

MINUTES–CITY OF ASHTON

COUNCIL MEETING

Wednesday, August 9, 2023

6:00 p.m.

714 Main Street

*The purpose of the Agenda is to assist the Council and interested citizens in the conduct of the public meeting. Careful review of the Agenda is encouraged. Testimony from the public will be solicited for any item or issue listed under the category of **Public Hearings**. The Mayor will not normally allow audience participation at any other time. Idaho Law prohibits council action on items brought under this section except in an emergency circumstance. Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meetings should be addressed to the Office of the City Clerk or call 208-652-3987*

PRAYER OFFERED BY: John Scafe
CALL TO ORDER & WELCOME
PLEDGE LED BY: Jerry Funke

In Attendance: Tom Mattingly, Teresa Hansen, John Scafe, Jerry Funke and John Kaelberer.

Also, in attendance: City Clerk Stegelmeier, City Attorney Angell, P&Z Administrator Bowersox, Deputy Clerk Warnke, Justin Angell, Jaden Jackson, John Finley, Andrew Hood, Matt Young, Jim Hobbs, Kurt Eidam, Dallas Hill, Jason Mitzgher, Greg Bowman, Drew Meppen, Jeff Sneddon, Brenda Elordi and Wade Allen.

Mayor Mattingly welcomed everyone and opened the meeting at 6:00 pm.

He went on to say that the first thing on the agenda is that the Council will need to amend the agenda to add a discussion with representatives from the Idaho Transportation Department. City Clerk Stegelmeier had spoken with them earlier in the month but had forgotten to put them on the agenda.

1. AMEND AGENDA: ACTION ITEM

Any items added less than forty eight (48) hours prior to the meeting are added to a place in the agenda by Council motion at this time.

3- ITD Discussion – Greg Bowman, other ITD representatives ACTION ITEM

Councilman Hansen made a motion to amend the agenda to include the ITD Discussion. Councilman Scafe seconded the motion. The motion passed unanimously.

2. CONSENT AGENDA: ACTION ITEM

Being considered routine by the City Council, these items will be enacted by one motion unless requested by a Councilman or a citizen that one or more items be removed for later discussion.

- A. **Minutes** – Approval of Meeting Minutes 11-09-2022, 7-12-2023
- B. **Treasurers Report** - As Submitted
- C. **Payables** – Bills for Council approval as a result of City expenditures
- D. **Employee Expenses** – As submitted.

Councilman Funke made a motion to approve the Consent Agenda as presented. Councilman Hansen seconded the motion. The motion passed unanimously.

Regular Business:

Each speaker will be allowed a maximum of 5 minutes unless repeat testimony is requested by the Mayor/Council.

1. Public Hearing – City of Ashton Ordinance 504-23 – Amendment to ACC 17.44.010

Mayor Mattingly opened the public hearing. He asked City Clerk Stegelmeier whether the proper notice had been given. She replied it had and that there is a copy of the affidavit of publication included in the Council packets. He then asked the Council if any of them had a conflict of interest. Each answered that they did not. Mayor Mattingly then asked P&Z Administrator Bowersox to give her report on the

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proposed amendment to the Ashton City Code.

P&Z Administrator Bowersox explained that through the last few months the P&Z Commission has been working with formally documenting in the code an exception for a temporary uncovered mobility ramp. Administrator Bowersox would like to offer thanks to Susan Sullivan and Sheryl Hill who both offered some examples that the Commission based their work on. Administrator Bowersox explained that the table in 17.44.010 has a table that has guidelines for various zones and this amendment will add a note (6) concerning the setbacks allowing for temporary uncovered mobility ramps. The note will say that the ramp could encroach into the required setback but not into public right-of-way or someone else's property. It also defines what a temporary ramp is structurally. A Class 1 permit is still required to do this so that building code standards will be met. Permits will be valid for 2 years but can be renewed. Each situation should be reviewed individually. Once the person needing the disability ramp is no longer a resident at the property, either the ramp is removed or a new permit is required. The P&Z Commission held a hearing and voted unanimously with a recommendation to pass the ordinance.

