

Bay County Fair & Youth Exposition
CODE of CONDUCT for All
Volunteers, Vendors, and Board of Directors and
Form 12-2

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Policy Statement:

The Code of Conduct is a public declaration of the principles of good conduct and good standards of behavior that the Volunteers, Vendors, and Board of Directors of The Bay County Fair & Youth Exposition agree to demonstrate in the performance of our responsibilities.

Procedures:

1. All persons associated with The Bay County Fair & Youth Exposition must demonstrate courtesy, respect, honesty, and fairness with all fellow members, customers, clients, suppliers, and competitors in all interactions.
2. All persons associated with The Bay County Fair & Youth Exposition must demonstrate compliance with health, safety, legal, and security regulations. These regulations are critical to a healthy and safe working environment for the overall success of our organization.
3. The Board of Directors of The Bay County Fair & Youth Exposition will immediately investigate and resolve all health, safety, legal, or security violations or Code of Conduct Violations. Wherein as any dispute or conflict arises, The Board of Directors will work with all parties involved to rectify the situation. The Board of Directors will obtain objective opinions to resolve the situation.
4. All persons associated with The Bay County Fair & Youth Exposition will conduct business transactions in a professional, ethical, and humanistic manner. No person will engage in any form of bribery. No person will knowingly provide any false or misleading information pertaining to the organization or its services to any other person or party.
5. All persons associated with The Bay County Fair & Youth Exposition will recognize the diversity of all other persons and that the organization can only be successful through the respect, equal treatment, cooperation, and empowerment of all volunteers.
6. All persons associated with The Bay County Fair & Youth Exposition will communicate their vision, mission, goals, and objectives to all other persons and will provide training as required to achieve those goals.
7. All persons associated with The Bay County Fair & Youth Exposition must be environmentally conscious in conserving all resources and protecting the environment that our organization operates in.
8. All persons associated with The Bay County Fair & Youth Exposition must not engage in any activity that is [or gives the appearance of being] unhealthy, immoral, illegal, unsafe, or harmful to our organization, our fellow members, clients, customers, vendors, suppliers or the environment.
9. All persons associated with The Bay County Fair & Youth Exposition must avoid any and all activities that shall conflict with or impair the performance of their duties. All decisions will be made objectively without regard for any personal gain.
10. All persons associated with The Bay County Fair & Youth Exposition will provide an environment that encourages all persons to constantly improve the health, safety, productivity, and profitability of our organization. All persons will strive to create a place where everyone enjoys performing their duties, and will recognize that highly motivated persons are our organization's most productive and dependable assets.

11. All persons associated with The Bay County Fair & Youth Exposition will protect all assets of our organization in a responsible way. The assets of our organization include, but are not limited to: all volunteers, vendors, financial resources, services, all equipment, and any information verbally or written. All persons will strive to provide the highest quality of services and entertainment, constantly working to improve all areas of our organization.
12. All Bay County Fair & Youth Exposition Board of Directors and all Volunteers of all our associated organizations must maintain confidentiality of all records and documents in their care and possession including information about: fellow members, volunteers, vendors, customers, clients, and suppliers. All persons must exhibit the highest standards of personal integrity and professional conduct.

Name _____ Date _____

Signature _____

Revised January, 2019