



WENVOE COMMUNITY COUNCIL COUNCIL SUMMONS

Notice is hereby given that a meeting of the above Council will be held at Wenvoe Library/Hub on Thursday 17 April 2025 at 7.30pm

AGENDA

1. To receive apologies for absence
2. To receive Declarations of Interest under the Council's Code of Conduct
3. To approve the minutes of the Council meeting held 20 March 2025
4. Public participation
5. Police Matters: <https://www.police.uk/pu/your-area/south-wales-police/wenvoe/?tab=CrimeMap>
6. To consider new and updated Planning Applications (see planning list)
7. Finance and payment of accounts 2025
 - a) 1-31 March 2025
 - b) Payment Schedule
 - c) Bank Card Reader
 - d) Risk Assessment
 - e) Clerk Salary Increment
8. Other projects and responsibilities
 - a) WRAC - update
 - b) Fly-tipping Enforcement – update
 - c) Section 6 – Environmental (Wales) Act 2016
 - d) Registration of Land & Carpark Boundary update
 - e) Cemetery – update
 - f) Multi location meetings – update
 - g) Main Hall damp - update
 - h) VE Day 80 Anniversary – Thursday 8 May 2025 – update
 - i) Noticeboards – update
 - j) Defibrillator cabinet
 - k) Office redecoration – update
 - l) Scouts Groups - use of Hall
 - m) Speed Radar Signs
 - n) Dog Poo Bins
9. Any matters the Chairman decides are urgent
10. To receive reports from Chairman, Clerk and Members
11. To receive correspondence not specifically referenced on the Agenda (decisions cannot be taken in relation to matters raised under this agenda item).

Next meeting: 15 May 2025 at 7:30 pm: Monthly Meeting

Signed

Debbie Barrett-Plows
Clerk to the Council

**To view the full Agenda please visit:
www.wenvoecouncil.org.uk**

Agenda 5

Wenvoe Crime/ASB incidents
For the period 04.03.2025 – 09.04.2025

There were 45 incidents throughout Wenvoe to include Culverhouse Cross including The Copthorne Hotel.

Occurrences of Note:

Damage to Vehicle	4 Tyres slashed	No evidence, extensive house to house enquiries carried out and NPT (Neighbourhood Policing Team) patrolling the area
Rogue Traders	Clos Llanfair	Two reports where homeowners have agreed to work but the work has not been carried out to a satisfactory standard. Action Fraud contacted.

Several crime incidents relating to ASB at McDonalds and thefts at retail park.

New Planning Applications

2025/00236/FUL **Gwenfo Junior & Infant School**
Proposed Outdoor Classroom No objection

Applicant: Miss Nicola Starke

Previously Reported Planning Applications

2021/00075/FUL (ANH) **Land West of St Lythan's**
Two livestock buildings with access from highway No objection
Approved 28.03.2025

Applicant: Mr John Crockford

2025/00038/FUL (MK) **St Brendan, 4 Old Port Road**
Change of use of front garden for the siting
of a cabin operating as a commercial florist Objection
Refused 01.04.2025

Applicant: Miss Jemma Doolan

2025/00106/FUL (GW) **Land adjacent to Station Terrace, Station
Road East**
Proposed construction of a berm house and
Associated development thereto No objection
Refused 17.03.2025

Applicant: Mr Damien Case

2024/01212/FUL (ANH) Construction and operation of a Battery
Energy Storage System (BESS) facility
including the erection of battery container units
inverters, 132kV substation, 33kV customer
switchgear, storage container and welfare
container, water tank, new internal access
roads, resurfaced compound, installation of
perimeter fencing and access gate; associated
ground works; and landscaping Objection

Applicant: Greenfield Energy Developments Ltd

2024/00543/FUL (HM) **Wayside Cottage, Dyffryn**
Proposed new access gate to lane No Objection

Applicant: Mr Paul Frost

2023/01123/FUL **Tunnelside Yard, Snell Yard Wenvoe**
Proposed change of use from agricultural land
to proposed caravan suite for touring caravans and
motorhomes (no static caravans) No objection

Applicant: Mr Steven Reynolds

2023/00373/OUT

Upper House, Pound Lane, Wenvoe
Proposed two- bedroom bungalow

No objection

Applicant: Mr Roger Bentley

Wenvoe Community Council

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

	Bank Reconciliation at 31/03/2025			
	Cash in Hand 01/04/2024			33,934.69
	ADD			
	Receipts 01/04/2024 - 31/03/2025			81,606.34
				115,541.03
	SUBTRACT			
	Payments 01/04/2024 - 31/03/2025			80,853.13
A	Cash in Hand 31/03/2025 (per Cash Book)			34,687.90
	Cash in hand per Bank Statements			
	Petty Cash	31/03/2025	0.00	
	Lloyds Deposit Account	31/03/2025	1.00	
	Wenvoe Community Council	31/03/2025	34,686.90	
				34,687.90
	Less unrepresented payments			
				34,687.90
	Plus unrepresented receipts			
B	Adjusted Bank Balance			34,687.90
	A = B Checks out OK			

