

Y Ganolfan Gymdeithasol
Yr Hen Bwrtawi
Gwenfô
Bro Morgannwg
CF5 6AL



Community Centre
Old Port Road
Wenvoe
Vale of Glamorgan
CF5 6AL

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Minutes of Council Meeting Held on 18 September 2025

Present: Cllr J Williams (Chair), Cllr S Milliner, M Harvey, Cllr C Thomas, Cllr R Sexton, Cllr P Freeman, Cllr P Gaughan, Cllr N Gater, Cllr R Jervis, Clerk to the Council – D Barrett-Plows

Before the meeting started Cllr J Williams thanked Cllrs P Freeman, P Gaughan and R Jervis for installing the projector screen in the Library ceiling, giving up their time on a Sunday. Cllr J Williams also welcomed a member of the public

1. Apologies: None
Absent: Cllr J Crockford
2. **Declarations of Interest under the Council's Code of Conduct:**
Cllr J Williams – Wenvoe Community Library Limited, The Hub & Cllr M Harvey – Wenvoe Community Library Limited
3. The minutes of Council meeting held 17 July were unanimously approved
4. **Public participation**
The member of the public confirmed that he was present purely to observe the meeting
5. **Police matters:** Wenvoe Crime/ASB incidents for the period 10.07.2025 – 20.08.2025

There were 44 occurrences through address search Wenvoe. This also includes Vale side of Culverhouse Cross including Copthorne Hotel.

Occurrences of Note:

Break in Burglary	Beech Tree Inn	Subject identified being progressed.
Trespass	Beech Tree Inn	Unknown male was seen walking around location

Several incidents relating to ASB at McDonalds/thefts at Retail Park

6. Planning:

New Planning Applications

2025/00585/FUL (ANH)	Oaktree Farm, Morfa Lane Change of use of The Piggery from agricultural/forestry use to class D1 (non-residential institution) and to include the siting of a mobile welfare unit Applicant: Mr Jonathan Field, The Awen Project	No objection
2025/00706/FUL (SDB)	Goldsland Farm, Wenvoe Variation of Condition 1 (Approved Plans & documents) – Outbuilding for private gym & summer house Applicant: Ms Jessica Reader	No objection
2025/00695/FUL (ANH)	Reservoir House, St Lythans Proposed two storey side and rear extension, new finishes to wall, new windows, internal remodelling anthracite windows, white render walls, black rainwater goods, grey concrete tiles Applicant: Mr Paul Gibson	Approved 08.09.2025
2025/00858/FUL (ANH)	Dyffryn Gardens, St Nicholas Creation of 3 surface water attenuation ponds and associated landscape works Applicant: Chris Flynn	No objection
2025/00856/FUL (WG)	4 Vennwood Close, Wenvoe Ground floor rear and first floor side extensions Applicant: Mr Marc Bowen	No objection

Previously Reported Planning Applications

2025/00555/FUL (ANH)	The Byre Farm Retrospective approval of temporary rural enterprise dwelling with associated infrastructure for three years Applicant: Mr Stephen Lakin	No objection
2024/00543/FUL (HM)	Wayside Cottage, Dyffryn Proposed new access gate to lane Applicant: Mr Paul Frost	No Objection
2023/00373/OUT	Upper House, Pound Lane, Wenvoe Proposed two- bedroom bungalow Applicant: Mr Roger Bentley	No objection

7. Finance and payment of accounts:

- a) 1-31 July 2025 & 1-31 August 2025 Bank Reconciliations were approved
- b) The following payment was approved:

SLCC Annual Membership Renewal	£240.00
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- c) Council were informed of payments that were approved by the Chair during August

i.	Refund of Hall Hire Deposit	-	£100.00
ii.	Vale of Glamorgan H&S Play Area Inspection	-	£72.00
iii.	Vale of Glamorgan Garden Waste Bags	-	£50.00
	(Cash banked 22.07.2025)		
iv.	Clerk Salary & Clerk Pension contributions		
- d) It was noted that the pay scale for the Clerk had increased from 01.04.2025 in the sum of £0.63 per hour)

Other projects and responsibilities:

- a. WRAC – Minutes of meeting held 4 September 2025 had been circulated to all Councillors for their information.
- b. Council approved the purchase of 6 x ‘Littering is Illegal’ signs at a cost of £76.80 which will be placed in the active fly-tipping areas within Wenvoe. Council also agreed for the purchase of a replacement camera at a cost of £62.99 for the one that was stolen. Cllr P Freeman informed Council that there had been 4 prosecutions to date for fly-tipping within Wenvoe.
- c. Section 6 – Environmental (Wales) Act 2016 – Biodiversity plan to be completed before 31 December 2025.

- d. First Registration of Land & Carpark Boundary update – ongoing
 - e. Cemetery – ongoing
 - f. Multi location meetings – Cllr P Freeman to liaise with Wenvoe Library volunteers ‘how to use’ the projector. Council meeting to be held on 16 October 2025 will include a trial multi location meeting via teams.
 - g. Noticeboards – Cllr R Jervis plans to install the replacement noticeboard to front of Wenvoe Community Centre on Saturday 27 September 2025.
 - h. Welsh Water – no update
 - i. Councillor Co-option – following a ballot Emma Wheadon to be invited to join Wenvoe Community Council. Clerk to action.
 - j. VOG Annual Assessment 2024-2025 Summary – Cllr M Harvey read the response received from the Vale of Glamorgan in relation to the litter and rubbish sites, unclean road signs or signs covered by tree leaves and drains often filled with litter plus the extreme difficulty of making contact with the VOG, this was noted. Cllr M Harvey informed Council that there had been no improvements to date.
 - k. Health & Safety Committee – annual safety inspections & Risk Assessment – Cllrs R Jervis, S Milliner & C Thomas to action and update Council at the next meeting. Cllr R Jervis to submit Risk Assessment.
 - l. Stone wall – allotments & Quarryman’s memorial fence – Cllr R Jervis plans to action on Saturday 27 September 2025.
 - m. The Boundary Commission – email confirmation had been received to confirm that the Commission is recommending a membership of 10 Community Councillors for Wenvoe, if approved this will be implemented at the next local government elections.
 - n. WCC Hall Hire – Cllr J Williams informed Council that there is a possibility that the Scouts may end in December 2025. Following discussion in relation to the frequency of lights being left on, heating (during the Winter) and rubbish left which incurs unnecessary costs to the Council, Cllr J Williams proposed a charge of £15 per occurrence to all regular hall hirers, seconded by Cllr R Jervis. Council agreed to issue a warning on the first occasion and thereafter an Invoice for payment in the sum of £15.00 to be raised by the Clerk.
9. Ward Councillor Report – none
10. Any matters the Chairman decides are urgent – none
11. To receive reports from Chairman, Clerk and Members - Cllr R Sexton informed Council of the problems residents were experience in relation to the 4 week road closure in Twyn yr Odyn for Welsh Water to carry out the pipe replacement works. Cllr J Crockford to arrange a site visit following completion of the works and any compensation claim. Clerk advised Council that she will be on annual leave on Monday 29 September 2025.

The meeting closed at 8.25pm

**The next Council meeting will be held on
Thursday 16 October 2025 at 7.30pm in the Hub/Library**