

Y Ganolfan Gymdeithasol
Yr Hen Bwrtawi
Gwenfô
Bro Morgannwg
CF5 6AL



Community Centre
Old Port Road
Wenvoe
Vale of Glamorgan
CF5 6AL

Office Tel:029 2059 1139 E-Mail: wenvoecc@googlemail.com

MINUTES OF THE
WENVOE COMMUNITY COUNCIL MEETING

Held on Thursday 16 December 2021

At the Wenvoe Community Centre

PRESENT: Cllrs. R.Sexton, (Chair), I. Moody, K.Jones, J. Bird , D. Oliver, C.Thomas, R.Tanner, C Frost, M. Harvey, M. Tucker J.Williams,
Clerk - C.Harlow

1	APOLOGIES FOR ABSENCE
	Cllr. J. Bird
2	DECLARATIONS OF INTERESTS
	All matters relating to Wenvoe Community Library Ltd by Cllr Williams and Cllr Harvey
3	APPROVAL OF MINUTES
	The minutes of the Council meeting held 18 th November 2021 were approved.

4				POLICE MATTERS	
			Crime	No of incidents reported	
		Wenvoe , St Lythans & Twyn-yr-Odyn	Violence and Sexual Offences	1	
		Wenvoe , St Lythans & Twyn-yr-Odyn	Anti-social behaviour	1	
		Wenvoe , St Lythans & Twyn-yr-Odyn	Criminal Damage and arson	1	
		Wenvoe , St Lythans & Twyn-yr-Odyn	Theft	1	
5				PLANNING APPLICATIONS	
New planning applications referred for consultation:					
Application		Location and Proposal		Applicant	WCC Comments
2021/01604/FUL		20, Tarrws Close, Wenvoe		Mr. Lee	No Objection
		Build 1 no. bedroom with ensuite over existing garage, with extended balcony, on side elevation			
2021/01648/FUL		Great Hamston Farm, Dyffryn		Sim Lamb	No Objection
		Replacement garden room with associated works			
2021/01638/FUL		1, Stone House, Dyffryn		Iain and Fiona Hammett	No Objection
		Two storey side extension with Juliette balcony. Re-configuring of roof to existing rear extension complete with canopy. New entrance location complete with porch. Existing external finishes upgraded, changes to fenestration			

Previously reported planning applications and updates:

Application		Applicant	WCC Comments	Decision	Decision Date
202/01470/FUL	Goldsland Farm, Wenvoe Outbuilding for private gym and summer house	Jessica Reader	As previously reported	Under enforcement investigation	
2021/01425/FUL	14A, Walston Road, Wenvoe Demolition of existing attached garage, utility area and W.C and replace with a single storey extension comprising of home office with W.C, gym/hobby room and storage room	Mr & Mrs Webster	As previously reported	APPROVED	
2021/01449/CAC	Coedhirion, 8, Walston Road, Wenvoe Full demolition and replacement dwelling	Mr Jonathan Thomas	No Objection	WITHDRAWN	
2021/01293/FUL	Countisbury, St. Lythans Road, St. Lythans Demolition of existing garage. Proposed 2 storey side and rear extensions	Mr J Punter	No Objection	APPROVED	
2021/01166/FUL	Whitegate, Old Port Road, Wenvoe Proposed two storey rear extension	Mr and Mrs Wheadon	As previously reported	Awaiting Decision	
2021/00904/FUL	Land at St Lythan's Farm, St Lythan Proposed change of use of land to provide caravan storage (use class B8)	Mr J Morgan	As previously reported	APPROVED	14/12
2021/00776/FUL	121, Picca Close, Culverhouse Cross Extend kitchen at ground floor and extend the bedroom above to enlarge the bedroom and introduce a new ensuite	Miss Davies	As previously reported	APPROVED	
2021/00773/OUT	Land South of Pound Lane, Wenvoe Proposed development in outline for up to 3 residential dwellings	Mrs Llywela Evans	REVISED PLANS 3/9/21	Awaiting Decision	
2021/00694/LBC	10-12, The Old Rectory, Old Port Road, Wenvoe Proposed replacement of all existing windows	Mr Daniel Stubbs	As previously reported	Under enforcement investigation	
2021/00693/FUL	10-12, The Old Rectory, Old Port Road, Wenvoe Proposed replacement of all existing windows	Mr Daniel Stubbs	As previously reported	Under enforcement investigation	
2021/00075/FUL	Land West of St. Lythans Two livestock buildings with access from highway	Mr John Crockford	As previously reported	Awaiting Decision	
2020/00831/FUL	Wenvoe Quarry, Alps Quarry Road, Wenvoe Proposed continued implementation of planning permission No. 1999/00957/FUL without compliance with condition No. 2	Shaun Denny	As previously reported	Awaiting Decision	
2020/00636/FUL	Wenvoe Quarry, Alps Quarry Road, Wenvoe Variation of Condition 1 - Relating to period of consent of 2016/01518/FUL Proposed recycling facility	Shaun Denny	As previously reported	Awaiting Decision	
2020/00390/EAF	Wenvoe Quarry, Alps Quarry Road, Wenvoe Proposed Non-Compliance with Condition 3 and Condition 12 of Planning Permission 3571 to allow existing operations to continue until 31st December 2028 and to update the regulation of blasting.	Shaun Denny	As previously reported	Awaiting Decision	

