**Miami Technical Institute**

**Registration Requirements**

It is very important that applicants follow the sequence below to expedite the registration process.

I. The Surgical Technology program is offered two times a year. The registration for these two classes is open during the entire year.

The Sterile Processing Technician program is offered every month of the year and the registration process is open all year around.

The following are Registration Requirements applicable for both programs:

1. Registration Form
2. Driver License – provide at the interview
3. High School Diploma or equivalent (some schools are not accepted)
4. Health Exam Form (signed by Physician; must have office stamp for Physician)
5. Immunization records (Measles, Mumps, Rubella, Varicella - 2 doses Vaccine, Titers)
6. PPD Record – date of PPD Check
7. Flu Vaccine – Surgical Technology Program only
8. $100.00 Fee (non-refundable)

Once all of the above documentations are reviewed and accepted.

After the above information is reviewed and accepted, Miami Technical Institute will request a first interview with the applicants. At that time, the applicants will receive the following documents to be filled out and signed as well as provided by the institution.

9- Criminal Background Check

10- Drug Test Form

Once items 9 & 10 are reviewed and in satisfactory status, a final meeting will be scheduled with the applicants to discuss the following steps and documents.

11- Student Enrollment Agreement (to be signed by student)

12- Schedule

13- Log in Set up

14- Books information

15- Photo for ID Badge

The school reserves the right to accept or refuse any candidate according to catalog information. Available on line and at the registration visit.

Updated on 5/16/17; 11/23/18;01/01/19; 04/05/19