**In the Family Court Case no. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Sitting at** Choose an item.

**The Children Act 1989**

**The child[ren]**

|  |  |  |
| --- | --- | --- |
| **Name** | **Gender** | **Date of Birth/ Age** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Issue and Allocation Order made on: CLICK TO SELECT A DATE**

1. **The parties**

1. The applicant Local Authority is Choose an item..
2. The first respondent is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, the [*relationship to c**hild]*
3. The second respondent is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, the [*relationship to child*]
4. The third Respondent is respondent is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, the [*relationship to child*]

**Confidentiality warning**

**The names of the family and the child[ren] are not to be disclosed in public without the permission of the court.**

**Reporters in Family Court**

**It may be that reporters from the press will be present during any hearing you attend. They will not be able to report names or identifying information about the parties or any children involved. The Court may also restrict other details from being reported. Further information about this is available at** [**www.cumbriadfj.info**](http://www.cumbriadfj.info) **on the ‘**[**Reporters in the Family Court**](https://cumbriadfj.info/reporters-in-family-court)**’ page.**

**Compliance warnings**

**All parties must immediately inform the allocated judge as soon as they become aware that any direction given by the court cannot be complied with and to seek in advance an extension of time to comply.**

**In the event that a party fails to comply with directions and/or fails to attend any hearing the court may make final orders including care orders and placement orders at that hearing.**

**Attention is drawn by the Court to the Northern Circuit Local Practice Direction (“NCLPD”) and Cumbrian Local Practice Directions (“CLPD”). Particular attention is drawn to NCLPD1/2023. That and other Local Practice Directions can be found at** [**www.cumbriadfj.info**](http://www.cumbriadfj.info)

