



NOTICE OF FINANCE MEETING

Notice is hereby given that a meeting of the above
Council will be held at the Wenvoe Community Centre

On

Tuesday 8 July 2025 at 10.30am

1. To receive apologies for absence
2. To approve minutes of Finance Meeting held 8 April 2025
3. To review budget v actual for the period 01.04.2025 – 30.06.2025
4. Confirm bank standing orders, direct debits and bank signatories
5. To review Bank Reconciliations for the period 01.04.2025-30.06.2025
6. VAT Reclaim

Signed
Debbie Barrett-Plows
Clerk to the Council

Wenvoe Community Council

Net Position by Cost Centre and Code

Cost Centre Name

<u>Administration</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
22	Recycling Products via VC		200.00		200.00		
23	Insurance				2,650.00	2,580.04	69.96
24	Audit				1,200.00	439.55	760.45
25	Admin				100.00		100.00
26	Stationery				250.00	78.27	171.73
27	Subscriptions				2,500.00	755.86	1,744.14
28	Community Events						
29	Professional Services				2,850.00	1,746.00	1,104.00
30	Councillor Remuneration				1,650.00		1,650.00
31	Elections						
32	Training				500.00		500.00
33	Equipment & Furniture - A				1,000.00	589.18	410.82
34	Capital & S106 - Admin						
41	Grant Awards				1,000.00		1,000.00
50	IT - website				1,500.00	875.55	624.45
53	Postages				20.00	14.99	5.01
56	Sundry Expenditure				500.00	20.95	479.05
			200.00		15,920.00	£7,100.39	8,619.61

<u>Allotments</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
6	Grounds - Allotments				250.00		250.00
7	Water - Allotments				500.00		500.00
8	Improvements - Allotments				250.00		250.00
40	Allotments - Income		1,750.00	-100.00			-1,850.00
			1,750.00	£-100.00	1,000.00		-850.00

<u>Cemetery</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
9	Grounds - Cemetery				250.00	60.00	190.00
10	Equipment & Repairs - Ce				100.00	60.00	40.00
11	H & S Inspection - Cemete				100.00		100.00
39	Cemetery - Income		10,000.00	3,250.00			-6,750.00
			10,000.00	£3,250.00	450.00	£120.00	-6,420.00

<u>Community Centre</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
14	Building Decoration				1,145.00	1,100.00	45.00
15	Electricity & Gas		1,100.00	640.55	2,750.00	876.07	1,414.48
16	Water				500.00		500.00
17	Council Tax				3,000.00	888.60	2,111.40
18	Telephone & Broadband				800.00	217.59	582.41
19	H&S/Electrical Inspections				750.00		750.00
20	Cleaning Equipment & Prc				500.00	53.79	446.21
38	WCC Hall Hire		7,000.00	2,919.10			-4,080.90
45	cleaner				2,600.00	630.00	1,970.00
48	WCC Repairs & Renewals				3,500.00	1,206.99	2,293.01
51	Hygiene Services				175.00	156.00	19.00
57	Annual Servicing of Equip				250.00	76.30	173.70
			8,100.00	£3,559.65	15,970.00	£5,205.34	6,224.31

<u>Income</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
42	Community Income			200.00			200.00
43	Precept		42,924.00	14,444.00			-28,480.00
49	VAT Refund						
54	Bank Compensation						
55	Sundry Income		4.00				-4.00
58	Outbuildings		1,075.00	300.00			-775.00

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Wenvoe Community Council
Net Position by Cost Centre and Code

Cost Centre Name

44,003.00 £14,944.00 -29,059.00

Open Spaces

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
1	Grounds - Open Spaces				12,000.00	1,628.00	10,372.00
2	H & S Inspection - Open S				250.00		250.00
3	Products - Open Spaces				500.00	58.00	442.00
4	Dog Waste Collection - Op				2,000.00		2,000.00
5	Equipment/Installation - O				250.00	60.00	190.00
44	Community Filming						
60	Repairs & Renewals				250.00		250.00
					15,250.00	£1,746.00	13,504.00

Wages & Expenses

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
35	Clerk Salary				20,000.00	4,640.64	15,359.36
36	NI Employer/Employee				5,000.00	897.92	4,102.08
37	Clerk Pension				5,500.00	1,338.28	4,161.72
					30,500.00	£6,876.84	23,623.16

NET TOTAL

64,053.00 £21,653.65 79,090.00 £21,048.57 15,642.08

Wenvoe Community Council

Form 126 Schedule - VAT between 01/04/2025 to 30/06/2025

Invoice Date	Organisation on Invoice	Supplier VAT Reg No	Supplier	Desc	VAT
01/04/2025	Wenvoe Community Council	153790594	Scott Fire & Protection Service	Annual Safety Checks	15.26
01/04/2025	Wenvoe Community Council	312222170	Ball & CO Chartered Building	Legal & Professional Fees	134.40
02/04/2025	Wenvoe Community Council	346396527	Cathedral Leasing Limited	Sundry Expenses	31.20
04/04/2025	Wenvoe Community Council	684966762	British Gas	Light & Heat	9.88
08/04/2025	Wenvoe Community Council	684966762	British Gas	Light & Heat	11.02
14/04/2025	Wenvoe Community Council	391085740	Banner Business Solutions T/	Stationery	10.89
15/04/2025	Wenvoe Community Council	135591310	Onecom	WCC Broadband	14.51
23/04/2025	Wenvoe Community Council	391085740	Banner Business Solutions T/	Fixtures & Fittings	5.60
23/04/2025	Wenvoe Community Council	391085740	Banner Business Solutions T/	Stationery	-3.19
	Wenvoe Community Council	927129222	123 Reg	Subscriptions	16.78
05/05/2025	Wenvoe Community Council	684966762	British Gas	Light & Heat	10.10
06/05/2025	Wenvoe Community Council	684966762	British Gas	Light & Heat	3.44
13/05/2025	Wenvoe Community Council	190023639	Amazon Services Europe S.a.	Cleaning Materials	7.42
14/05/2025	Wenvoe Community Council	826316925	JCP Solicitors Limited	Legal & Professional Fees	200.00
16/05/2025	Wenvoe Community Council	135591310	Onecom	WCC Broadband	14.51
	Wenvoe Community Council	927129222	123 Reg	Subscriptions	2.60
24/05/2025	Wenvoe Community Council	282486474	John Crockford	Open Spaces - Grounds Cr	225.60
24/05/2025	Wenvoe Community Council	282486474	John Crockford	Open Spaces - Grounds Cr	100.00
	Wenvoe Community Council	827639788	The Defib Pad	Fixtures & Fittings	113.78
03/06/2025	Wenvoe Community Council	684966762	British Gas	Light & Heat	8.18
05/06/2025	Wenvoe Community Council	684966762	British Gas	Light & Heat	1.16
16/06/2025	Wenvoe Community Council	135591310	Onecom	WCC Broadband	14.51
	Wenvoe Community Council	384213404	Go Daddy	Subscriptions	172.51
	Wenvoe Community Council	384213404	Go Daddy	Subscriptions	2.60
	Wenvoe Community Council	864800906	Direct 3565Online Ltd	Sundry Expenses	13.05
24/06/2025	Wenvoe Community Council	190023639	Amazon Services Europe S.a.	Stationery	0.83
25/06/2025	Wenvoe Community Council	190023639	Amazon Services Europe S.a.	Stationery	7.12

Amount of VAT you can claim for this period is

£1,143.76

Reclaimed 02-07-2025