

Hortus Pink Health & Safety Policy

Responsible Person and Job Title: Zoe Pink, Owner @ Hortus Pink

Date of Last Review: February 2024

Date of Next Review: February 2025

Policy Statement.

Hortus Pink recognises its responsibilities under the Health and safety At Work Act 1974, all subsequent legislation, regulations and approved codes of practice. It accepts it is its statutory duty to secure and maintain the health, safety and welfare of all its sub-contractors working on client premises, visiting members of public and all others affected by its activities.

The company will make arrangements for the effective planning, implementation, review and control of its preventative and protective health and safety measures including ensuring that significant risks are assessed and suitable and sufficient measures are adopted to allow each sub-contractor to carry out their duties without risk to health.

Suitable equipment will be provided and maintained in a safe condition and safe systems of work will be devised.

Roles and Responsibilities

Responsible person. The responsible person will :-

- Ensure the company complies with its statutory obligations and continuously review its health and safety measures.
- Ensure all Risk assessments and COSHH assessments and CDM 2015 (where applicable) are conducted for all workplace activities that have the potential to cause harm.
- Ensure these are implemented and communicated.
- Ensure these are periodically reviewed and records maintained.
- Conduct periodic health and safety inspections and monitor safe working practices. Take appropriate action where necessary.
- Analyse accidents and near misses for trends or systemic issues and take appropriate action where necessary.
- Take responsibility for reporting R.I.D.D.O.R accidents and incidents. <https://www.hse.gov.uk/riddor/>

Sub-contractors will :-

- All must comply with the aims of this policy as a condition of their contract and are required to forward a copy of their risk assessments, method statements, CDM to the responsible person prior to undertaking works on site.
- All sub-contractors and their employees must respond to and promptly comply with any instruction issued by the company employees or responsible person where it affects Health and Safety.
- Every sub-contractor will be responsible for providing its employees with all the necessary PPE.
- All portable tooling and other plant and equipment brought by sub-contractors must be maintained and in good working order and in some instances evidence may be requested as to the correct testing and certification. Eg- LOLER, PAT.
- Any materials or substances brought to site by sub-contractors must be correctly labelled in approved containers and comply with COSHH regulations.
- All sub-contractors must ensure they maintain areas in which they are working in a safe condition and storage areas are kept clean, tidy and free from hazards.

Signed:



Name: Zoe Pink

