

Researching at the Danbury Museum & Historical Society

Because of the nature of the Danbury Museum and Historical Society materials, certain registration procedures and regulations apply to keep our collection safe and available for future use. Here are a few things you should expect when arriving at DMHS to do research:

Hours: The Danbury Museum and Historical Society Archives are open Tuesday through Saturday, from 10 am till 4 pm. The museum also hosts quarterly “Archives After Dark” events that allow patrons to research after hours from 7 – 10 pm.

Registration: On your first visit to the Danbury Museum Archives, you will be asked to fill out a brief registration form and sign our Photography Policy. Please bring a driver’s license or other form of photo identification.

Personal Belongings: Pencils, laptop computers, digital cameras, and loose papers may be brought into the Danbury Museum Archives.

Photocopies and Printouts: Because of the fragile nature of many materials, books over 100 years old and bound manuscripts may not be photocopied, although they may be photographed for personal use. Additional restrictions may apply to some manuscript materials. There is a charge of 25¢ per sheet for photocopies and microfilm printouts.

Photography/Videography Policy and Personal Use: The Danbury Museum Archives is home to (and responsible for the care of) more than 100,000 images. Please note that while we do allow non-flash photography of many documents, we do not allow any photography of our images other than for strictly personal use. **Personal use does NOT include posting of our images on Facebook, Instagram, Twitter, blogs, or other web-based platforms.**

Rights & Reproductions: **DMHS objects, images, or other materials may not be published or reproduced in any form without prior written permission. If you wish to use our images for display or publication, licensing forms are required, and fees do apply.**

Please note that the Danbury Museum & Historical Society reserves the right to inspect all research materials and personal articles before patrons leave our building.