

Franklin Farmers' Market

“Where Community Comes to Gather”

Community Table Policy and Registration Form

The Franklin Farmers' Market is pleased to make available, each market day, one 10'x10' space for community organizations and groups that work to enhance our neighborhoods and town. The FFM Community Table provides an opportunity for those groups to talk with market-goers about the area's organizations and programs.

The Community Table is available to not-for-profit community organizations for promotional and educational purposes, at no cost. Groups may accept donations on site, offer information on support of the organization that can be done offsite or online. With prior approval from the FFM management, groups may sell fundraising items at market (like t-shirts, mugs etc.) If your organization wishes to sell fundraising items, please provide the relevant information on the FFM Community Table Application. You will be contacted prior to your day at market with an approval or denial.

Any organization that wishes to participate in the FFM Community Table must submit an application at least two weeks prior to the desired market date. The person applying is responsible for ensuring that the table is staffed. Please contact the FFM Manager with any questions at c.garboski@gratefulfarm.com

Scheduling:

Groups must complete and submit an application no less than 2 weeks prior to the date they wish to attend. One community group will be allowed one space per market day and will be scheduled on a first come, first served basis. Participation by any one group is limited to no more than 2 days per season. Scheduling preference is given to groups who have not previously participated in the current season.

**The Franklin Farmers' Market 2018 season opens June 1st and runs to October 26th
The Market is every Friday from 12 Noon until 6 PM and is located on the Franklin Town Common. There is no market June 29, 2018.**

Fees:

There is no cost to participate. Groups are responsible for their own table, chairs, and tent as well as ensuring staffing is at the market for the entire duration. There is no electricity provided.

At the Market:

Community Table participants must follow these rules or will be asked to leave the market.

- Groups should set up and be present for the entirety of their scheduled market day (12 noon – 6 pm) unless other arrangements have been made with market management. Groups should arrive with ample time to set up their table. Groups may arrive as early as 11 AM to set up but no sooner. Set up must be complete by 11:45 AM.
- No vehicles will be allowed in the market area. A community group may unload materials directly from a vehicle (curbside) before 11:45 am but must then park their vehicle on either Main Street or Union Street, so that market customers have ample parking close to the market. High Street is reserved for market customers.
- Tents, tables, chairs and any other materials needed for displaying community table goods are the responsibility of the community group. Market management will not provide any equipment.
- Community Table groups must remain until market closing. We are a “rain or shine” market, and only close down early if the weather becomes a safety issue.
- Items for sale must have prior approval of market management and may not compete with products sold by market vendors.
 - Fundraising items permitted for sale: Items with group’s logo; commercially prepared products such as Girl Scout cookies and Boy Scout Popcorn.
 - Not permitted: home-baked goods; items purchased for resale; crafts.
- Donation jars are permissible
- Community groups may not pass out any foods for consumption. This is in violation of Board of Health regulations.
- All materials must be displayed within the confines of the 10’ x 10’ space. Information may only be distributed at your designated table. Participants may not approach or shout at shoppers passing by their tables. Participants may not stand at the entrance or walk around the market to distribute information.
- Animals are not permitted at community tables.
- Participants must clean up their area at the end of market.

Community Table Registration Form

Organization Name:

Contact Name:

Email:

Phone Number:

Is this a Franklin-based Organization?

Please describe the information you would like to distribute at the market:

Will you be offering anything for sale for fundraising purposes?

List dates you wish to attend along with first preference. You will be contacted after scheduling:

Release and Waiver

I/We hereby release, forever discharge and hold harmless the Franklin Farmers' Market and the Town of Franklin, their successors and assigns, from any and all liability, claims and demands of whatever kind or nature, which arise or may hereafter arise from or in connection with my/our participation in the Franklin Farmers' Market. I/We take full responsibility for my/our market space, my/our equipment and supplies, and all products that I/We bring to give away at the market. I understand that all participating organizations are responsible for their own liability insurance.

I understand and agree to all of the above terms. I certify that all information given here is accurate.

Contact Signature

Date

MAIL TO: FFM
CYNTHIA GARBOSKI
9 PROSPECT ST
FRANKLIN MA 02038