



**GERALD  
SADDLE CLUB**

# Gerald Saddle Club Bylaws

## **1. NAME:**

1. The name of the club shall be "The Gerald Saddle Club"

## **11. PURPOSE:**

1. The purpose of the club shall be to bring together good sportsmanship and to promote better horsemanship.
2. The club shall always assist and encourage any civic activities of this community.
3. The club shall endeavor to bring about a better understanding between man and equine.
4. The club shall teach cooperation and organization in clean competition in the horse ring and the field.

## **111. THE CLUB ORGANIZATION:**

1. The club shall be a not-for-profit organization.
2. Proposed by-laws must be submitted to the executive committee for the approval, and therefore receive a 2/3 majority of approval by members present at the meeting.
3. The by-laws should consistently agree with the purpose of the organization.

## **IV. THE EXECUTIVE COMMITTEE:**

1. The President, Vice President, Secretary, Treasurer, will make up the Executive Committee.
2. The elected officers shall serve for a term of two years.
3. The Club's Executive Committee shall propose such measures as it sees fit regarding the activities of the club and shall be presented to the club for its approval.
4. The President may call an Executive Committee Meeting whenever he/she deems necessary
5. Bylaws will be considered for amendment at the annual meeting held the third Sunday in October, then any proposed changes will be read at the next 3 meetings.
6. Any recommended changes shall be brought before the membership meeting at the regular scheduled meeting for the vote. All changes shall be incorporated and re-written with copies made available at regularly scheduled meetings every 3<sup>rd</sup> Sunday of the month.

## **V. THE ELECTION OF OFFICERS:**

1. Officers will be elected every year in the month of October.
2. If there is more than one candidate for an office the vote shall be by secret ballot. However, if there is but one nominee for any office, it shall be to cease nominations and elect by acclamation.
3. Officers shall assume duties at the close of year meeting.
4. A special election shall be held whenever one of the elected officers vacates an office permanently.
5. A member must be 18 years of age to be eligible to vote or hold an office. Must not be under "Family Membership" to qualify for either.
6. The President will not vote in any club issue or election, unless an official tiebreaker is needed.
7. In the case of oversight of error during elections, the board will determine if a "revote" is necessary.

8. Must be a member for 6 months to hold an office.

## **V1. DUTIES OF ELECTED OFFICERS:**

All Officers shall attend all or majority of all monthly meetings. They shall attend and assist with all events or majority of events scheduled. They shall demonstrate professionalism, good horsemanship, leadership, etc. They shall refrain from partaking in any negative behavior towards the club. Officers shall assist in the decision making of club event scheduling and have the authority to cancel events when necessary. All officers should assist to ensure bylaws are being followed by all members and updated when necessary.

