



STUDIO HANDBOOK

2024-25 Season

www.stagedoordancearts.com

Summary of Policies

Communication

- Class communication is done primarily through email, text blast, or studio app chat
- Announcements will also be posted on social media platforms

Website and Parent Portal

- Visit our website (www.stagedoordancearts.com), click on "Register Now," enter the email and password linked to your account
- Access your account by clicking "forgot password" and entering the email address on file.
- Update your information, pay your bills, enroll in classes, see upcoming charges, shop online, see important documents and files, etc.

Class Policy

- Classes are limited in size. Wait List is created for closed classes.
- Classes may be canceled or changed at any time.
- Dancers who arrive more than 10 minutes late may not be allowed in class.
- Only water is allowed in the studios. No other food/drink or gum.

Absenteeism

- NO refunds for missed classes or for dropping a class mid-month. The office must be notified by the 25th to avoid tuition for the following month.
- Make-up classes are available in the same level (or lower)
- Please inform the office if you know you will be absent.
- Absences will be recorded and shared with parents in the portal

Drop-Off / Pick-Up

- A playroom and dancer lounge may be provided for your convenience
- Please do not leave students unattended in the playroom
- Observe playroom rules at all times

Snow Days / Inclement Weather

- We generally follow the CPS criteria for dismissal of school. In general, if Conway Schools are closed, so are we.
- Each class has one built-in snow day per season without a make-up.
- Other snow days may be made up via virtual learning.

Student / Parent Use of Social Media

- For student safety and copyright, please do not post videos of classes, choreography, pictures of children not your own, or other proprietary elements without written permission from SDDA.
- Please respect each other, and respect the laws of our land, including those regarding defamation, discrimination, harassment, copyright, and fair use.

2024-25 SEASON AT A GLANCE

- **September 3rd, 2024**
Classes begin
- **September 15th, 2024**
Performance Package payment 1 of 2 due
- **September 23rd-27th, 2024**
Bring a Friend Week
- **October 15th, 2024**
Performance Package payment 1 of 2 due
- **October 24th & 28th - Nov 1st, 2024**
Fall Fun Week
- **November 15th, 2024**
Costume payment 1 of 2 due
- **November 25th-29th, 2024**
Fall Break - Studio Closed
- **December 15th, 2024**
Costume payment 2 of 2 due
- **December 23rd-January 3rd, 2025**
Winter Break - Studio Closed
- **January 15th, 2025**
Costume balance due
- **March 24th-28th, 2025**
Spring Break - studio closed
- **April 18-20th, 2025**
Studio pictures
- **May 28th-31st, 2025**
Dress rehearsals and recitals

Dress Code

We are often asked, "Why does dress code matter?"

Can you see a difference between these two groups of students photographed on the right?

We use a dress code because having your child in the appropriate attire, with hair removed from the face, provides the teacher with the ability to see body placement, brings the class together as a group, is less distracting, and helps the students focus on instruction.

Foundational Rules

- No jewelry or large tutus allowed
- Have hair secured and away from the face in a bun, ponytail, or French braid.

Before



After



To view our complete dress code, by class, visit our website:

www.stagedoordancearts.com/sdda-dress-code

For your convenience, SDDA stocks a variety of items in the office.

- Tights for all classes
- Ballet shoes for all classes
- Tap shoes for Tippy Toes through K-2
- Jazz shoes in black and tan
- Leotards and dance dresses in black and pastel colors (dress-code approved)
- Gently-used consignment shoes (ballet, tap and even some jazz)
- Pre-professional level ballet skirts

For items we don't carry, we recommend Kick's Activewear in downtown Conway or Footlights in Little Rock.



Dance Programs

Recreational Dance

Our recreational program is designed for beginner students ages 2 and up, and/or for those students who prefer a less strenuous approach to dance.

- Early Childhood Program (ages 2-5)
- Elementary Program (Kindergarten and up)
- Hip-Hop for Everyone (ages 5 and up)
- Cheernastics
- Adult Classes
- Acro for Dancers*
- Intro to Clogging
- Turns, Tricks, and Skills
- Stretch and Body Conditioning

Pre-Professional Dance

Our "Pre-Pro" program is for those students who want to take a more serious approach to the study of dance. These students may desire a career in dance, may be pursuing a fine arts scholarship for college, or may just prefer the challenge. Placement is evaluation-based, and advancement comes with mastery of the curriculum of each respective level. Courses are offered in:

- | | |
|--------------------|------------------------|
| • Ballet | • Modern |
| • Tap | • Contemporary/Lyrical |
| • Jazz | • Musical Theater |
| • PrePointe/Pointe | • Student Choreo |
| • Advanced Hip-Hop | • Pre-Pro Acro |

Elite Competition Program

SDDA offers students ages 4 and up the opportunity to participate in competitive dance through the Elite Competition Team. Extracurricular in nature, the SDDA Elite Team is invitation-only or audition-based, and may provide students the chance to compete with solos, duo/trios, and group dances at the regional and national levels. Contact us for more information!

Studio Tuition and Fees

Seasonal Registration Fee

- \$30 for the first dancer; \$10 for each additional dancer in the same family for school-year season.
- Registration fees are non-refundable

Tuition

- Studio tuition is based on total hours of enrolled (*not attended*) instruction per week and is billed monthly.
- Tuition is due on the first of the month.
- Tuition not paid by the 5th will be charged a late fee of \$10.
- Tuition that is more than 30 days late may result in the student being unenrolled for non-payment.
- Families with more than one enrolled student will receive a 10% discount on all students after the first.
- No pro-rated tuition for mid-month drops.
- **New This Year: Due to the rising costs of credit card processing fees, a 3.5% Convenience Fee will be added to all credit card payments. A 1% Convenience Fee will be added to ACH payments. Paying by cash or check in the office will not incur a Convenience Fee.**

Recital Costs

Your student's enrollment in the 2024-25 season comes with the expectation that he or she will participate in our Spring recital, usually around the end of May. If you do not desire for your child to participate, we must receive written notification by September 15, 2024.

- Performance Package (\$155 for 1st child; \$105 for 2nd; \$80 for 3rd)
- Performance Package fees are divided into two convenient payments, due Sep 15 and Oct 15 (Includes full participation in our professional production, commemorative t-shirt, 2 show tickets, recital award, media fees that include digital download of professional video of performances and unlimited professional action photography).
- Recital Costumes – billed on a fixed-price basis. PreSchool costumes are \$75 each. Hip-Hop and Cheernastics costumes are \$130 each (including shoes). All others are \$90 each. All costumes subject to sales tax.
- Costume Deposits in the amount of 1 costume are due on Nov 15 and Dec 15. We cannot order costumes for students who have unpaid deposits when we break for Christmas.
- All recital charges are non-refundable.