

REGISTRATION FORM

**2-DAY COURSE ON ELECTRICAL INSTALLATION DESIGN BASED ON SS 638 : 2018 SINGAPORE
STANDARD CODE OF PRACTICE FOR ELECTRICAL INSTALLATIONS**

Course Date: 12 & 13 Nov 2024 (14th Run)

Time : 8.45 am – 5.00 pm

Fee (No GST): \$750.00 per participant

Venue : NUSS Suntec City Guild House

Name (Course Participant)	PE No. (if applicable)	Designation	Contact No	Email

Participants please refer to website: www.HwConsultancyandTraining.com for dress code when attending the course which is strictly enforced by the venue owner.

Company Name: _____

Mailing Address: _____

Contact Person: _____ Contact No: _____

Designation: _____ Email: _____

PAYMENT Methods:

Electronic Bank Transfer: to DBS Bank account number: **271-651651-2**

Account Holder : Wang Hee Weng

PayNow or PayLah : to Hp No. : **8913 3405**

Please WhatsApp or SMS a photo or screen shot of the transfer transaction showing your name and transfer reference number to 9619 3976.

*Seats are limited. **Only upon receipt of payments will reservation of seats be confirmed** on 1st pay 1st serve basis. Walk-in applicants will be accepted base on availability of seats and full payment (by Cash only) before the start of lesson. Request for withdrawal or replacement must be made in writing and must reach us before course commencement date. Withdrawal is subject to administration charges shown below. If no notice of withdrawal is received by 3 working days before the commencement date, the full course fee will be charged. The organiser reserves the right to amend the course contents or cancel the course and fully refund the participants, should unforeseen circumstances warrant it.*

<u>Administrative Details</u>	<u>Time frame of Notices received by the Organiser</u>	<u>Remarks</u>
Notice of Replacement	Request must be made before course started	No Admin charges
Notice of withdrawal	2 weeks or more before course started	90% refund of course fee
	Less than 2 weeks but more than 3 working days before course started	70% refund of course fee
	3 working days or less before course started	No refund of course fee

Seats are limited. Registration is on first-pay-first-served basis.