1. The **President** shall provide direction and leadership to all club members while supporting the continued growth in a professional manner. The President shall assist in establishing and carrying out the club's procedures, goals, and bylaws. He/She shall ensure roles of fellow officers are being upheld. In the event of the absence of the Treasurer, disbursements may be signed by the President. In the event of a tie during a vote, the President shall make the tiebreaking vote.
2. The **Vice President** shall assist the President in the execution of his duties. He/She shall preside in the absence of the President. The Vice President is responsible for creating a meeting agenda and holding a sense of order at all meetings. The Vice President will act as a liaison with all new members answering questions & providing Bylaws. The Vice President is responsible for assisting the Secretary as needed with points and volunteer hours for eligible members.
3. The **Secretary** shall record the minutes of each meeting and carry on all necessary correspondence required by the President. He/She shall ensure a copy of meeting minutes are made available to all members. The Secretary is required to keep records of all members, points, volunteer hours, etc. He/she shall maintain records, contracts, and official documents as well as ensuring the club's events are covered by insurance. The Secretary is to assist with registration, when necessary at all club events.
4. The **Treasurer** shall provide financial oversight of the club's funds. He/she will collect, deposit and keep track of funds, write checks, and provide financial reports regularly to fellow members. She/He shall make a monthly report on the financial status of the club. Each disbursement shall be signed by the Treasurer. In the event of the absence of the Treasurer, disbursements may be signed by the President. Treasurer shall assist in registration at events. The treasurer shall count money after each event while in the presence of a member. Both parties are to sign for money counted.
5. The **Show Chairman** (optional) shall assist in the scheduling and cancellation of events. He/She is responsible for providing classes for each event as well as patterns & items required for patterns. The Show Chairman should strive to be present for each show and handle any disputes of the event while assisted by the President of the Club. He/She will be responsible for locating a judge for each event, ensuring grounds are in good condition, ordering ribbons, and answer questions by participants.
6. The person holding the office of President and Treasurer shall be allowed to sign for a loan for the Saddle Club, only after said loan has met the majority approval of club members (WITH THE UNDERSTANDING THAT THE CLUB IS HELD RESPONSIBLE FOR THE LOAN, NOT THE PERSON OR PERSONS SIGNING THE PAPERS).
7. All members will report any expenditure to the club for approval. Any and all expenditures must be submitted along with a receipt before reimbursement.
8. Cancellation of Events - All officers in decision making on cancellation of any event.

## **V11. MEMBERSHIP OBLIGATION:**

1. Each member shall dedicate him/herself to the purpose of the club and shall encourage others to do so.
2. Any member found guilty of mistreating animals will be subject to removal of membership.
3. Any member(s) that has reports/complaints of their poor actions during events, meetings etc, are subject to removal of membership.
4. Any member found drinking to excessiveness in any club activities are subject to removal of their membership.

5. The Club Officers will be the final judge in said cases, but any member may make a complaint to the club or to the club officers of an members inappropriate actions.
6. You must be a member for 6 months prior to voting in Octobers' election of officers.
7. All new members will be on a 60-day probation period.
8. A member must attend 50% of meetings (6 of 12).
9. A member must volunteer a minimum of 8 hours to be considered in good standing. To be high point eligible, the member must volunteer a minimum of 16 hours & participate in 50% of the shows. A member can donate volunteer hours to any member.
10. A member must get prior approval and report an expenditure to the club for approval. All expenditures must be submitted to the Treasurer along with a receipt before reimbursement.
11. All members will agree to follow the Gerald City Park Ordinance

#### **V111. DUES AND FINES:**

1. The membership fee for a family shall be \$40.00. Family membership includes children under the age 18. Once 18 they must pay an individual fee to be a member.
2. Individual memberships will be \$25.00.
3. Membership dues shall be good for 1 year beginning in January. Membership dues will include a key to the arena. Members are responsible for the arena. This includes locking the gate, putting up barrels, poles etc. and picking up all trash. The membership does not include use of the arena lights.
4. A member is allowed to bring the same guest 1 time. If the "guest" would like to utilize the arena more than once, they will need to either pay to become a member or pay the arena usage fee. If a member continues to bring the same guest, this may result in loss of arena privileges.
5. A \$250.00 annual fee can be paid to utilize the arena without volunteer obligations. No lights will be provided.
6. A \$15.00 fee will be charged for the loss of an arena key.

#### **IX. PROCEDURE AT THE MEETINGS:**

1. It takes at least five (5) members to constitute a meeting.
2. Five (5) Members must be available to take a vote.
3. A 2/3 majority of the votes cast by the club members present at the meeting is required on a change in the by-laws.
4. A simple majority of the votes cast by the club members is required for the election of officers and other items.
5. To vote during virtual meeting, video is required to confirm person voting.

#### **X. THE CLUB MEETING:**

1. The meeting will be held monthly, the third Sunday in the month at any designated place. Virtual meetings are acceptable.

