

Highlands of Edinburgh 2nd Homeowners Association

PO Box 43696, Brooklyn Park, MN 55443

<https://www.highlandsofedinburgh2ndassoc.com>

Board Members:

- Michael Van Heel, President
- Sue Browen, Vice President
- Kristine Frederick, Secretary
- Rick Weyrauch, Treasurer
- Ali Warsame

Summary of HOA Meeting Minutes:

Date: 7/10/2024

Time: 6:00 pm – 7:30 pm

Location: Brooklyn Park City Hall, Conference Room 204

Attendees:

Board Members:

- ☐ Ali Warsame
- ☒ Kristine Frederick
- ☒ Michael Van Heel
- ☒ Rick Weyrauch
- ☐ Sue Browen

Architectural Change Committee:

- ☒ Ann Waller
- ☒ Jan Worthley
- ☒ Julie Le
- ☒ Gary Simon

Officer:

- ☒ Alicia Allen
(Web Master)

Call to Order: 6:21

Agenda Items:

1. Approval of previous minutes: May 2024, June 2024, Annual Meeting.
 - a. May 2024
 - i. Decision: Approved
 - b. Annual Meeting
 - i. Decision: deferred
 - c. June 2024
 - i. Decision: deferred
2. Treasurer's report
 - a. Bank signee information updated 26 June 2024
 - i. Signees: Jan Worthley, Kristine Frederick, Richard Weyrauch, Michael Van Heel
 - b. Report
 - i. Year-to-date financial statement
 - ii. Reserve amount (\$35,000)
 - iii. Available funds for non-recurring expenses (landscaping, mailboxes, document rewrite, legal representation for foreclosure) (\$23,000)
 - iv. Foreclosure decision of old past-due accounts
 - v. Purchase certificate of deposits
 1. Presentation
 - a. Invest Reserve amount 2x \$10,000 @ 6 month interval
 - b. Accrue additional interest
 2. Decision: Approved

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3. Last meeting's action items

- a. Web portal for community member online registration – Alicia
 - i. Technical issues, follow up next meeting
- b. HOA flyer
 - i. Speeding, littering alerts
 - ii. National night out
 1. Alternate template for NNO flyer available here:
<https://www.brooklynpark.org/neighborhoods/nno/>

4. Annual walkthrough

- a. Recap
 - i. Average number of trivial violations, small number of significant violations.

5. National Night Out (decision – leave to next door neighbors, no community-wide event)

- a. Host community-wide event or encourage homeowners to connect with immediate neighbors? Alternatively, encourage community members to attend event at Central Park. Link: <https://www.brooklynpark.org/event/kick-off/>

6. HOA workshop highlights, 29 June 2024

7. Johnson and Helmuth legal counsel foreclosure discussion

- a. Recap

8. Alternate / supplemental legal counsel (Jennifer Toohey)

- a. Fine schedule
 - i. Addendum not required to implement
 - ii. Community approval not required
- b. Cost: \$280 / hour

9. Mailbox repairs (Sue)

- a. Sue has a list of homes in need of mailbox maintenance in addition to 2 that were reported by homeowner
 - i. Decision – approval to perform maintenance

10. Schedule next meeting

- a. 05Aug2024 @ 6:30

11. Round table

- a. Market analysis
- b. Resale value document for home sales / purchases
 - i. Connect to discussion about Hospitality Committee

Scribe: Mike Van Heel