

Y Ganolfan Gymdeithasol  
Yr Hen Bwrtawi  
Gwenfô  
Bro Morgannwg  
CF5 6AL



Community Centre  
Old Port Road  
Wenvoe  
Vale of Glamorgan  
CF5 6AL

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## Minutes of Council Meeting Held on 19 December 2024

**Present:** Cllr J Williams (Chair), Cllr C Thomas, Cllr P Freeman, P Gaughan, Cllr R Godfrey, Cllr N Gater, D Barrett-Plows Clerk to the Council.  
Cllr M Harvey joined the meeting at 7.45pm

1. **Apologies:** Apologies were received from Cllr R Sexton due to illness, Cllrs S Milliner & Cllr J Crockford due to prior commitments.  
Apologies were accepted by Council
2. **Declarations of Interest under the Council's Code of Conduct:**  
Cllr J Williams – Wenvoe Community Library Limited & The Hub, & Cllr M Harvey – Wenvoe Community Library Limited.
3. **The minutes of the meeting held of 21 November 2024** were unanimously approved and signed.
4. There was no public participation.
5. **Police Matters**  
There were 41 crime incidents from 15 November 2024 – 16 December 2024.  
Occurrences of note were:
  - a. ASB – Alps, Wenvoe.
  - b. Suspicious female – Old Port Road, Wenvoe.
  - c. Male trying front doors – Walston Road, Wenvoe.
  - d. Abandoned vehicle – Burdons Close, Wenvoe.

Numerous incidents relating to ASB and thefts at Culverhouse Cross Retail Park.

Agenda 6

**New Planning Applications**

2024/01047/HR (ANH) **N53 Wenvoe, St Lythans**  
Partial removal of 33 hedgerows, located near Wenvoe – Sections are all 6m. All hedgerows are over 30m in length and support hazel Dormouse Muscardinus avellanarius. No objection

Applicant: Mr Jonathan Houston

**Previously Reported Planning Applications**

2024/00946/FUL (ANH) **Dyffryn Springs, St Lythans Road**  
Retention of replacement marquee for Weddings and entertainment functions Subject to modification and landscaping No objection

Applicant: Mr Jonathan Bird

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2024/00815/ADV (SDB) **Dyffryn Gardens**  
Directional signage for visitors including car parking and access, facilities and exits. Signage for visitors including maps, restricted areas and opening times. Mixture of Wall mounted, Bracket mounted, Buried and freestanding signs No objection

Applicant: Ms Caroline Dadd

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2024/00866/FUL (GW) **The Laurals, 6 Walston Road, Wenvoe**  
Two storey extension to the rear of the house an existing single storey side extension to be removed No objection

Applicant: Miss Samantha Taylor

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2024/00543/FUL (HM) **Wayside Cottage, Dyffryn**  
Proposed new access gate to lane No Objection

Applicant: Mr Paul Frost

2023/01123/FUL      **Tunnelside Yard, Snell Yard Wenvoe**      No objection  
Proposed change of use from agricultural land  
to proposed caravan site for touring caravans and  
motorhomes (no static caravans)

Applicant: Mr Steven Reynolds

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2023/00373/OUT      **Upper House, Pound Lane, Wenvoe**      No objection  
Proposed two- bedroom bungalow

Applicant: Mr Roger Bentley

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2021/00075/FUL (ANH) **Land West of St Lythans**      No objection  
Two livestock buildings with access from highway

Applicant: Mr John Crockford

#### **7. Finance and payments of accounts:**

- a. 1 – 30 November 2024 approved.
- b. There were no payments for approval.
- c. Introduction of Bank Charges – it was agreed to stay with the current bank, i.e., Lloyds

#### **8. Other Projects and Responsibilities**

- a. WRAC – the next WRAC meeting to be held on 2 January 2025. Cllr P Freeman updated Council in relation to the Community Planning Exercise which will run until 31 December 2024 – emails via the website being still active.
- b. Fly-Tipping – Cllr P Freeman updated Council in relation to the introduction process of documents to be implemented in line with the Vale of Glamorgan together with signs being made up. It was agreed that Cllr P Freeman liaise with the Clerk in this regard.
- c. Registration of Land – Cllr S Milliner, although absent from the meeting, had informed Cllr J Williams that a site meeting was still to take place.
- d. Asset Register – ongoing.
- e. Cemetery – ongoing. Cllr J Williams thanked Cllr P Freeman for his continued work in this matter.
- f. Chain of Office – The new Chamberlain Style 15 Chain of Office was available to view in the Clerk's office. Engravings to be decided in the New Year.
- g. Multi location meetings – awaiting delivery of the projector screen, Clerk to update Cllr P Freeman once received to enable him to arrange a contractor to install. Following discussions in relation to meetings to be held in the Library, although previously agreed that

the monthly Council meetings would be held in the Library, Cllr J Williams proposed that Council meetings continue to be held in the Library, Cllr P Freeman seconded, with a majority vote in favour.

- h. Christmas Tree – Cllr J Williams thanked Cllr P Gaughan for his help with the installation of the Christmas tree, thanks to be relayed to Mike Tucker for his assistance too.
- i. Outbuilding doors – following discussion it was agreed that Cllr R Godfrey and Cllr C Thomas would carry out the painting works and provide receipts to the Clerk for the reimbursement of the cost of materials. Office redecoration – due to a water leak in the Clerk's office, this would be considered at the next Council meeting.
- j. Parking - Cllr R Godfrey to contact Community Inspector re parking issues outside Wenvoe School.

9. Any Matters the Chair decides are urgent.  
None

10. To receive report from Chair, Clerk and Members  
Cllr P Freeman requested that 'Section 6' be an item on future Agendas. Cllr P Freeman also informed Council that he was in contact with Wenvoe Scouts in relation to the 'wildlife packs' that he had obtained for the Scouts groups.

Cllr J Williams wished all present a Merry Christmas and A Happy & Healthy New Year.

The meeting closed at 8.55 pm

The next council meeting will be held on  
Thursday 16 January 2025 at 7.30 pm in the Hub/Library