

Y Ganolfan Gymdeithasol  
Yr Hen Bwrtawi  
Gwenfô  
Bro Morgannwg  
CF5 6AL



Community Centre  
Old Port Road  
Wenvoe  
Vale of Glamorgan  
CF5 6AL

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### Minutes of Council Meeting Held on 18 January 2024

Present: Cllr J Williams (Chair) Cllr S Milliner (Vice Chair), Cllr C Thomas, Cllr R Sexton, Cllr P Freeman, Cllr R Jervis, Cllr P Gaughan, Cllr J Crockford, Cllr N Gater, D Barrett-Plows - Clerk to the Council

Absent: Cllr M Harvey

1. **Apologies:** Cllr R Godfrey

2. **Declarations of Interest under the Council's Code of Conduct:**

Cllr J Williams – Library/Hub

Cllr J Crockford – Planning Application & Grounds Contract

3. The minutes of the meeting held of 21 December 2023 were approved subject to amendment:

Due to a shortfall in the Vale of Glamorgan Budget, there is a possibility of Council tax increase of up to 10%, the actual figure to be confirmed at later date.

4. There were 8 Crime/ASB incidents through address search Wenvoe for the period 22.12.2023 – 11.01.2024 – occurrences of note were:

- a. 1 Insecure Vehicle – St Lythans, Culverhouse Cross
- b. 5 Thefts relating to Culverhouse Cross retail park
- c. 1 ASB Culverhouse Cross retail park
- d. 1 ASB St Lythans/Culverhouse Cross

5. **Planning:**

#### New Planning Applications

2023/01215/FUL (GW)

#### **Land adjacent to Hawthorn Cottage, Twyn yr Odyn**

To vary/remove conditions 1,2,3 and 9, Condition 1 – occupation, 2 – time period, 3 – time period and 9 – vehicle on site of planning application 2013/00857/FUL – the use of land for the stationing of caravans for residential purposes for 1 no gypsy pitch together with the formation of additional hard standing and utility/dayroom ancillary to that use - Allowed on Appeal

Objection

## Previously Reported Planning Applications

2023/01123/FUL	<b>Tunnelside Yard, Snell Yard Wenvoe</b> Proposed change of use from agricultural land to proposed caravan suite for touring caravans and motorhomes (no static caravans) Applicant: Mr Steven Reynolds	No objection Awaiting decision
2023/01130/FUL	<b>Xanadu, 41 Old Port Road, Wenvoe</b> Demolish existing conservatory to build read two storey extension. Addition of a dormer to the front room. Demolition and rebuild of garage with extension over Applicant: Mr & Mrs Perret	No objection
2023/01157/FUL	<b>The Old Station, Station Road East, Wenvoe</b> House remodeling and renovatuions including ground floor extensions, roof extensions via dormers and material alterations Applicant: Laura & Gillon Neal	No objection Awaiting decision
2023/01163/ADV	<b>Unit H, Valegate Retail Park, Culverhouse Cross</b> Advertisement application Miss Victoria Sharp, Card Factory	No objection Awaiting decision
2023/00373/OUT	<b>Upper House, Pound Lane, Wenvoe</b> Proposed two bedroom bungalow  Applicant: Mr Roger Bentley	No objection Awaiting decision
2022/00942/OBS	<b>Land south of St Lythans Road (Parc Worlton)</b> Proposed Solar Park and Ancillary Development – Parc Worlton Solar Farm  Applicant: Lightrock Power Limited	Awaiting decision
2021/00075/FUL	<b>Land West of St Lythans</b> Two livestock buildings with access from highway  Applicant: Mr John Crockford	No objection Awaiting decision

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2023/00374/FUL (HW)	<b>Dyffryn Springs, St Lythans Road, Dyffryn</b> Retention of replacement marquee for wedding and Entertainment functions Applicant: Mr Jonathan Bird	No Objection Awaiting decision
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2023/01025/FUL (BG)	<b>The Stables, St Andrews Major</b> Erection of agricultural building and retention of replacement hardstanding area Applicant: Mr Paul Young	No objection <b>Withdrawn 03.01.2024</b>
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**6. Finance and payment of accounts:**

- a. 1-31 December 2023 cashbook shared and approved
- b. Payment Schedule approved
- c. 2024-2025 Budget/Scale of Charges/Projects/Precept - Following discussion all were approved unanimously with the additional increase of deposits for Wenvoe Community Centre hall hire and Allotments to be increased to £100.00. Cllr S Milliner to review Conditions of Hire & Allotment policies.
- d. Internal auditor appointed, signed Letter of Engagement received.

**7. Other projects and responsibilities:**

- a. WRAC – no update – meetings to recommence February 2024
- b. Outbuildings – due to the recent adverse weather conditions there had been water leaking into the recently decorated outbuildings. The condition of the roof, guttering etc to be assessed during a site visit on Friday 19 January 2024
- c. Vale of Glamorgan Boundary Community Review – no update
- d. Allotment gate – the entrance gate had been made safe
- e. Repair & Renewal to WCC guttering, roof, fascia boards – Chair proposed a site visit in order to raise the scope of works re Tender, Cllrs R Jervis, P Freeman, P Gaughan and C Thomas agreed to a site visit on Friday 19 January 2024 with the Chair
- f. Registration of land – ongoing
- g. Footpath & Conifer Hedge – Cllr S Milliner to action as to whether the TPO is in relation to the fire damaged hedge
- h. Monument cleaning & handrail – ongoing
- i. Lamp Light of Peace – Chair proposed the purchase – unanimous vote in favour. Clerk to action
- j. 2024 Schedule of Council Meetings – website and noticeboards. Details of monthly meeting dates to be placed on all noticeboards when they can be accessed – due to inclement weather conditions of late, the majority of the noticeboards have not been able to be accessed

**8. Ward Councillor Russell Godfrey’s Report**

Ward Councillor Russell Godfrey was not present at the meeting. In his absence Chair read his report and three Quotations in relation to the request for Wenvoe Community Council to pay for CCTV installation at Station Road Playing Fields. Following a lengthy discussion the meeting decided and Chair proposed Council not to contribute to this request, with a majority vote in agreement.

**9. Any matters the Chairman decide are urgent:**

The Grounds Contract is due for renewal as at 1 March 2024. Chair to review contract/update where necessary and put out to tender.

**10. To receive reports from Chairman, Clerk & Members:**

Clerk had contacted the former internal auditor in relation to the gratuity payment Wenvoe Community Council had previously approved in 2023. The former internal auditor thanked the Council for the kind award and requested that the monies be used towards the costs to complete the necessary works to the newly installed gravel path in the village green.

Meeting closed 8.55pm

Next meeting Thursday 15 February 2024