



**EVERGREEN**  
Veterinary Hospital

## BOARDING CHECK-IN

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6600 Centerville Business Pkwy  
Centerville, OH 45459

(937) 435-5622

Owner's Name \_\_\_\_\_ Date in \_\_\_\_\_

Pet's Name \_\_\_\_\_ Date of Pickup \_\_\_\_\_

**Time:**                      **A.M.**      **P.M.**

**Check-in** \_\_\_\_\_ (*Employee Initials*)

**Feeding Instructions** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Have they eaten today?** Yes \_\_\_\_\_ No \_\_\_\_\_

**Medication Instructions** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Have they been given today?** Yes \_\_\_\_\_ No \_\_\_\_\_

**Flea products used?** Yes \_\_\_\_\_ No \_\_\_\_\_ **Type used** \_\_\_\_\_ **Date given** \_\_\_\_\_

**Check for external parasites** \_\_\_\_\_ (*Employee Initials*)

**Bath?** Yes \_\_\_\_\_ No \_\_\_\_\_ *\*If Yes, please inform the owner to pick up after 12PM*

Vaccinations: Current \_\_\_\_\_ Due for \_\_\_\_\_

Fecal: Current \_\_\_\_\_ Due \_\_\_\_\_

Will this pet have a procedure while boarding? Yes \_\_\_\_\_ No \_\_\_\_\_ (*If yes, have the owner sign the estimate*)

**Belongings** \_\_\_\_\_  
\_\_\_\_\_

**Special Instructions** \_\_\_\_\_  
\_\_\_\_\_

Emergency Contact \_\_\_\_\_ Phone # ( \_ \_ \_ ) \_ \_ \_ - \_ \_ \_

I authorize the procedures as marked to be performed on my pet. I also authorize treatment of any parasites (external or internal) found while boarding. If warranted, I also authorize medical treatment deemed necessary by the veterinarians on staff during my pet's boarding. By signing, you agree to the terms and policies set forth by Evergreen Veterinary Hospital's boarding policies on the next page. A copy will be provided upon request.

Signature of Owner \_\_\_\_\_ Date \_\_\_\_\_



## Medical Boarding Policies

All boarding is handled by reservations made in advance. Please call at any time during office hours to check our schedule. Our boarding coordinator will call you back if not in on the day you call.

Our doors are open at 8:00 a.m. to drop-off of your pets.

We feed bland diet pet food in our kennel. If your pet is on a special diet or is a finicky eater, please bring enough of his/her food for the stay. Make sure all food and treats are labeled at drop off.

Bring all medication with you to drop off with your pet. Instructions will be recorded at that time. If instructions are lengthy, please feel free to bring a copy.

If desired, bring a few toys for your pet to make his/her stay more comfortable. We will record all your belongings at the time of drop-off. We are not responsible for lost, soiled, or destroyed items.

If your pet is not picked up by closing time (6:00p.m. on weekdays, 12:00p.m. on Saturdays,) you will be charged another day of boarding for your pet. You may pick up your pet any time during normal business hours.

All pets must be current on vaccinations, with a negative fecal within the last 12 months. Dogs are required to have DHPP, Rabies and Bordetella (kennel cough) vaccines. Cats must have FVRCP and Rabies vaccines. Although the canine influenza vaccine is not yet required, we recommend owners consider vaccinating their dogs when boarding. All animals that are not up to date on vaccinations, will be provided with the needed vaccines for their boarding. This may include an exam fee. Exceptions are those pets determined "medically incapable" of receiving vaccines.

All dogs and cats must have received an application of veterinary prescribed flea preventatives or the over-the-counter preventatives Advantage or Advantix within the past thirty days, or Seresto collar within the last eight months. No other flea preventatives will be accepted. In addition, if approved flea preventative has not been given and/or any external or internal parasites are found while boarding, they will be treated at the owner's expense.

We board only for clients of Evergreen Veterinary Hospital that have pets requiring medical attention. If a patient has not been seen here before or has not been examined here for over one year, an examination will be required prior to boarding. If the pet was vaccinated elsewhere, proof of vaccination must be presented prior to admission.

Any pet boarded for three (3) nights or more may receive a bath at half the normal price. If you request a bath, we reserve the right to ask that you pick your pet up after 12:00 p.m.

We strive to provide the best care and compassion for your pets. If at any time we have the need for medical attention, emergency attention and/or procedures while your pet is boarding with us, we will first attempt to contact you or your designated emergency contact to inform you of the situation. By signing, you authorize treatment within reason for your pet during their stay. We appreciate your cooperation and understanding of our policies.