



BEFORE/AFTER SCHOOL PROGRAM HANDBOOK

Hours of Operation

The before and after school program is located at 1097 Concession St. Russell, Ontario. We are open Monday to Friday and follow the school calendar. Before school care starts at **7:30 am** and after school care finishes at **5:30 pm**. Any parents arriving after the agreed pick-up time will be considered late and the Late Parent Policy will apply.

Fees

- Before and Afterschool Care: \$35.75/day (CWELCC reduction - \$16.50/day)
- Afterschool Care Only: \$22.00/day (CWELCC reduction - \$12.00/day)
- Before School Care Only: \$16.50/day (CWELCC reduction - \$12.00/day)
- One-time registration fee: \$50.00

Please note that the first month's fee will be due at the time of registration.

If your child is now over the age of 6, they are no longer eligible for CWELCC funding. This means the reduced daily rates previously applied will no longer continue.

We now offer flat monthly rates for school-age care (6+): Instead of the \$22.00 daily after school rate, \$16.50 daily before school rate, or \$35.75/day for both, we've adjusted the following monthly rates for you:

Updated Monthly Rates for 6+:

- Before and After School Care: \$500.00/month
- Afterschool Care Only: \$400.00/month
- Before School Care Only: \$200.00/month

For families already paying the non-CWELCC rate, this will represent a discount. For those transitioning out of CWELCC, there will still be an increase from the subsidized rates previously in place (e.g., \$12/day for afterschool). These monthly rates reflect the structure we are able to sustainably offer within our small program for the group of children who are no longer CWELCC eligible, while continuing to provide consistent care for your children.

*If your child qualifies for the CWELCC subsidy (under 6 years old), they are eligible for a reduction of 52.75% in fees.

Parents will be billed for the entire month, including PD days, and Statutory holidays. Parents will not be billed during school closures (Christmas and March breaks). No reimbursement will be issued for unforeseen closures such as weather, heating malfunctions, flooding, or other emergencies relating to health and safety.

BPMS is unable to provide care during Christmas and March Break as well as any PA days. Summer camp through BPMS may be an option for children 6 years and under, but is not guaranteed. Depending on interest and staffing, a full day summer camp *may* be organized for children 6-12 years, however we advise families to look into alternative summer camp options in advance.

Transportation

When busing is not provided, children will be picked up from their school and walked to the afterschool location that your child is attending (1097 Concession St.).

Absence

If your child will be absent, you are required to report it by email: info@bpmontessori.ca

Snack

An afternoon snack is provided by the BPMS staff. We are a vegetarian centre, and the offered snacks will be in accordance with the EOHU regulations. Unless approved by management, we request that parents do not pack separate food for children. A variety of grains (crackers and cereal), dairy (yogurt and cheese) and fruits/veggies will be rotated. Please note that BPMS does not serve breakfast, and therefore all parents are requested to ensure that your child finishes breakfast before arriving in before school care.

Activities

Activities will include arts & crafts, games, rotation of toys, outdoor time, and homework assistance.