



WENVOE COMMUNITY COUNCIL **COUNCIL SUMMONS**

Notice is hereby given that a meeting of the above Council will be held at Wenvoe Library/Hub on Thursday 21 November 2024 at 7.30pm

AGENDA

1. To receive apologies for absence
2. To receive Declarations of Interest under the Council's Code of Conduct
3. To approve the minutes of the Council meeting held 17 October 2024
4. Public participation
5. Police Matters: <https://www.police.uk/pu/your-area/south-wales-police/wenvoe/?tab=CrimeMap>
6. To consider new and updated Planning Applications (see planning list)
7. Finance and payment of accounts 2024
 - a) 1-31 October 2024
 - b) Payment Schedule
 - c) Local Government Services Pay Agreement 2024/25
8. Other projects and responsibilities
 - a) WRAC - update
 - b) Flytipping Enforcement
 - c) Registration of Land - update
 - d) Quarrymen's Memorial - update
 - e) Asset Register – update
 - f) Cemetery – update
 - g) Chain of Office
 - h) Multi location meetings – update
 - i) Christmas Tree
 - j) Defibrillator - update
 - k) Donation requests
9. Any matters the Chairman decides are urgent
10. To receive reports from Chairman, Clerk and Members

Next meeting: 19 December 2024 at 7:30 pm: Monthly Meeting

Signed

Debbie Barrett-Plows
Clerk to the Council

**To view the full Agenda please visit:
www.wenvoecouncil.org.uk**

Wenvoe Crime/ASB incidents 26.09.2024 – 14.11.2024

Total Incident Number – 85

Occurrences of Note:

What	Where	Details
Fireworks	Gwern Close	Fireworks shot at houses from Port Road
Theft	Winston Avenue	Theft of garden furniture
Loose dog	Burdons Close	Dog running in the street

Several incidents relating to ASB at McDonalds/Thefts at Culverhouse Cross Retail Park

New Planning Applications

2024/00946/FUL (ANH) **Dyffryn Springs, St Lythans Road**
Retention of replacement marquee for
Weddings and entertainment functions
Subject to modification and landscaping No objection

Applicant: Mr Jonathan Bird

Previously Reported Planning Applications

2024/00814/LBC (LCH) **Dyffryn Gardens** No objection
Consent to erect new and replace existing
signage throughout property and gardens

Applicant: Ms Caroline Dadd **Application withdrawn**

2024/00710/FUL (WG) **17 Picca Close, Wenvoe**
Proposed conversion of part of the existing garage
into gymnasium at floor level and construction of
a roof dormer with Juliet balcony to form games
room at first floor level

Applicant: Mr Brett Collins **Approved 22.10.2024**

2024/00815/ADV (SDB) **Dyffryn Gardens** No objection
Directional signage for visitors including car
parking and access, facilities and exits. Signage
for visitors including maps, restricted areas and
opening times. Mixture of Wall mounted, Bracket
mounted, Burled and freestanding signs

Applicant: Ms Caroline Dadd

2024/00866/FUL (GW) **The Laurals, 6 Walston Road, Wenvoe** No objection
Two storey extension to the rear of the house
an existing single storey side extension to be
removed

Applicant: Miss Samantha Taylor

2024/00543/FUL (HM) **Wayside Cottage, Dyffryn** No Objection
Proposed new access gate to lane

Applicant: Mr Paul Frost

2023/01123/FUL **Tunnelside Yard, Snell Yard Wenvoe** No objection
Proposed change of use from agricultural land
to proposed caravan suite for touring caravans and
motorhomes (no static caravans)

Applicant: Mr Steven Reynolds

2023/00373/OUT

Upper House, Pound Lane, Wenvoe
Proposed two- bedroom bungalow

No objection

Applicant: Mr Roger Bentley

2021/00075/FUL (ANH)

