawi  
Gwenfô  
Bro Morgannwg  
CF5 6AL



Community Centre  
Old Port Road  
Wenvoe  
Vale of Glamorgan  
CF5 6AL

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### Minutes of Finance Committee Meeting Held on 9 January 2024

Present: Cllr J Williams (Chair) Cllr C Thomas, Cllr M Harvey, D Barrett-Plows Clerk to the Council

Absent: Cllr R Sexton

1. Apologies: none

#### 2. Expenditure/Income Review

The expenditure and income was reviewed for the period 01.04.2023 – 31.12.2023 (9 months).

Three queries were raised in relation to:

- a. Cleaner expenditure – within Scribe Summary of Receipts and Payments – there were two Cost Codes set up – Clerk to transfer all expenditure in relation to the cleaner to Cost Centre – Community Centre & Library
- b. Donations – a total of £543.59 to 31.12.2023 – Clerk to provide breakdown of individual payments made to date. The payments related to £400.00 payment to a MOP in relation to contribution to replacement damaged bench, £20.00 in relation to Village Hall Christmas Draw Prize, £60.00 Royal British Legion and £63.59 in relation to Wenvoe Carol Service 2023 for provision of drinks and nibbles.
- c. Sundry Income – Clerk to provide further details. Income in the sum of £628.01 was a repayment by former clerk.

#### 3. Review Budget

The budget figures were discussed in detail and subsequently agreement was made to change the budget figures where necessary. Clerk to provide updated Scribe Summary Report to show the revised budget figures to 31.03.2024.

#### 4. Set Budget & Scale of Charges for 2024/2025

The Budget and Scale of Charges for 2024/2025 were discussed and agreed.

#### 5. Precept 2024/2025

The Precept was agreed to be set as £40880 (an increase of 5%).

*J Williams*

**6. Quarterly Finance Meetings 2024**

The dates for Finance Meetings to be held in Clerk's Office at 2.30pm, WCC are:

Tuesday 16 April 2024

Tuesday 9 July 2024

Tuesday 8 October 2024

Tuesday 14 January 2025

**7. Local Government Finance (Wales) Bill**

Following discussion it was agreed that Wenvoe Community Council would not make a comment in this regard.

**8. Any other matters:**

- a. Gratuity payment to former Internal Auditor in the sum of £250.00 – Clerk to contact once again to obtain preferred method of payment, i.e., cheque or via BACS
- b. The Grounds Contract is due for renewal as at 01.03.2024
- c. Insurance Renewal date is 31.05.2025

Meeting closed 4.00pm

Next Meeting - Tuesday 16 April 2024 at 2.30pm

*Jonathan Williams  
16/04/2024*