

Ascent Administration Services, LLC

2812 N. Norwalk, Suite 103
Mesa, AZ 85215

Service Contract Cancellation Form

email to: cancellations@ascentadmin.com

ATTENTION
This Service Contract Cancellation Form will not be processed until all information, documentation, and signatures have been received by Ascent. All Cancellations are processed per the terms of the Service Contract. Requests for cancellations must be received NO LATER THAN 30 DAYS FROM THE DATE OF THE CANCELLATION.

SERVICE CONTRACT INFORMATION			
Contract #	Date of Purchase	Date of Cancellation	
Customer Name		Customer Phone	
Customer Address	City	State	ZIP
Dealership Name		Dealership Phone	
VIN		Current Mileage	

CUSTOMER QUESTIONNAIRE	
Initial ALL	1. I am aware that once my Service Contract is canceled, it cannot be reinstated, and <u>I WILL BE RESPONSIBLE FOR ALL MECHANICAL REPAIRS.</u>
	2. I am aware that under the terms of my Service Contract, the refund will be based upon the unused portion of time or miles remaining, whichever is less.
	3. I am aware that if my Service Contract was included in the financing of my Vehicle, any refund will be refunded to the Lienholder, which will be deducted from the principal of my loan. <u>THIS MAY NOT LOWER MY MONTHLY PAYMENTS.</u>

REASON FOR CANCELLATION		ODOMETER CERTIFICATION	
	Vehicle Traded or Sold <i>(Customer Signature Required)</i>		I hereby certify that the Odometer of said Vehicle was not altered, set back, disconnected while in my possessing, and to the best of my knowledge, the Odometer reading as stated above reflects the actual mileage of the Vehicle described above.
	Unwind <i>(Customer Signature Required)</i>		
	Total Loss <i>(Affidavit of Loss Required)</i>		
	Repossession <i>(Affidavit of Repossession Required)</i>		I hereby certify that the repaired or replacement Odometer was incapable of rendering the correct mileage, that it was set to zero, and that the mileage on the original Odometer previously read _____ miles.
	Other <i>(Customer Signature Required)</i>		
	Explanation		

LIENHOLDER – There is a BALANCE DUE on this Vehicle, which is financed by:			
Finance Company		Account Number	
Address			
City	State	Zip	

SIGNATURE			
Contract Holder Signature	Date	Dealer/Lienholder Signature	Date
Print Name		Print Name	

