

Northglen Homeowners Association, Inc.

Membership Update Form

Property Address: _____ Change Effective Date: _____

Owner(s) of Record: _____

Owner Mailing Address: _____

Owner Phone: _____ Owner email: _____

Signed: _____ Date: _____

**Tenant / Non-Owner Occupants
Emergency Contact Form**

(IF SOMEONE ELSE LIVES ON YOUR PROPERTY)

Lease: From _____, 20____ to _____, 20____

Lessee 1: _____ Phone: _____

Email: _____

Lessee 2: _____ Phone: _____

Email: _____

Lessee 3: _____ Phone: _____

Email: _____

List all adults 18 years or older who are not listed above and will reside at the address:

Name 1: _____ Phone: _____

Name 2: _____ Phone: _____

Name 3: _____ Phone: _____

How many children, under 18, will reside at the address? _____

Animals residing at the address:

Name 1: _____ Breed/description: _____

Name 2: _____ Breed/description: _____

VEHICLES MAY NOT BE PARKED IN THE STREET AND COMMERCIAL VEHICLES AND TRAILERS ARE PROHIBITED AT NORTHGLEN. CONTACT MANAGER FOR NEAREST STORAGE LOT.

List Vehicles belonging to residents at this address:

Registered Owner 1: _____ License Plate: _____

Year: _____ Make: _____ Model: _____ Color: _____

Registered Owner 2: _____ License Plate: _____

Year: _____ Make: _____ Model: _____ Color: _____

Registered Owner 3: _____ License Plate: _____

Year: _____ Make: _____ Model: _____ Color: _____

All residents and their Guests are subject to the Governing Documents of Northglen Homeowners Association. I/We understand that we and the owners are responsible for any violations of the Association's governing documents.

Lessee / Occupant Signature 1: _____ Date: _____

Lessee / Occupant Signature 2: _____ Date: _____

Lessee / Occupant Signature 3: _____ Date: _____

**Return completed form
and copy of lease to:**

Shared Interest Community Solutions, LLC

P. O. Box 806

Boca Raton, FL 33429

904-357-0175

Karen.sharedinterest@gmail.com

RULES AND REGULATIONS

SECTION F – RENTING OR LEASING

Homeowners who desire to rent or lease their homes will be governed as follows:

Rule 1) A homeowner may not lease or rent his home, without filing an **Emergency Contact Form** of the new Tenants with the Board or the management company.

Rule 2) The Association, or the management company must have a copy of **the current Rental or Lease Agreement**!

Rule 3) It is the **Owner's responsibility** to furnish the Renter or Lessee with **a full copy of Northglen's Governing Documents**,

Rule 4) **The Association has the right to evict any habitual offender of the Governing Documents and to terminate any rental/lease agreement.**

Governing documents of Northglen Homeowners Assn., Inc. including the Declaration of Covenants, Conditions & Restrictions, Articles of Incorporation, Bylaws and Rules & Regulations may be found at **Northglen.org**