

**WTPC Board Meeting
Minutes**

Date: February 25, 2026 **Time:** 6:00 PM **Location:** Zoom

Called to order: 6:03 PM

Present:

President: Robert Bouffard
Vice President: Vicki Gray
Treasurer: Jolene Flanders
Secretary: Sarah Mealy
Director: Heather Anderson
Director: Melissa Clark
Director: Chris Gildner
Director: Julie Goebel
Director: Katie Justice
Director: Kevin Wagner

Absent:

none

Introduction of visitors:

none

Approval of previous Board meeting minutes: 1st Sarah, 2nd Heather, approved

Treasurer Report:

Peak Checking: \$7,389.45 (membership fees will be deposited on Friday)
Peak Savings: \$19,829.44
QuickBooks: \$5,804.29

Uncleared checks - Jolene recommends club voids checks from 2024 back. Vicki will follow up on outstanding check for hay from June 2025. Discussion about possible need to report as unclaimed funds which requires turning funds over to the state. Jolene will research how to handle unclaimed winnings. May consider adding language to rules or membership form to state unclaimed winnings will be donated to club after specified time period.

Other clean up done, cleared up a duplicate entry and need to address accumulated depreciation. Jolene will work with tax preparer to claim unclaimed depreciation in 2025 for previous years. Profit and loss and balance sheet provided via email.

Unfinished Business:

1. Permanent announcer - Rob will reach out to Stefanee and Vicki has someone in mind. Stefanee is willing to help but rides open sorting and penning. Vicki will reach out to the person she has in mind.
2. USTPA update - placeholder, will update late February (previously approved motion: To hold a USTPA penning 13 class during the June 14th show)

3. September 2026 plans - three man one day event. Weekend of September 12th available. Working on cattle/feed details. Discussed possible class structures, will give it more thought.

New Business:

1. Square surcharge - charged additional 3% last year but square charges 3.3% plus 30 cent fee per transaction. Jolene recommends 4% fee or use Zeffy which does not charge fees for non profits and allows a "donate" button on the website. Vicki motion to move to 4% fee and research Zeffy, 2nd Jolene. Discussion about need to communicate surcharges. Approved.
2. Selling raffle tickets - Heather and others networking to collect donated raffle items. Julie offered to sell raffle tickets during shows. Will have a raffle saddle this year.
3. March show prep - discussed work that needs to be done throughout the weekend and approximate start times for each responsibility.
 - a. Set up: Thursday March 20th set up for Friday clinic then switch set up for sorting.
 - b. Supplies: May need paper. Jolene will get printer ink. Good on numbers and glue. Chris will get zip ties. Vicki will get water. Julie will print membership forms and rating sheets.
 - c. Feed: Rob will follow up on feed. Jeff working on procuring round bale feeders.
 - d. Announcer: Rob will reach out to Stacy to cover open classes while Stef is riding.
 - e. Volunteer sign-up: Kevin working on it. Will post to Facebook and collect sign ups that way.
 - f. Judges: Vicki open side, some people in mind for am side.
 - g. Stall and camping reservations: Katie coordinating.
 - h. Food and coffee: Coffee confirmed for Saturday, not available on Sunday. Exploring food options. 4-H groups have agreed to three shows, need to figure out which ones.
 - i. Photographer: Confirmed for Saturday.
 - j. Show directors: Rob and Julie.
 - k. Facebook announcements needed to remind people about March show is regular show, get teams entered, stall and camping reservations.
4. Sponsor update - In conversation with a couple dozen potential sponsors
5. Clinic update - Clinic is almost full. Facebook post needed to promote the clinic, remind riders to arrive early to complete membership forms and pay dues before clinic. Office opens at 8:00, clinic starts at 9:00.

Next Meeting:

March 26, 2026 at 6:00 PM via Zoom

Motion to adjourn the meeting 1st Vicki, 2nd Melissa, approved.

Meeting adjourned at: 7:41 PM