## **CHAPTER 235: GERALD CITY PARK REGULATIONS**

### **SECTION 235.010: PARK HOURS**

The parks shall be open from 6:00 a.m. to 12:00 p.m. Only participants and spectators in authorized scheduled activities will be allowed to remain in the parks after 12:00 p.m. (Participants that are involved in activities requiring the use of electric lights have the responsibility upon completion of the activity to see that the lights are turned off.) (Ord. No. i96 §1, 7-23-75)

## **SECTION 235.020: PARK PROPERTY NOT TO BE DAMAGED, REMOVED OR DEFACED**

Flowers, trees, shrubs, or any other vegetation shall not be cut, picked, damaged, or removed: nor buildings, signs, or any city property damaged, defaced or disfigured. (Ord. No. 196 §2, 7-23-75)

## **SECTION 235.030: UNLAWFUL ACTS**

It will be unlawful in the Gerald City Parks to:

1. Have in possession or discharge any firecrackers or fireworks.
2. Have in possession or discharge firearms.
3. Hunt, trap or pursue wildlife at any time.
4. Build fires, except in designated areas, or in the barbecue pits provided.
5. Solicit any business or service, or to advertise or vend for sale or hire any goods, unless approved by the City Park Board.
6. Litter the ground in any manner.
7. Interfere with any group whose exclusive use has been granted to use the parks by the Park Board. (Permission to use the parks by special groups such as Scouts, Bridle Club, etc. is left to the discretion of the Park Board, who will set the fee, if any.)
8. Pollute, discolor, or contaminate in any manner any body of water located in the parks.
9. Be found drunk or intoxicated on or in park property or drive under the influence of intoxicating liquor or drugs.
10. Engage in loud, boisterous, threatening, abusive, insulting or indecent language or engage in any disorderly conduct or behavior. (Ord. No. 196 §3, 7-23-75)

## **SECTION 235.040: GENERAL PROVISIONS**

The following provisions shall be applicable in all City Parks:

1. All refuse and rubbish shall be deposited in the containers provided.
2. All motor vehicles, including motorcycles and mini bikes, are restricted to the roads and parking areas or trails so designated.
3. All drivers will observe carefully and obey all signs which might be posted for proper control of the parks. A maximum speed limit of fifteen (15) miles per hour shall be observed.
4. There shall be no swimming in the park lake. (Two signs are to be erected noting "No Swimming").
5. No boating, except paddle boats, canoes, sailboats, or boats fourteen (14) feet or less in length with electric trolling motors shall be used on the lake.
6. Persons fishing in the lake must have a valid Missouri Fishing License and all laws applicable to the State Fishing Laws must be obeyed. Use of seines, jug lines, limb lines, trout lines, nets or traps is forbidden. No catfish or bass shall be under fifteen (15) inches in length.
7. Anyone bringing into the parks a domestic household animal shall constrain said animal by a leash not longer than ten (10) feet and held by some person or firmly affixed to some stationary object so as to prevent the animal from ranging at large. No domestic animal shall be allowed inside any of the park buildings.
8. Overnight camping will be allowed only upon securing a permit from the Gerald Police Department. (Camping shall be limited to one night only)
9. Horses are permitted only in designated areas and are not permitted in the camping area, picnic area, or other public use areas and horseback riding shall be only on such roads and trails as designated by the Park Board.

10. The Park Director and any authorized Park Attendant shall have the authority to eject from the parks any person acting in violation of any of these regulations. (Ord. No. 196 §§4-13, 7-23-75)

#### **SECTION 235.505: OTHER CITY ORDINANCES APPLICABLE-PENALTY FOR VIOLATION**

A. These rules and regulations are for the operation of the parks of the City of Gerald and since the parks are an integral part of the City of Gerald all City ordinances are in effect in the City Parks, except as amended by this Chapter.

B. Person violating any of these regulations shall be in violation of City ordinances and be subject to a fine of from five dollars (\$5.00) to five hundred dollars (\$500.00) and from one (1) day to ninety (90) days in jail. (Ord. No. 196 §14, 7-23-75)