Land West of St Lythans
Two livestock buildings with access from highway

No objection

Applicant: Mr John Crockford

Wenvoe Community Council

7 November 2024 (2024-2025)

RECEIPTS LIST

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
97	Allotments - Income	01/10/2024		Wenvoe Community		Allotments - Twyn yr Odyn	Bryony de Claire	X	30.00		30.00
102	WCC Hall Hire	01/10/2024		Wenvoe Community		Wenvoe Community Centre Ha	The Pole Vault Studio	X	60.00		60.00
99	Allotments - Income	03/10/2024		Wenvoe Community		Allotments - Twyn yr Odyn	Eric White	X	30.00		30.00
100	Allotments - Income	07/10/2024		Wenvoe Community		Allotments - Twyn yr Odyn	Dr Chris Brown	X	40.00		40.00
98	WCC Hall Hire	08/10/2024		Wenvoe Community		Wenvoe Community Centre Ha	The Pole Vault Studio	X	60.00		60.00
101	Allotments - Income	08/10/2024		Wenvoe Community		Allotments - Twyn yr Odyn	Lewis Evans	X	30.00		30.00
101	Allotments - Income	08/10/2024		Wenvoe Community		Allotments - Twyn yr Odyn	Lewis Evans	X	100.00		100.00
103	Allotments - Income	08/10/2024		Wenvoe Community		Allotments - Twyn yr Odyn	Nicola Galter	X	40.00		40.00
104	Allotments - Income	08/10/2024		Wenvoe Community		Allotments - Twyn yr Odyn	Helen Webbley	X	30.00		30.00
105	Allotments - Income	08/10/2024		Wenvoe Community		Allotments - Twyn yr Odyn	Paul & Tracey Whitfield	X	40.00		40.00
106	Allotments - Income	08/10/2024		Wenvoe Community		Allotments - Twyn yr Odyn	Pat Roberts	X	30.00		30.00
107	Allotments - Income	09/10/2024		Wenvoe Community		Allotments - Twyn yr Odyn	Heather Bear	X	30.00		30.00
108	Allotments - Income	10/10/2024		Wenvoe Community		Allotments - Twyn yr Odyn	Barry Oliver	X	30.00		30.00
108	Allotments - Income	10/10/2024		Wenvoe Community		Allotments - Twyn yr Odyn	Barry Oliver	X	100.00		100.00
109	WCC Hall Hire	10/10/2024		Wenvoe Community		Wenvoe Community Centre Ha	Patchwork Ladies	X	500.00		500.00
110	Allotments - Income	14/10/2024		Wenvoe Community		Allotments - Twyn yr Odyn	David Haswell	X	130.00		130.00
111	Allotments - Income	14/10/2024		Wenvoe Community		Allotments - Twyn yr Odyn	Maggie & Steve Charles	X	140.00		140.00
113	WCC Hall Hire	15/10/2024		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Rhiannon Davies-Tudk	X	-100.00		-100.00
112	Allotments - Income	15/10/2024		Wenvoe Community		Allotments - Twyn yr Odyn	Barry Harper	X	40.00		40.00
110	VAT Refund	17/10/2024		Wenvoe Community	BACS	VAT Refund	HMRC - VAT	R		1,334.70	1,334.70
114	WCC Hall Hire	18/10/2024		Wenvoe Community		Wenvoe Community Centre Ha	Sally Yamamoto	X	45.00		45.00
115	Allotments - Income	22/10/2024		Wenvoe Community		Allotments - Twyn yr Odyn	Debra Tann	X	130.00		130.00
116	WCC Hall Hire	28/10/2024		Wenvoe Community		Wenvoe Community Centre Ha	Toddler Group	X	40.00		40.00
117	Cemetery - Income	28/10/2024		Wenvoe Community		Cemetery	Julie Lawrence	X	500.00		500.00
117	Cemetery - Income	28/10/2024		Wenvoe Community		Cemetery	Julie Lawrence	X	185.00		185.00
119	WCC Hall Hire	29/10/2024		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Radio Club	X	60.00		60.00
122	WCC Hall Hire	29/10/2024		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Robyn Hockey	X	-100.00		-100.00
120	WCC Hall Hire	31/10/2024		Wenvoe Community	CR 500067	Wenvoe Community Centre Ha	Sam Minto	X	40.00		40.00
121	WCC Hall Hire	31/10/2024		Wenvoe Community		Wenvoe Community Centre Ha	Lauren Honey	X	15.00		15.00
121	WCC Hall Hire	31/10/2024		Wenvoe Community		Wenvoe Community Centre Ha	Lauren Honey	X	100.00		100.00
Total									2,375.00	1,334.70	3,709.70

