

# NORTHGLEN HOMEOWNERS ASSOCIATION, INC.

## NOTICE AND AGENDA OF ANNUAL MEMBERSHIP MEETING & ELECTION OF DIRECTORS

In accordance with the Bylaws of the Association and the Florida Homeowners Association Act, notice is hereby given that Northglen Homeowners Association, Inc., will conduct its Annual Meeting of the Membership for the purpose of electing three (3) new Board Member positions and addressing business as can lawfully be conducted at the following date, time, and place:

Date: Tuesday, November 12, 2019  
Time: 6:30 p.m.  
Place: Thrasher-Horne Center  
St. Johns River State College  
283 College Drive  
Orange Park, FL 32065

Agenda:

1. Call to Order;
2. Establish Quorum;
3. Proof of notice of meeting or waiver of notice;
4. Approval of minutes from 2018 meeting
5. Unfinished Business
6. Election of Board of Directors;
7. New Business; and
8. Adjournment.

Election of the Board of Directors shall be by secret written ballot. Nominations will be made from the floor during the meeting and ballots will be given out at the meeting. You may nominate yourself at the meeting.

**PLEASE SEND IN YOUR PROXY FORM.** A proxy is enclosed. If you do not plan to attend the meeting, please complete a proxy to be counted towards quorum. The proxy may be used for quorum purposes and to grant the right to a proxy holder to vote on your behalf for all business conducted at the annual meeting. Proxies must be returned by mail to “**Northglen Homeowners Association, Inc. c/o Shared Interest Community Solutions, P.O. Box 806, Boca Raton, FL 33429**” before the meeting begins.

## NOTICE AND AGENDA OF BOARD OF DIRECTORS ORGANIZATIONAL MEETING (IMMEDIATELY FOLLOWING THE ANNUAL MEETING)

Agenda:

1. Call to Order
2. Establish Quorum
3. Election of Officers
4. Establish date of next board meeting.
5. Adjournment

BY ORDER OF THE BOARD OF DIRECTORS this \_\_\_\_ day of \_\_\_\_\_, 2019.

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Association Secretary