**THE COURT ORDERS**

1. **Timetable**
   1. The 26 week date for this application is: Choose a date.
2. **Allocation**
   1. The proceedings are allocated to be heard by Choose an item..
   2. The next hearing and if possible future hearings will be before \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
3. **Family Public Law Portal (FPL)**
   1. All references in this order to documents being sent to the parties or the Court shall include any steps necessary to comply with the requirements of FPL / the Family Public Law Portal.
   2. The Local Authority must give all parties FPL access to all documents sent to the court, including:
      1. the application form
      2. annex documents
      3. evidential checklist documents
      4. any documents sent later on.
4. **Ground Rules for any Remote or Hybrid Case Management Hearing** 
   1. The Ground Rules for any Remote or Hybrid Case Management Hearing shall be as set out in CLPD6/2003 (Ground Rules for any Remote or Hybrid Hearing) available at [www.cumbriadfj.info](http://www.cumbriadfj.info).
   2. This direction is subject to the provisions set out in CLPD2/2023 (New-born babies and Urgent Hearings) available at [www.cumbriadfj.info](http://www.cumbriadfj.info)
5. **Alterations to the mode of hearing or ground rules**
   1. Any request for a change of the mode of hearing (attended / hybrid / remote) the ground rules or seeking non-attendance shall be made via a C2 application with a supporting statement setting out the reasons for the parties’ inability to attend or comply with the ground rules for the hearing.
6. **Urgent Hearing**
   1. The local authority's application for an urgent hearing is granted.
   2. Time for the service of the notice of the proceedings is reduced from three days to Choose an item..
   3. There will be an urgent hearing to consider the local authority’s application for an interim care order on Click or tap to enter a date. at Choose an item. allowing Choose an item..
   4. The parties and their legal representatives must attend one hour before the time listed for pre-hearing discussions.
   5. The court dealing with the matter will take place at Choose an item..
   6. The hearing shall be Choose an item..
   7. The “*Ground Rules for any Remote or Hybrid Case Management Hearing*” above shall apply to any contested interim care hearing as far as is practically possible in the context of the timescales involved for the hearing.
   8. In the event that an urgent hearing concerns a new-born child, attention is drawn to [CLPD2/2023 (New-born babies and Urgent Hearings)](https://cumbriadfj.info/local-practice-directions-1) available at [www.cumbriadfj.info](http://www.cumbriadfj.info)
7. **Attendance Form**
   1. **The Local Authority must lodge with the court a completed attendance form as soon as it is aware of the contact details of all of the parties and their respective representatives, and in any event no later than** Choose an item. **before the commencement time of the hearing listed above.**
8. **Case Management Hearing and Allocation Order**
   1. The matter will be listed for a Case Management Hearing on a date to be fixed at the hearing listed above (if possible between 12 to 18 working days after the date of issue).
   2. At the hearing listed above the parties must consider what case management directions should be made at this hearing, having regard to those matters set out in the standard [Allocation Order](https://cumbriadfj.info/template-orders) available at [www.cumbriadfj.info](http://www.cumbriadfj.info)
9. **Appointment of the Children’s Guardian**
   1. A Children’s Guardian must be appointed for the child[ren].
   2. There have been or are related proceedings. In those proceedings the Children’s Guardian is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and the court requests if possible that the same Guardian be appointed in this application.
10. **Jurisdiction**
    1. Choose an item.
    2. It appearing there may be an issue as to jurisdiction, the parties must consider the issue of jurisdiction as a matter of urgency and the Local Authority must forthwith request of the relevant consular authority in England & Wales or competent authority in the relevant state relevant information needed to decide issues of jurisdiction with a view to that information being available before the case management hearing.
    3. The court noting that the child(ren) are foreign nationals, the Local Authority must within 72 hours inform in writing the relevant consular authority of the existence of these proceedings, the date of the next hearing and invite any representations to be made to the court.
    4. The court noting that the child(ren) are foreign nationals, the Local Authority and the other parties must give urgent consideration to whether there should be an application pursuant to Articles 8 and/or 9 of the 1996 Hague Convention.
11. **Page Limits**
    1. Page limits for documents must comply with CLPD 3/2003 (Bundles and Other Documents) available at [www.cumbriadfj.info](http://www.cumbriadfj.info).
12. **Court Bundles, Case Summaries and Other Documents**
    1. Court Bundles, Case Summaries and Position Statements must comply with CLPD 3/2003 (Bundles and Other Documents) available at [www.cumbriadfj.info](http://www.cumbriadfj.info).
    2. Any documents electronic documents filed with the court must comply with CLPD 4/2003 (Electronic Documents sent to the Court) available at [www.cumbriadfj.info](http://www.cumbriadfj.info).
13. **Service of Application and Documents**
    1. If not already done, the Local Authority must serve on all parties the application form and annex documents filed with the court together with any annex documents not filed and the evidential checklist documents within 48 hours of receiving this order.
14. **Notice**
    1. The Local Authority must as soon as possible give notice of the hearing in the prescribed form to any person whom they consider should be served with Notice in accordance with the Family Procedure Rules.
15. **Notice to Father(s) without Parental Responsibility**
    1. The Local Authority must serve Notice of the hearing upon [Name], the father of [child]. At the same time the Local Authority must advise the father of his right to seek legal advice.
    2. [Repeat paragraphs for other fathers as necessary]
16. **Transparency and Listing Information**
    1. The publicly available Court List shall identify this matter as a Choose an item. case.
    2. The publicly available Court List shall identify the primary issues and/or allegations in this case using the following codification (**numbers only to appear on any public list)**:
       1. Choose an item.
       2. Choose an item.
       3. Choose an item.
       4. Choose an item.

**Right to apply**

**As these directions have been made without a hearing you may ask the court to reconsider this order. You must do that within 72 hours of receiving this order by making an application in form C2 to the court (and notifying any other parties) and asking the court to reconsider the directions.**

Ordered by:

Date: Click or tap to enter a date.

Notes on Completing this order:

1. A copy of this order can be downloaded from the [www.cumbriadfj.info](http://www.cumbriadfj.info) website. Go to “Info: Professionals” and then “Template Orders”.
2. Please delete any irrelevant paragraphs, including these notes.
3. When completed please:
   1. Select all of the text by pressing [CTRL] + A
   2. Change the colour of all the text to black by Right Clicking on the highlighted text and clicking on the capital A and selecting “Automatic”
   3. With all the text still highlighted, Right Click again and select “Remove Content Control”. This will ‘fix’ all the dropdown boxes in place.
   4. Save the final version of the order.
   5. Upload the order to FPL.