



TM's Information

TeamApp

TeamApp is now our main source of communication.

We would like to discourage TM's from sending out mobile texts as well, as it defeats the purpose of using the App. All players have been asked to join their team access group so please make sure they have done so or they will miss out on vital information.

Private conversations can also be had on TeamApp via the Chat screen.

Team Chat Group

Routinely delete the old communications from your Team's chat group once they are no longer relevant, but be careful not to delete availabilities until after the dates are passed.

Database

TeamApp isn't just for communication, it also provides a database for the TM's and Coaches (nobody else can see this).

- The database includes NVM, DOB, parent contact name, mobile number, medical info & AVO details.
- To access this information, go to the gear symbol (top right-hand corner on the KENC logo screen), then select member management - type in name to find player, scroll down to bottom to see relevant info.

Medical information

- Please ask your parents to update the medical info against their child's Team App account to ensure it is up to date at the start of the season

Weekly Game Information

Each week, ideally on a Thursday night, send out the following info to your Team Chat:

- Game time
- Arrival time for warm up
- Opposition Club & Team Name
- Court Number
- If you are Home or Away Team
- Who is captain (some Coaches prefer to decide this on the day – ask your coaches preference)
- Who is scoring
- Who is on lollies/fruit

Example

Chat: Hi Sparks, we are playing Aberfeldie Cyclones on Court 1 at 2.40pm, please arrive at 2.10pm for warm up. Captain: Sally, Lollies: Cathy, Scoring: Joy, we are home team

At the Game

- Be available for your Coach, she may ask you to run for a first aider during the game, call for an Umpire Supervisor, etc.
- If you feel your parents are not conducting themselves according to our codes of conduct, you can either speak to them directly or discreetly ask a Pink Vest to do it or let KENC President or Secretary know
- All scorers are to stand outside the fenceline of the court. Only coaches and subs allowed on the blue court.
- Fruit, lollies and team bags are to be kept at the end of the courts and just be brought in at half time. Team Managers should ensure their team is abiding by these rules.
- If you are not going to be at the game, please ask another parent to be Team Manager for the day.
- If you have a junior coach, your role is to be the go-between parents and the coach, particularly if the parent is being difficult. Our junior coaches are developing and need to be able to focus on the players, not the parents.

Duties

There are two types of duties:

Team Duties

You should already have your roster template, if your section has a bye, you'll need to wait until the fixture is published, before circulating your roster.

The fixture will be published: Link TBA

When doing the roster:

- take byes into consideration.
- you can put captain and lollies/scorer on same week.
- If a player doesn't attend when rostered on, swap them with another player/parent, but ensure they still do their share of the duties.

Scoring

It is the Team Manager's responsibility to ensure the score sheet has been filled out correctly. Scoring in 2022 will be done electronically on the Netball Connect App. Further information is to follow, which we will need to communicate to parents.

Fill Ins

- Players can only play up, not across or down, eg: 11&U Section 2 player can fill in for Section 1, but not Section 3 or another team in Section 2. They are a little more flexible in NSG.
- A fill in player can only fill in twice, the third time they are deemed to be part of the third team they filled in for and can no longer play in their original team.
- When time allows, the procedure is to ask the Coach from the team below you who they would recommend you approach, then speak to the parent/player. If playing for your team means the player can't play for their own team, the Coach and player/parent needs to agree. The team members from the original team do not get a say in this.
- Spare uniforms for fill in's are available from our Uniform Co-ordinators. All fill ins must have NV membership for 2023
- Please post on TeamApp if you are short players for the game, with as much notice as possible and the Club will find replacement players

Working with Children Check

As required by the Association, all Team Managers need to have a current Working with Children Check. There is no cost involved for volunteers (other than a passport photo) and can be organised through your post office. Following is a link:

<https://www.workingwithchildren.vic.gov.au/individuals/applicants>

If you already have one, can you please add our club as one of your volunteer organisations and email the Secretary the number and expiry date.

If you need to apply for one, please email the Secretary the application number once you have it.

Meetings

Team Managers are invited to all Committee Meetings, it's not essential to attend, but it's a good way of getting to understand the workings of both the club and the association, as well as get to know other parents.

End of season coaches gift

- It is the role of the Team Manager to organise the end of season gift for the coach. The usual procedure is for the TM to put out a notification/text to each player/family asking for a contribution. Contributing to the gift is not compulsory.
- The suggested dollar value is "a maximum of \$15". This does not mean it has to be \$15, we just suggest it shouldn't be more than this.
- If your team has 2 Coaches, we suggest the collection to be a maximum of \$10 per Coach.
- If your team has a Head Coach and a Junior Shadow Coach, we suggest the collection be split as such, maximum of \$15 for Head Coach and say \$5 for Junior Shadow Coach.
- The gift will be presented to the coach at presentation day, by a representative player from the team.