



**Board of Directors Present**

Terry Harrington      Ryan Cundall      Troy Earls      Missy Kilkenny      Joe Auffert      Randall Dennis

**Board of Directors Absent**

**Other Persons Present**

Jolaine Lashley, CEO      Lisa Meade, CHRO      Charles Rader, COO      Mike McAfee, Chief Education Officer  
Daniel Marshall, CCO

**June 21<sup>st</sup>, 2022 Meeting Minutes**

Troy Earls, Chairman called the June 21<sup>st</sup>, **2022 SHCA Board of Directors Meeting** to order at 6:03pm

**OLD BUSINESS**

**May 2022 Board Minutes:**

- Following a review of the May 2022 minutes: no questions presented.

Joe Auffert made a motion to accept the May 2022 board minutes as presented; motion seconded by Terry Harrington, Troy Earls in favor, Ryan Cundall in favor; Missy Kilkenny in favor; Randall Dennis in favor; all in favor, motion carried.

**May 2022 Closed Minutes:**

- No closed board minutes to approve.

**CEO's Report:**

**Operational:**

- **Sales tax:**
  - Received first of June 2022 was \$ 218,988.49
- **Updates**
  - **June 2022 MAA meeting**
    - Training includes Board Member Basic and Advance, HR, and Medical Director.
  - **W/C Audit completed**
    - Waiting for results that includes restructure of the clinical admin team to office status.
    - Estimates should be less than \$1,000 in additional premiums due.
  - **Financials**
    - Submitted financials prior to June 30<sup>th</sup>, and confirmation has been received.
  - **Seeking additional company to bid on asphalt resealing, scheduled for June 22**

**NEW BUSINESS**

**May 2022 General Ledger:**

- Following a review of the May 2022 general ledger – no questions presented.

**Randall Dennis made a motion to accept the general ledger as presented; motion seconded by Joe Auffert; Ryan Cundall in favor, Troy Earls in favor; Terry Harrington in favor; Missy Kilkenny in favor; all in favor; motion carried.**

**May 2022 Account Balances:**

- General Account balances – no questions presented.
- Money Market Account balances – graph presented, no questions.

**May 2022 expenses/revenues:**

- No questions presented.

**May 2022 billing receivables summary report:**

- New report with Digitech was reporting 58% net collections thru May 2022.

<b>WEST PLAINS BANK</b>	
General Account	\$ 108,925.78
Money Market	\$ 2,102,633.80
<b>TOTAL</b>	<b>\$ 2,211,559.58</b>

**Department Reports:**

**Operational:**

- Bi-Annual Code of ethics signed by all board members present.

**IT:**

- Attended PWW conference/training last week to keep certifications current.
  - Appears all things proposed will be good for us – balance billing, etc.
- Additional reports from Digitech should be ready for us since it has been six months of use.
- The entire mini split mother board had to be replaced; is now up and running.

**Education:**

- The weight equipment has been moved to a central location, and now with the pool table being functional again, bar and gym scenarios will have room to be performed.
- CPR classes continue
- EMT class scheduled for July 2022 now has 12 persons registered for the class (modeled for 10).
- Medic class is right on schedule.
- Accredicon was informative, more documentation before recertification needs to be our priority.
  - There is a self-study report due in Oct and then a month or so after that there should be a site visit.

**Human Resources:**

- Still working on hiring a full-time medic and EMT.
  - Hired a PRN Medic and a PRN EMT.
- Have had two out with Covid since last month.

**Office:**

- Write off list – May \$7192.99 old accounts – there are still a few old open accounts out there from AIM that will eventually need to be evaluated and put on the write-off list.

**Terry Harrington made a motion to write-off May 2022 accounts for a total of \$7,192.99; Missy Kilkenny seconded the motion; Randall Dennis in favor; Troy Earls in favor; Ryan Cundall in favor; Joe Auffert in favor; all in favor; motion carried.**

**Clinical:**

- COVID Update:
  - Two employees reported being positive with COVID - one returned to work, and another remains off work until later this week.
- Staffing:
  - Several employees have missed work due to non-COVID illnesses.
- Clinical Call Totals for May:
  - 580 Total Calls; 347 Local Transports; 56 Short-hops; 16 Long-hops; 419 Total transports; 161 non-Transports; 18.7 calls per day. Transport % of 72.2; non-Transport % of 27.8; 99 PRCs for a % of 17.1.
- Zoll Ventilator Update:
  - All vents that have been sent in for repair have been returned and are back in service, with no further issues.
  - Currently, will continue to monitor for further issues after the repairs before requesting the purchase of new vents, while seeking Grant options.
    - Will include vent replacement with the 2023 budget.
- Mechanic report:
  - Normal preventative maintenance has been performed.
  - Stryker Tech was here to replace a release solenoid on the Powerload Trolley system in SH-5 and it seems to have resolved the issue.
  - Replaced Park release solenoid for the shift column in SH-9.
  - Several windshield chips have been repaired.
  - Trucks appear to be running well with no major issues to report.
  - Oxygen tanks continue to be filled without incident.
- Supervisors Vehicle Update:
  - Vehicle has been ordered and waiting to hear from them as to when the start date will be to start building vehicle.
- Gym/Health & Wellness Program:
  - All the workout equipment has been moved to a confined location where the previous education office was. Employees will have access to the gym area while on and off duty.
  - We will also be focusing on them mental health aspects as well. This is new for us and is a work in progress – more information to follow.
- IV Pumps:
  - Requesting to purchase already budgeted approved Sapphire Multi-Therapy Infusion IV pumps for \$14,725.50.

**Terry Harrington made a motion to purchase the Sapphire Multi-Therapy infusion IV pumps in the amount of \$14,725.50; Randall Dennis seconded the motion; Ryan Cundall in favor; Joe Auffert in favor; Missy Kilkenny in favor; Troy Earls in favor; all in favor; motion carried.**

**No closed session was convened at this time.**

**Troy Earls made a motion to adjourn @ 6:44 pm; seconded by Joe Auffert; Ryan Cundall in favor; Terry Harrington in favor; Missy Kilkenny in favor; Randall Dennis in favor; all in favor; motion carried.**

---

**SIGNATURE & TITLE**

---

**DATE**