

Danbury Museum Research Policy & Fee Schedule

The Danbury Museum is open for on-site research Tuesday through Saturday from 10 am till 4 pm. If you have an in-depth research request, we ask that you make a research appointment so we can pull together all related materials in advance of your visit.

The microfilm of the *Danbury News-Times* (ca 1840 - 2014) resides at the Danbury Museum and we have two digital microfilm readers for the convenience of researchers. The microfilm readers are available on a first come, first served basis and we recommend that you bring a flash drive with you to scan any articles you find. You may also take photographs of microfilm articles with your phone or digital camera. There is a .25¢ per page charge for printouts.

If you are unable to visit DMHS for on-site research, we are happy to assist you. Our research fee is \$25 per hour (this fee includes 25 photocopies), and the first hour must be paid for in advance—via check by mail, or using the PayPal link on the website. Each obituary or other research inquiry is treated as a separate request and subject to the \$25 charge. If research cannot be completed within the first hour, we will contact you before proceeding further.

Payment can be made by mailing a check made payable to DMHS:

Danbury Museum & Historical Society
43 Main Street
Danbury, CT 06810
Attn: Research

Microfilm Request Form:

Your Name:
Phone #:
Email:
Mailing Address:

Please search microfilm for the following:

Method of Delivery (please circle one): Mail hard copy Email scan