



VOLUNTEER APPLICATION

I (print) _____ of Villa _____

Contact Number: _____ Email: _____

am interested in becoming a volunteer for Village Links Members Club Inc and have read the Code of Behaviour printed on the back of this application. I agree to abide by the Code of Behaviour, the Constitution, and By-laws. As a volunteer, I understand that I will be covered by the public liability insurance as it pertains to me as a volunteer.

The areas that I would like to volunteer for are:

Meals		Happy Hour		Theatre	
Cooking		Talent Nights		Kitchen	
Fund Raisers		Activities		Special Events	
Bar		Library		Social Group	
Bus Driver		Workshop		Bowls	
Gym		Bookkeeping		Sports	
Other:					

Skills and talents you are prepared to share

Signature: _____ Date: _____

Thank you for your application to volunteer. You will receive a reply to your application as soon as possible. Please deposit your completed application into the Committee letterbox located in the mail room.

For VLMC Committee only		
Submitted to VLMC Committee meeting for approval		Date:
Approval	Yes	No

VILLAGE LINKS MEMBERS CLUB INC

CODE OF BEHAVIOUR

The Volunteer Code of Behaviour is a set of rules outlining standards and acceptable behaviour at work. It makes it clear to all people what is expected and reduces confusion and possible conflict. Failure to abide by the Code of Behaviour may result in dismissal from the position.

CODE OF BEHAVIOUR FOR VOLUNTEERS AND WORKERS.

Volunteers agree to:

- Abide by the philosophy of Village Links Members Club Inc.
- Observe all rules of Village Links Members Club Inc including those specified in the rules, constitution and any others determined by the Management Committee or the Membership of the organisation.
- Represent Village Links Members Club Inc in a positive way.
- Not discuss the confidential issues of Village Links Members Club Inc, with people outside the organisation.

Not take illegal drugs or consume alcohol while on duty

- Not accept gifts from service consumers.
- Follow any grievance procedures set down by the Management Committee to try to resolve any conflicts with other volunteers or members of the Village Links Members Club Inc;
- Not abuse, physically or verbally service consumers, other volunteers or Members of the Village Links Members Club Inc.
- Not give advice to service consumers.
- Not cause alienation of staff.

CODE OF DRESS FOR VOLUNTEERS

- Clothing and shoes to be advised by safety regulations.
- Other clothing to be clean and tidy.