

QUALIFICATION SPECIFICATION

FAA LEVEL 2 AWARD IN **HEALTH AND SAFETY IN THE WORKPLACE (RQF)**
AWARD IN **HEALTH AND SAFETY IN THE WORKPLACE** AT SCQF LEVEL 5



The qualification is aimed at learners in a variety of work environments and will develop awareness of health and safety within an organisation.

The qualification provides learners with essential knowledge and understanding of health and safety in the workplace under UK health and safety legislation and is also an ideal platform to higher level training or career development.

QUALIFICATION SPECIFICATION

Qualification structure

This qualification is regulated in the UK and awarded by First Aid Awards. FAA are an Awarding Organisation regulated by Ofqual and SQA Accreditation. The qualification sits on the Regulated Qualifications Framework (RQF) and the Scottish Credit and Qualifications Framework (SCQF).

The qualification consists of one mandatory unit:

FAA LEVEL 2 AWARD IN HEALTH AND SAFETY IN THE WORKPLACE (RQF)						
QAN	Unit title	URN	Credit value	Level	GLH	TQT
600/2776/9	Health and Safety in the Workplace	H/601/9699	1	2	6	7
AWARD IN HEALTH AND SAFETY IN THE WORKPLACE AT SCQF LEVEL 5						
QAN	Unit title	URN	Credit value	Level	GLH	TQT
R225 04	Health and Safety in the Workplace	UA62 04	1	5	6	7

QAN – Qualification accreditation number URN – Unit reference number GLH – Guided learning hours TQT – Total Qualification Time

Entry requirements

The qualification is available to learners aged 16 or over.

It is recommended that learners should hold a minimum of Level 1 in literacy or equivalent to undertake this qualification.

It may be possible to allocate a reasonable adjustment to a learner who has a disability, medical condition or learning need; learners should contact their training provider to discuss. Any reasonable adjustments granted must be in line with the [FAA Reasonable Adjustments Policy](#).

Qualification delivery

The qualification has 6 assigned guided learning hours (GLH) and 7 hours total qualification time (TQT). GLH indicates the number of classroom contact hours that the learner will undertake. TQT includes GLH but also takes into account any unsupervised learning and is an estimate of how long the average learner will take to complete the qualification.

The minimum classroom contact time of 6 hours should be delivered over a minimum of 1 day. The course can be spread over a maximum of 3 weeks, ensuring that each session is a minimum of two hours.

The class ratio for this qualification is a maximum of 16 learners to 1 Trainer/Assessor.

Certification

The qualification does not have an expiry date but refresher training and keeping up to date with changes to policies, procedures and new legislation through ongoing CPD is vital.

Progression

Learners who achieve this qualification may progress on to higher level Health and Safety qualifications. FAA also offer qualifications in first aid, food safety and safeguarding should learners wish to diversify.

QUALIFICATION SPECIFICATION

Learning outcomes and assessment criteria

A regulated qualification has set learning outcomes and assessment criteria. The learning outcomes describe the skills and knowledge a learner will gain by successfully completing the qualification. The assessment criteria state the skills, knowledge and competence a learner will be required to demonstrate during the course assessment. A learner must successfully achieve all assessment criteria to be awarded the qualification.

HEALTH AND SAFETY IN THE WORKPLACE	
LEARNING OUTCOMES The learner will:	ASSESSMENT CRITERIA The learner can:
1. Understand the roles and responsibilities for health, safety and welfare in the workplace	1.1 Outline employers' and employees' duties relating to health, safety and welfare at work 1.2 Outline the consequences for non-compliance with health and safety legislation 1.3 Outline the requirements for training and competence in the workplace 1.4 Outline the ways in which health and safety information can be communicated
2. Understand how risk assessments contribute to health and safety	2.1 Define the terms 'hazard' and 'risk' 2.2 Outline the process for carrying out a risk assessment 2.3 Describe how risk assessment can be used to reduce accidents and ill health
3. Understand how to identify and control the risks from common workplace hazards	3.1 Describe the hazards that may be found in a range of workplaces 3.2 Describe how hazards can cause harm or damage to people, work processes, the workplace and the environment 3.3 Describe the principle of the risk control hierarchy 3.4 List examples of risk controls for common workplace hazards
4. Know the procedures for responding to accidents and incidents in the workplace	4.1 State the common causes of workplace accidents and ill health 4.2 Identify the actions that might need to be taken following an incident in the workplace 4.3 List the arrangements that should be in place in a workplace for emergencies and first aid 4.4 Outline why it is important to record all incidents, accidents and ill health

ASSESSMENT INFORMATION

The qualification is assessed by a written assessment.

A learner must successfully pass the written assessment to achieve the qualification. There is no grading of the assessment; learners pass or are referred.

The learner will complete a written assessment paper containing 20 multiple choice questions needing to achieve a minimum of 15 out of 20 to pass. The duration of the assessment is 40 minutes. An example question is '**How can hazardous substances be identified?**'