

Resume of:**Jeff Brewer****1609 Isabella Ave****Panama City, FL 32401****brewerwj16@gmail.com****850-693-0500****Education:** MBA, Albany State University, BBA, Georgia State University**Experience:****February 2015 – Present, Low T Center/Synergenx, Dallas, TX**

- As eLearning Manager, create robust, engaging eLearning Courses using a variety of tools. Create responsive courses available on any device. Expert level Adobe Captivate user.
- Led team to investigate AI alternatives, testing several AI services.
- Trained SME's on using AI to create new courses, significantly speeding up course creation.
- Administrate eLearning courses, grades, and reports for 74 location medical practice (telecommute) with approximately 800 team members.
- Completed entire suite of courses for medical practice, from Practice Management training to Injections, Venipuncture and Vital signs.
- Created and managed Moodle Learning Management System from "out of the box" to full fruition for all team members.
- Implemented Schoox Learning Management System as Super Administrator.
- Integrated Schoox LMS into Single Sign On, via Synergenx SharePoint intranet.
- Manage Learning Management System, updating courses and wiki as needed. Work closely with HR to ensure new hire training is tracked and completed.
- Work closely with SME's to ensure accuracy in Medical terminology, processes, and procedures.

July 2004 – February 2015, Family Dollar Distribution Center, Marianna, FL

- Created online Training Program for 11 Distribution Center network, using Lectora, Flash, and Captivate. Topics include New Manager Orientation, Sexual Harassment, and several other corporate compliance courses. Responsible for creation from initial needs analysis, to design, development, implementation, and evaluation.
- Converted entire collection of Instructor Led Safety training courses to online using Adobe Captivate (45 courses). These interface with Learning Management System to document required OSHA training for Family Dollar Distribution network, approximately 4000 Team Members. These include video, audio, and scenario-based training, as well as standard Quiz objects.
- "Super Administrator" of Plateau Learning Management System. Assign and track training as needed across Distribution Network.
- Created New Hire Orientation video in Flash, now used by all 11 Distribution Centers. Recorded voice over, supervised translation into Spanish, produced recording session with Spanish voice talent, and created the Spanish version for Texas and Virginia DCs.
- Responsible for daily updating of DCTV, a closed-circuit TV network for the Distribution network. After implementation, our programming was rolled out to all other DCs.
- Submitted and managed several state grant programs, bringing more than \$1 million dollars in state grants to Family Dollar.

December 1997 – February, 2004, Worldspan, Atlanta, GA.

- Lead role in 40-person multimedia department, creating numerous sales and training presentations using Flash, Dreamweaver, Authorware, and Adobe Premiere among several other software packages in a telecommuting environment.
- Created programs from storyboard to completed project. Work with subject matter experts to create training for travel agents and other travel providers.

Link to portfolio: <http://brewerwj.com>