

Y Ganolfan Gymdeithasol
Yr Hen Bwrtawi
Gwenfô
Bro Morgannwg
CF5 6AL



Community Centre
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Minutes of Finance Committee Meeting Held on 14 October 2025 at 12.00 noon

Present: Cllr J Williams (Chair), Cllr C Thomas, Cllr M Harvey, D Barrett-Plows Clerk to the Council

Absent: Cllr R Sexton, Cllr N Gater

1. Apologies: None
2. The minutes of the Finance Meeting of 8 July 2025 were approved.
3. Review of budget v actual for the period 01.04.2025 – 30.09.2025
The net position of the income and expenditure against the current balance of the budget figures report were discussed. It was noted that the income and expenditure figures were within budget as at 30.09.2025. The Clerk confirmed that she will continue to monitor the budget figures on a monthly basis.
4. To confirm bank standing orders, direct debits and bank signatories:
There have been no changes to standing orders, direct debits and bank signatories since 1 April 2025 which are:

HMRC	PAYE	Paid Quarterly	
British Gas	Light & Heat	Monthly – Gas & Electricity	
Vale of Glamorgan	Council Tax	Monthly	1 @ £298.60 9 @ £295.00
Onecom	Broadband & Phone	Monthly	
Welsh Water	WCC	6 monthly	
Welsh Water	Allotments	6 monthly	

Standing Orders:

Cleaner	WCC	Weekly	£45.00
		Monthly	£15.00
M Tucker	Cemetery Bins	Monthly	£20.00

Bank Signatories:

Cllr J Williams, Cllr C Thomas, Cllr N Gater
Clerk to the Council - Online Banking access & Debit Card Holder

5. To review Bank Reconciliations for the period 01.04.2025 – 30.09.2025

Cllr C Thomas confirmed that he checks the bank reconciliation reports, signed/approved receipts and payments for the period 01.04.2025 – 31.05.2025 on a monthly basis. Cllr C Thomas also signs the Schedule of Regular Payments each month.

6. VAT Return

It was noted that the VAT claim for the period 01.07.2025 – 30.09.2025 report showed a total amount of VAT to be reclaimed at £157.74. It was agreed to defer the VAT reclaim until 31 December 2025 unless there had been high expenditure prior to this date. Clerk to monitor.

7. Audit Report – The external audit report from Audit Wales had still not been received to date.

Meeting ended 12.26pm

Next Meeting - Tuesday 13 January 2026 at 12.00 noon