







# SALES CANCELLATION

**STEP-1:**  
LOGIN TO YOUR  
BACKOFFICE,  
THEN GO TO  
NAVIGATE


**STEP-2:**  
SELECT  
CANCEL SALES

*Note: This must  
be performed  
on the same  
day of sale.*


-  Bonus Wallet History
-  Register Wallet History
-  Bonus Redemption Wallet History
-  Purchase Redemption Wallet History
-  PIN History

 Cancel Sales

**STEP-2**

 Sales Canceled Report

**STEP-1**

  
Navigate

**STEP-3:**

Click ON "X" TO  
CANCEL

< Cancel Sales

Show 10 records

Search:

Date	Member Username	Reference	Package	Type	From Member	PV	Register Wallet	Bonus Wallet
1 2022-04-02	MYGLOBALNET	INV1648877220	SILVER	PIN	RESONANCE1	200.00	0.00	0.00 

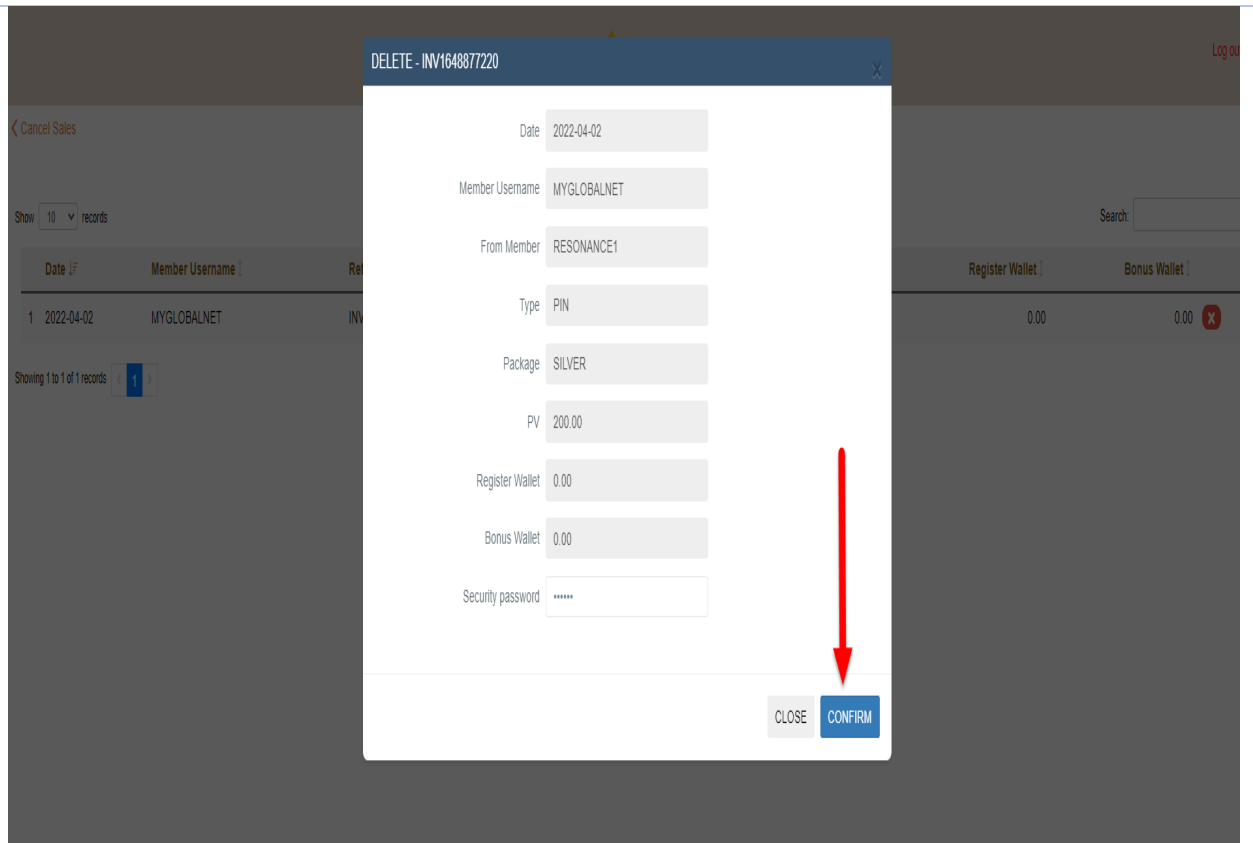
Showing 1 to 1 of 1 records

**SAME DAY SALE**

**STEP-3**  
Click ON  
THE "X" TO  
CANCEL

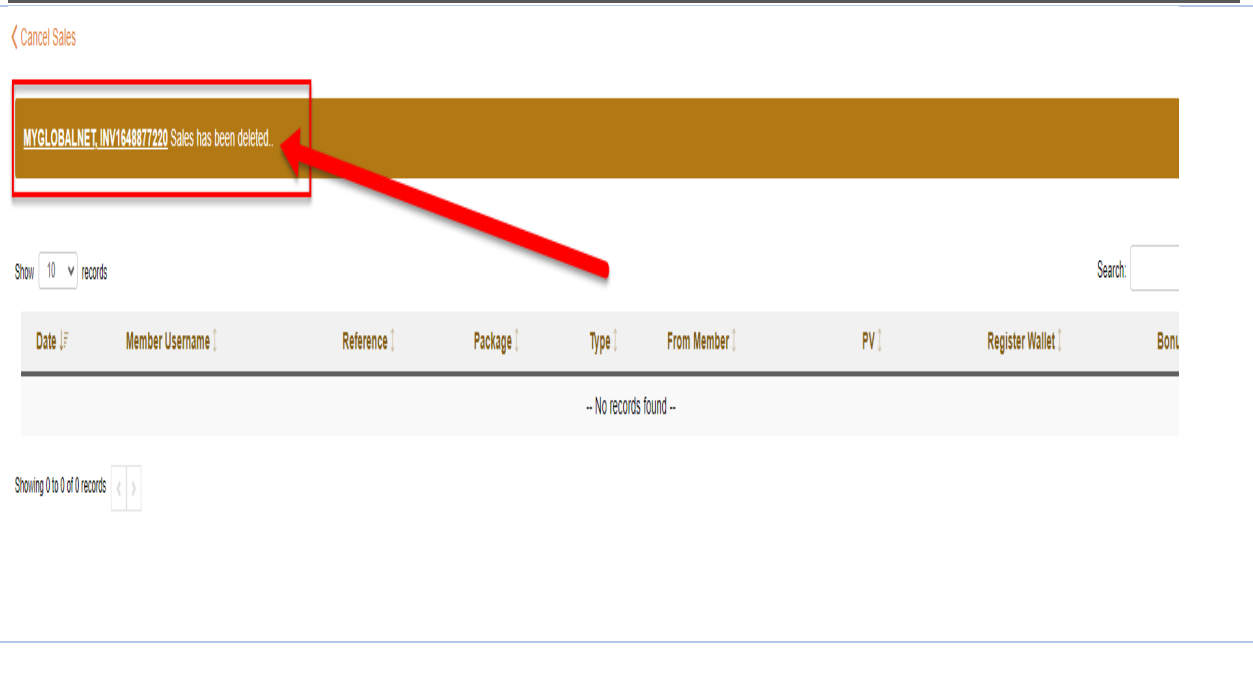
## STEP-4:

## CONFIRM



## STEP-5

## Note: CONFIRMATION



## END