

# PAYMENT POLICY

## Annual Schedule

All our timetabled classes run Term Time Only: x39 weeks per year. Autumn Term (September – December) Spring Term (January - April) & Summer Term (May – July)

## Registration Fee

A £20 registration fee will be applied at the time of enrolment. This fee will be included as a 'cover payment' and added to the first month's subscription. This fee applies to all students.

## Annual Membership

This £10 annual membership fee covers the period from 1st September to 31st August and will be automatically collected on 1st September along with class fees. It will appear as a 'cover payment' and applies to all students.

## Class Fees

Fees are taken by monthly subscription on the 1st of every month. This covers pro-rata class fees which are then divided into 12x affordable monthly payments. Late fees apply when 3+ days late.

## Subscription Fees - T&Cs

- Your subscription payment plan covers pro-rata class fees which are then divided into 12x affordable monthly payments. This means that fees are still due at the same rate during months including half term holidays and although we are closed during August, fees are still due on 1st August.
- Class dates/ term dates will be listed on ClassForKids in advance.
- Subscription fees are collected automatically on the 1st of every month. If this fails after 2 attempts, your child will not be allowed to attend classes until payment is received in full.
- We are unable to refund or credit any missed classes due to illness/ holidays.
- In the event of a forced closure (for example extreme weather) a catch-up lesson will be arranged for students to attend. This will be communicated to you.
- In the event of your child adding an extra class mid-month, your plan will be adjusted accordingly and a cover payment will be invoiced directly to you.
- When booking a class, the system will automatically apply the default subscription plan (1x child/ 1 class). Infinity will then review your booking and apply the correct subscription plan.
- Late fees apply when 3+ days late.

## Cancellation Policy:

- If you no longer wish to continue with classes, a written 4 weeks notice of cancellation is required. Please email: [infinity\\_sod@hotmail.com](mailto:infinity_sod@hotmail.com)
- For example, if you wish to not return to classes in September then we must have received a written email notice by 1st August. 1st August will be your final subscription payment and then all subscriptions will be cancelled from September onwards.
- Our cancellation policy is non-negotiable.