



Appraisal Order Form

Advanced Appraisal Associates, Inc.
19311 Waterford Lane
Mokena, Illinois 60448
Phone (708) 478-4788
Fax (708) 390-4531
Advanced-Appraisal@sbcglobal.net

Information Typically Requested to Perform the Assignment on a **Attached or Detached Residential Single Family, 2-4 Unit, Vacant Land, Apartment, Mixed-Use Building, Industrial or Commercial Property:**

Property Address _____

_____ PIN # _____

Contact Information _____ Phone(____) _____

SFR 2-4 Unit Condo Townhome Apartment/Mixed-Use Commercial/Industrial Vacant Land

Bedrooms _____ Baths _____ Basement _____ Partial _____ Full _____ Finished _____ Garage _____

Purchase Possible Listing Other _____

A copy of any current Sales Contract Price \$ _____ Date _____

Owner Occupied Leased In-Place Lease Agreements or Rent Roll/Tenant List(if leased)

Plat of Survey or Site Plan Architectural Plans Certified Residential Home Inspection

Contractor's Sworn Statement Title Policy An old Appraisal of the property

Any recent, proposed improvements or updates to the property **Condition-Fair** ___ **Avg.** ___ **Good** ___ **New** ___

Recent Updates/Renovations _____

_____ Costs \$ _____

To whom we are providing services for:

Client: Private/Corp./Bank/Lender/Broker _____

Address _____

Phone (____) _____ Fax (____) _____

Email _____

Signature _____ Date _____

Appraisal Fee: Pre-Agreed Fee _____

C.O.D. (Collect Fee at time of inspection) Bill Client (Sent prior to appraisal release)

Please mark any and all items that are known or available. We understand that many of these items may not be applicable or available. If you have any or some of these items, it can help expedite and assist in the appraisal process. Be advised, this signed order begins the appraisal process which includes research, observations of the property and the valuation process, by signing this form the Company and/or individual placing the order agrees to all fees associated with the appraisal and process. If there are any questions or concerns by the Appraiser assigned to the order, the client will be promptly informed. Fees are due at the time of inspection or prior to appraisal release, unless a previous agreement, or long time relationship has been established. All appraisals completed are not contingent upon value conclusions reached, loan closing or pre-determined expectation. The signed order form acts as a contract for services performed and rendered. Please understand, that the fee agreed is based on the appraisal and scope of work for the agreed assignment only and does not include any court testimony or appearance in. Any possible testimony or appearances would be based on a retainer and an addition pre-agreed hourly rate. We are able to accept credit cards onsite or over the phone.