International Shipper's Checklist ☑

Inbound to Show Procedure

SHOW FREIGHT
INTERNATIONAL, INC.
On Target - On Time
EXHIBIT & LIVE EVENT SHIPPING

4455 Moreno Blvd., Suite 105
San Diego, CA 92117

Client Services: 800.574.2585

- ☐ ***Proof the SFI Bill of Lading*** *and labels to ensure accuracy*
- ☐ ***Proof Customs Invoice*** *to ensure accuracy*
- ☐ ***Remove all old shipping labels*** *and attach SFI labels, make sure each piece you're shipping is labeled. Even if you palletize and shrink wrap,* ***each item MUST be labeled***
- ☐ *Complete the* ***"Description of Pieces"****,* ***"Number of Pieces"*** *and* ***"Estimated Weight"*** *sections of SFI Bill of Lading*
- ☐ *Sign and date the Bill of Lading*
- ☐ *Have the driver sign and date the Bill of Lading*
- ☐ ***Give the driver a copy*** *of the Bill of Lading and Customs Invoice. Retain a c****opy for yourself***
- ☐ *Send a copy of your* ***completed Bill of Lading to one of the following:***

Text *SFI Operations*	*Cell #* ***619.218.4088***
Fax *a copy to*	*SFI #* ***619.831.8095***
Email *to SFI Dispatch*	***Dispatch@GoShowFreight.com***

- ☐ ***Notify SFI immediately of any changes*** *made to SFI Bill of Lading or the Customs Invoice*

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Thank you for choosing Show Freight International!