Wenvoe Community Council

16 November 2024 (2024-2025)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
142	Stationery	03/10/2024		Wenvoe Community	CARD	Stationery	Premier Springfield Store, 1	S	2.91	0.58	3.49
143	cleaner	04/10/2024		Wenvoe Community	SO	Cleaner	Cleaner	X	45.00		45.00
144	Grounds - Cemetery	07/10/2024		Wenvoe Community	SO	Cemetery Bins	Michael Tucker	X	20.00		20.00
145	Subscriptions	08/10/2024	Thursday 19 September 202	Wenvoe Community	BACS	Subscriptions	SLCC	X	200.00		200.00
146	cleaner	11/10/2024		Wenvoe Community	SO	Cleaner	Cleaner	X	45.00		45.00
152	Stationery	14/10/2024		Wenvoe Community	CARD	Stationery	Amazon Services Europe S	S	18.74	3.75	22.49
153	Stationery	14/10/2024		Wenvoe Community	CARD	Stationery	Amazon Services Europe S	S	30.00	6.01	36.01
147	Clerk Salary	15/10/2024		Wenvoe Community	BACS	Clerk Salary	Clerk - Salary	X	1,405.65		1,405.65
148	Clerk Pension	15/10/2024		Wenvoe Community	BACS	Clerk Salary	Cardiff & Vale of Glamorga	X	415.23		415.23
151	cleaner	16/10/2024		Wenvoe Community	SO	Cleaner	Cleaner	X	45.00		45.00
150	Electricity & Gas - WCC & Libra	17/10/2024		Wenvoe Community	DD	Light & Heat	British Gas	L	142.07	7.10	149.17
154	Electricity & Gas - WCC & Libra	21/10/2024		Wenvoe Community	DD	Light & Heat	British Gas	L	26.60	1.33	27.93
155	Equipment/Installation - Open	22/10/2024	Thursday 17 October 2021	Wenvoe Community	BACS	Community Expenditure	Gates 'n' Railings	S	700.00	140.00	840.00
163	WCC Hall Hire	22/10/2024		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Robyn Hockey	X			
156	Subscriptions	23/10/2024		Wenvoe Community	CARD	Subscriptions	Amazon Services Europe S	X	0.99		0.99
157	Sundry Expenditure	23/10/2024	Thursday 17 October 2021	Wenvoe Community	CARD	Sundry Expenses	Amazon Services Europe S	S	13.82	2.76	16.58
158	Cleaning Equipment & Product	24/10/2024	Thursday 17 October 2021	Wenvoe Community	CARD	Cleaning Materials	Screwfix Direct Limited	S	108.32	21.67	129.99
149	NI Employer/Employee	24/10/2024		Wenvoe Community		HMRC - PAYE	HMRC - PAYE	X	882.55		882.55
159	cleaner	25/10/2024		Wenvoe Community	SO	Cleaner	Cleaner	X	45.00		45.00
162	Council Tax - WCC & Library	28/10/2024		Wenvoe Community	DD	Council Tax	Vale of Glamorgan Council	X	261.00		261.00
161	cleaner	28/10/2024		Wenvoe Community	SO	Cleaner	Cleaner	X	15.00		15.00
160	Postages	28/10/2024		Wenvoe Community	CARD	Postages	Post Office	X	13.20		13.20
164	Products - Open Spaces	30/10/2024		Wenvoe Community	CARD	Sundry Expenses	BOC Limited	S	72.00	14.40	86.40
166	Cleaning Equipment & Product	30/10/2024		Wenvoe Community	CARD	Cleaning Materials	Amazon Services Europe S	S	10.82	2.17	12.99
165	Subscriptions	30/10/2024		Wenvoe Community	CARD	Subscriptions	Amazon Services Europe S	X	8.99		8.99
168	Telephone & Broadband - WCC	31/10/2024		Wenvoe Community	DD	WCC Broadband	Onecom	S	68.76	13.75	82.51
167	Stationery	31/10/2024		Wenvoe Community	CARD	Stationery	Amazon Services Europe S	S	87.48	17.49	104.97
Total									4,684.13	231.01	4,915.14

Purchase Orders

Purchase Orders allows you to record data in advance of a payment and produce an order to send to the supplier. When you pay the supplier you can convert the order into a payment without having to re-enter the details.

Date	Order No	Financial Year	Status	Tender	Total	Description	Supplier	Invoice Number
13.11.2024	147	2024-2025	OUTSTANDING	ONLINE PAYMENT	£2,500.00	Buildings maintenance & repairs	Ray Charles	