Wenvoe Community Council

2 April 2025 (2024-2025)

RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
165	WCC Hall Hire	03/03/2025		Wenvoe Community	BACS	Wenvoe Community Centre Ha	The Pole Vault Studio	X	90.00		90.00
166	WCC Hall Hire	07/03/2025		Wenvoe Community	CR 500080	Wenvoe Community Centre Ha	Toddler Group	X	30.00		30.00
167	WCC Hall Hire	12/03/2025		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Cerriann Burton	X	-100.00		-100.00
168	WCC Hall Hire	12/03/2025		Wenvoe Community	BACS	Wenvoe Community Centre Ha	The Pole Vault Studio	X	120.00		120.00
173	WCC Hall Hire	14/03/2025		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Scottish Country Dance Cla	X	90.00		90.00
169	Cemetery - Income	14/03/2025		Wenvoe Community	BACS	Cemetery	M-S Group	X	120.00		120.00
170	WCC Hall Hire	17/03/2025		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Lucie` Perrett	X	140.00		140.00
171	WCC Hall Hire	28/03/2025		Wenvoe Community	CR 500081	Wenvoe Community Centre Ha	Toddler Group	X	30.00		30.00
172	WCC Hall Hire	31/03/2025		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Lucie` Perrett	X	-100.00		-100.00
Total									420.00		420.00

Wenvoe Community Council

9 April 2025 (2024-2025)

PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
252	04/03/2025	20 February 2025	Wenvoe Community	BACS	Open Spaces - Grounds Contra	M Tucker	X	33.00		33.00
253	04/03/2025		Wenvoe Community	CARD	Subscriptions	AVG registered trademark	S	16.66	3.33	19.99
254	05/03/2025		Wenvoe Community	SO	Cemetery Bins	M Tucker	X	20.00		20.00
255	06/03/2025		Wenvoe Community	CARD	Cleaning Materials	Nisbits	S	42.47	8.49	50.96
256	07/03/2025		Wenvoe Community	SO	Cleaner	Cleaner	X	45.00		45.00
264	12/03/2025		Wenvoe Community	CARD	Open Spaces - Grounds Contra	Defib World	S	490.00	98.00	588.00
264	12/03/2025		Wenvoe Community	CARD	Open Spaces - Grounds Contra	Defib World	X	4.99		4.99
261	12/03/2025		Wenvoe Community	CARD	Sundry Expenses	Amazon Services Europe S.	S	8.74	1.75	10.49
262	12/03/2025		Wenvoe Community	CARD	Sundry Expenses	Amazon Services Europe S.	S	8.73	1.75	10.48
263	12/03/2025		Wenvoe Community	CARD	Sundry Expenses	Amazon Services Europe S.	S	14.41	2.88	17.29
267	14/03/2025	16 January 2025	Wenvoe Community	CARD	Sundry Expenses	The Flag Shop	S	8.29	1.66	9.95
257	14/03/2025		Wenvoe Community	SO	Cleaner	Cleaner	X	45.00		45.00
266	14/03/2025		Wenvoe Community	BACS	Clerk Salary	Clerk - Salary	X	1,451.68		1,451.68
265	14/03/2025		Wenvoe Community	BACS	Pension Contributions	Cardiff & Vale of Glamorga	X	216.22		216.22
268	18/03/2025		Wenvoe Community	DD	Light & Heat	British Gas	L	220.88	11.04	231.92
269	18/03/2025		Wenvoe Community	CHG	Sundry Expenses	Lloyds Bank	X	10.30		10.30
270	19/03/2025		Wenvoe Community	DD	Light & Heat	British Gas	L	265.78	13.28	279.06
258	21/03/2025		Wenvoe Community	SO	Cleaner	Cleaner	X	45.00		45.00
273	25/03/2025		Wenvoe Community	BACS	Councillor Remuneration	Nicola Gater	X	156.00		156.00
274	25/03/2025		Wenvoe Community	BACS	Councillor Remuneration	Clr Paul Freeman	X	208.00		208.00
272	25/03/2025	20 March 2025	Wenvoe Community	BACS	Repairs & Renewals	Plexus Fire & Security Lim	S	59.25	11.85	71.10
271	25/03/2025	20 March 2025	Wenvoe Community	BACS	Annual Safety Checks	VOG Fire & Security Ltd	S	200.00	40.00	240.00
275	25/03/2025	20 February 2025	Wenvoe Community	BACS	Subscriptions	Scribe	S	408.00	81.60	489.60
259	28/03/2025		Wenvoe Community	SO	Cleaner	Cleaner	X	45.00		45.00
260	28/03/2025		Wenvoe Community	SO	Cleaner	Cleaner	X	15.00		15.00
276	28/03/2025		Wenvoe Community	CR 500081	Recycling Products	The Vale of Glamorgan Co	X	-56.00		-56.00
277	31/03/2025		Wenvoe Community	DD	WCC Broadband	Onecom	S	68.76	13.75	82.51
Total								4,051.16	289.38	4,340.54

Schedule of Payments as at 9 April 2025

1.	BD Roofing	WCC Damp & Roof Remedial Works	£950.00
2.	Cathedral Leasing	Annual Hygiene Services	£187.20
3.	Scott FPS	Annual Extinguisher Maintenance 1 x Powder Extinguisher Outbuilding	£ 91.56
4.	CD Electrics	5 x Double Sockets – Office	£245.00
5.	Ball & Co	Boundary and Ownership of Hedge	£806.40
6.	123Reg	Annual Wenvoe Online	£107.88
7.	Ray Charles	Office Redecoration Upon completion of works	£795.00
8.	JS Carpets	Office Carpet Upon completion of works	£250.00