6	FINANCE AND PAYMENT OF ACCOUNTS 2021/2022			
(A)	Consideration was given to the Cash Book detailing receipts and payments since that reported to last Council, balance brought forward £180475.21 and end balance £7773.64 Main expenditure was Library Building completion invoice Council Accepted			
(B)	VAT for Library to be recovered. Clerk advised submission has changed online following Brexit and she asked for help to submit. Council suggested Clerk contacts VoG council finance department for advice. Cllr Harvey raised that the council would be in financial difficulty if this isn't reclaimed soon. Precept is due at the end of this month so we'll remain in credit whilst Clerk is sourcing help with recovering VAT			
7	Capital Projects - Library	ACTION	BY WHOM	COMPLETED Y/N
	Disabled access – Email advice received from VoG council advising we are required to install accessibility for disabled people where needed under the Disability & Equality Act. Cllr Oliver is going to make further enquires with VoG Building Regulations. Single sink had been installed instead of double sink so WCC purchased and installed double sink .Library has purchased a freezer Telephone – Openreach agreed we should be able to remove the overhead line. Cllr Oliver contacted 'Onecom' Handrails – Not Started at present Coat hooks – No purchasing, will use 'command' hooks. Toilet Roll holder – Purchased Amended Licence Letter – sent to Alan French, still awaiting receipt Fire Door and blind – J. Tabor in process of obtaining quotes Official reopening update – Still sourcing guest. Plaque will be discussed and suggestions will be given to WCC	Resolution needs to be found and Chair cc'd into correspondence Reclaim costs from S106 Chase Omnicom Obtain quotes N/A Installation arranged Ask Alan to return letter Update on situation Ongoing	Cllr Oliver Clerk Cllr Oliver Cllr Oliver Clerk Cllr Williams Cllr Williams Library Sub Group	N N N N Y N
8	Other Projects and Responsibilities	ACTION	BY WHOM	COMPLETED Y/N
(A)	Maintenance Contract – Condition of CC building deteriorating. Cllr Oliver raised establishing a maintenance contract to maintain the CC. Cllr. Oliver has made initial enquiries with 'Ball Associates'. More information is required and the Chair reminded all that the new elected Council would be working with this contract if agreed. Council should investigate availability of grants, particularly to fund maintenance of high cost items, eg. the doors and windows. RS and CF agreed to seek advice.	Obtain 3 quotes from firms. Take forward	DO Chair & Vice Chair	

