

Highlands of Edinburgh 2nd Homeowners Association

PO Box 43696, Brooklyn Park, MN 55443

<https://www.highlandsofedinburgh2ndassoc.com>

Board Members:

- Michael Van Heel, President
- Sue Browen, Vice President
- Kristine Frederick, Secretary
- Rick Weyrauch, Treasurer
- Ali Warsame

Summary of HOA Meeting Minutes:

Date: 9/10/2024

Time: 6:30 pm – 8:09 pm

Location: Brooklyn Park City Hall, Conference Room 204

Attendees:

Board Members:

- ☐ Ali Warsame
- ☐ Kristine Frederick
- ☒ Michael Van Heel
- ☒ Rick Weyrauch
- ☒ Sue Browen

Architectural Change Committee:

- ☐ Ann Waller
- ☒ Jan Worthley
- ☒ Julie Le
- ☐ Gary Simon

Officer:

- ☒ Alicia Allen
(Web Master)

Call to Order: 6:33

Agenda Items:

1. Approval of previous minutes: June 2024, July 2024, August 2024.
 - a. June 2024
 - i. Decision: deferred
 - b. July 2024
 - i. Decision: deferred
 - c. August 2024
 - i. Decision: deferred
2. Treasurer's report
 - a. Report
 - i. Year-to-date financial statement
 1. \$500 fees to Helmuth & Johnson
 2. Augusta Greens payments made
 3. 7 homes remain delinquent for 2024
 4. 9 homes in collections
3. Legal representation
 - a. Proposal: update to Toohey Law Firm, retainer agreement
 - i. Decision: approved unanimously
 - b. Work w/ Toohey Law Firm for document updates, etc
 - c. Keep legal action for foreclosure homes w/ Helmuth
4. Dues reconciliation (Rick): draft strategy for resolving with delinquent homeowners
 - i. Lawyer feedback

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- ii. Release of lien is \$200 additional charge – who pays?
 1. Additional cost will be included in costs for impacted homeowners
- iii. Decision points:
 1. 45% +/- 1% write off of collections
 - a. Decision: approved
 2. Same write off for all homeowners
 - a. Decision: approved
 3. Timeframe – 3 month payback, up to 9 months
 - a. Decision: approved
 4. Plan for foreclosed homes – pursue collections on homeowners declining the deal, up to and including foreclosure (for homes with equity)
 - a. Decision: approved. 2 in favor, 1 abstain, 1 opposed
5. Last meeting's action items (2 min each)
 - a. Web portal for community member online registration (Alicia)
 - i. GoDaddy software has changed, Architectural Control form has been lost. Request for hard copy of registration form to be re-created on website (Jan).
 - b. Mailbox repairs (Sue): repairs not to exceed \$700 for time and materials without additional board approval.
 - i. Cost exceeded – total cost of \$854
 - ii. Scope of work exceeded what was originally expected
 - c. Send meeting minutes to Alicia to post on website (10-Sep-24) (Mike)
6. Schedule next meeting
 - a. Oct 8th @ 6:30
7. Round table
 - a. Complaint regarding property at 8806 Loch Lomond Blvd regarding multi-year repair project, refuse, poorly maintained yard
 - b. Actions
 - i. Lawn care / landscaping: request for proposal (Jan & Sue)
 1. Pull weeds, mow Noble & islands, spray for weeds, fertilizer, trim shrubs
 - ii. Plan for drought-tolerant plants in islands (Alicia)
 - c. Received estimates for island renovations. Prices were higher than anticipated, action item to get additional estimates. (Sue)

Scribe: Mike Van Heel