

Highlands of Edinburgh 2nd Homeowners Association

PO Box 43696, Brooklyn Park, MN 55443

<https://www.highlandsofedinburgh2ndassoc.com>

Board Members:

- Michael Van Heel, President
- Sue Browen, Vice President
- Kristine Frederick, Secretary
- Rick Weyrauch, Treasurer
- Ali Warsame

Summary of HOA Meeting Minutes:

Date: 12/10/2024

Time: 6:30 pm – 8:00 pm

Location: Brooklyn Park City Hall

Attendees:

Board Members:

- ☒ Ali Warsame
- ☒ Michael Van Heel
- ☒ Rick Weyrauch
- ☒ Sue Browen
- ☒ Jan Worthley (ACC)

Architectural Change

Committee:

- ☒ Julie Le
- ☒ Gary Simon
- ☒ Ann Waller

Officer:

- ☒ Alicia Allen
(Web Master)

Call to Order: 6:28

Agenda Items:

1. Approval of previous minutes: November 2024.
 - a. November 2024
 - i. Decision: deferred
2. Board vacancy
 - a. Bank account authorized signer updates
 - i. Action: Mike schedule date to update (target for 16Dec2024)
3. Treasurer's report
 - a. Report
 - b. Demand letter for past due payments
 - i. 2 of 7 – attorney recommendation to foreclose based on existing equity
 1. Proposal to move forward on foreclosure
 - a. Decision - approved
 - ii. 5 of 7 – attorneys sent a demand letter. Homeowner have 35 days to respond
 1. 3 of 5 – 35 day period has expired. Moving forward with title work to evaluate homeowner equity
 2. 2 of 5 – 35 day period is ongoing.
 - c. Payment for tree removal
4. Newsletter (or letter from the Board)
 - a. 2025 dues
 - b. Expanded payment options (Venmo)
 - c. Homeowner electronic registration (website) (Going Digital)

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- d. Island renovations spotlight
 - e. Tree maintenance
 - f. Reminder to submit ACC proposals via website
 - i. Omit \$100 payment described in source documents
 - g. Tree trimming
 - i. Performed by community members. Only cost was for trailer rental (\$36). In contrast, contractor bid was for \$1500.
- 5. Last meeting's action items (2 min each)
 - a. (Sep 2024) Web portal for community member online registration (Alicia)
 - i. Status: created / uploaded, need to verify it works
 - b. (Sep 2024) Plan for drought-tolerant plants in islands (Alicia)
 - i. Status: no update
 - c. (Oct 2024) Draft newsletter. (Sue + Alicia)
 - i. Status: complete, to be distributed the week of 09Dec2024
- 6. Schedule next meeting
 - a. 14Jan2025
- 7. Round table
 - a. Instructions for payment via Venmo to be posted to website
 - b. ACC rules and related document changes
 - i. Proposed process for updating
 - c. Point of contact for Board inquiries
 - i. Reports of window replacement without Board approval
 - 1. Remediation required, single window in a bay is larger and does not match style. No ACC submission was provided.
 - ii. First response should notify the rest of the Board
 - d. City may have resources available for HOA enforcement
 - e. Purchase / plant small trees to replace dead trees
 - i. Follow up in spring when the city puts them on sale

Scribe: Mike Van Heel