	Windows – at least £30k – 3 quotes received	Send to Clerk	Cllr Oliver	
(B)	Benches – Confirmation requested by the Clerk whether she can proceed with the installation of the benches and noticeboards as JC has been storing these for a few months whilst we are waiting on VoG to make a decision. Funding agreed.	Confirm to JC	Clerk	
	Biodiversity Project – Forward to Wildlife Secretary S. Hoddell and request to complete and return to clerk	Send to Wildlife secretary	Clerk	
(D)	VoG Annual Delivery Plan – Councillors to submit individually	Complete survey	Cllrs	
(E)	Green Routes Project –Heritage Lottery Funding to plant 7 trees. Suggested to tie this in with the Queens Jubilee.	Contact Transport for Wales	Clerk	
(F)	Elected members survey - Councillors to submit individually	Complete survey	Cllrs	
9	Any matters the Chairman decides are urgent			
	N/A	N/A	N/A	
10	Health and Safety	ACTION	BY WHOM	COMPLETED Y/N
	Library - Weekly checks, annual checks. Clerk raised H&S Responsibilities – WCC responsible for the maintenance of building and annual H&S Checks. Fire Alarm Check – Clerk has been shown how to carry out H&S Reps and Public Liability for Library Emergency Lighting Meeting to be arranged between WCC H&S committee and appropriate people from the new build (Wenvoe Community Hub) to define responsibility for the various H&S checks for the Hub. Fire Risk Assessment Recent vandalism caused by person on roof. Repair cost £400. Slates x 6 replaced. Storm Arwen damage to bench on the green next to the War Memorial. Base of Tommy soldier next to War Memorial rusting	N/A Send to Clerk Key to be sourced from contractor To be carried out Additional meeting to be arranged In progress Insurance company to be contacted For attention - Forward to January WCC agenda	Chair N/A Library Directors Cllr Oliver Cllr Williams Cllr Oliver Clerk Cllr Tucker	

12	To receive reports from Chairman, Clerk and Members.		BY WHOM	COMPLETED Y/N
	(1) Hedge – Advised resolution was to put hedge back to boundary line to neighbour during telephone call. Neighbour requests this in writing. Letter to be sent confirming decision is to cut the hedge back to boundary line. All agreed. (2) External cigarette boxes to be removed from the CC site to deter vandalism (3) Only 1 Lamp post remaining in Walston Close. Very dark and si a potential falls risk. (4) Tree debris Rectory Close – VoG hasn't returned to remove rest of debris from recent weather conditions (5) Continuing slippage of embankment on Old Port Road corner of Rectory Close raising ongoing H&S concerns, previously raised on several occasions with VoG who advise it's the homeowner's issue not VoG and embankment is safe. (6) Look at replacing stone pathway in War Memorial green as becoming muddy due to increase in people using the Green	Draft letter Remove Report to VoG Contact VoG Photos to be taken and forwarded to people involved Source quotes	Cllr Harvey will draft and send to Chair Cllr Moody Clerk Clerk Cllr Tucker Clerk	
13	Council correspondence and communications	ACTION	BY WHOM	COMPLETED Y/N
	Email received from resident regarding a memorial Bench – Council confirmed they had agreed she can place it there but WCC are not responsible for it. The bench was placed in 2009 and the resident has been maintaining it. Source insurance confirmation whether or not we can claim excess and increase in premium before making a decision. Email received requesting Council supports JC Application – WCC noted and confirmed application already supported Additional resident concerns regarding the new fencing at Whitehall Farm on Cart Road/Bridle Path 52 and Public Footpath 26	Contact Insurance to see if covered N/A Contact VoG	Clerk N/A Clerk	

MEETING CONCLUDED

Next meetings of Council: January 20th 2022, 7.30pm.

SIGNED _____ **CHAIRMAN.** **DATE** _____