



## **Data protection notice and permission to hold contact details for all clients of Coventry cat groomers.**

To comply with the current legislation on data protection we must tell you what personal data we hold about you, why we hold it and have your permission to retain it.

We store data about clients to ensure we can contact them by mail, telephone, text/Whatsapp or email;

- in an emergency
- about booking reminders
- our regular newsletter
- any special offers

You can opt-out of any marketing contacts if you wish by ticking the appropriate box on this form.

Any data we hold will not be provided to any other person or business except as required by law.

- You may request to see all the personal data we hold on you (we are allowed 30 days to provide it)
- We only keep your data for the reasons outlined above.
- We destroy your data if we have had no contact with you for 6 years.
- For the smooth and efficient running of Coventry cat groomers we need to keep a record of;

\*Your Name

\*Your address

\*Your landline and mobile telephone

\*Your email address

\*Contact details of another responsible person in case of emergency

\*The details of your pet(s)

\*The name and telephone number of your veterinary surgeon.

For us to be able to hold these records we need your permission, please complete this form for our records.

Your full name \_\_\_\_\_

Your email address \_\_\_\_\_

I agree that Coventry cat groomers may contact me, my veterinary surgeon or my named emergency contact as necessary.

\*I understand I can opt-out at any time on request.

Sign \_\_\_\_\_ Date \_\_\_\_\_