Councilwoman Hansen asked what removable means. They discussed the description and discussed what would happen, etc. Councilman Kaelberer asked what the remedy is if they don't remove it when they leave. Administrator Bowersox said the remedy is to follow the violation guidelines in the code. Councilman Kaelberer expressed his appreciation to the P&Z Commission and Administrator for their work on this amendment.

Mayor Mattingly then went on to ask for the sign-up list. When it was received at his desk, there was no one signed up to comment.

Councilwoman Hansen expressed her appreciation to the P&Z Commission and Administrator.

Mayor Mattingly closed the public hearing at 7:12 pm.

2. City of Ashton Ordinance 504-23 – Amendment to ACC 17.44.010 *ACTION ITEM*

Mayor Mattingly opened a discussion of the Council. Councilman Kaelberer explained that he sees no reason to delay a decision on this ordinance. Councilman Scafe agreed and said that there is a need to accommodate our citizens that need a ramp.

Councilwoman Hansen made a motion to read the City of Ashton Ordinance 504-23 by title only and dispense with the second and third readings. Councilman Kaelberer seconded the motion. Roll call vote was called. Councilman Funke, aye; Councilman Scafe, aye; Councilwoman Hansen, aye; and Councilman Kaelberer, aye. The motion passed.

Councilwoman Hansen read the ordinance into the record by title.

Councilwoman Hansen made a motion to that Ashton City Ordinance 504-23 be approved and published. Councilman Scafe second. Roll call vote was called. Councilman Funke, aye; Councilman Scafe, aye; Councilwoman Hansen, aye; and Councilman Kaelberer, aye. The motion passed.

3. ITD Highway Discussion – Greg Bowman, other ITD representatives *ACTION ITEM*

Wade Allen with the ITD explained that there are several ITD representatives here to speak on a few different subjects. The first subject is to let us know that the ITD board will be having an open house and are hoping that someone from the City will be able to attend. He then introduced Jeff Sneddon. Jeff explained that there are some grant opportunities coming up and went over deadlines, etc. for the grants. Next up was Greg Bowman and Drew Meppen who discussed the US Highway 20 planning project for Ashton to State Highway 87. They will be having several meetings and will bring flyers as

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well as some maps for the Council. This project is just in the planning stages and is not happening soon. There are going to be some impacts no matter how much planning goes into a project. They are trying to balance the community needs as well as transportation needs. They expressed their appreciation for the support they have had from Ashton. Councilman Kaelberer explained that the light has made a lot of difference and has been very nice. Chief Griffel explained that it works great in heavy traffic even on holiday weekends. Councilwoman Hansen expressed her thanks for the communication from ITD and their willingness to work with the City.

4. **Rotary Project at Multi-purpose Court – Teddy Stronks, Matt Young *ACTION ITEM***
Matt Young is the President of the Ashton Rotary Club. He is coming to Council to discuss a volunteer project at the Multi-purpose Court. Teddy Stronks had come to Matt and told him asked for his help on a project in conjunction with the Ashton Urban Renewal Agency (AURA). The corner by the stop light needs some help and AURA has donated \$10,000 to fix it. Part of these funds were used at the courts to build the backboard. He explained that what he has built is a backboard for someone to hit their tennis or pickle balls against. He found out after he had been building it that he would need to check with the City. Mayor Mattingly explained that it is City property and that there were concerns about whether the backboard would hang on the fence, etc. Councilwoman Hansen explained said it would be good to discuss their projects with the City prior to starting. They discussed the flowers, etc. at the stop light with plans to work together in the future.
5. **Wastewater Screen Project – Jaden Jackson, City Clerk Stegelmeier *ACTION ITEM***
Jaden Jackson is here to discuss the wastewater screen with the Council. They have been working on the sampling. They have run into some delays due to wet weather and the chlorine pump has had some issues. The test results are back and the coliform out to the pivot has dropped significantly. The design and bid package will be ready now in November. They should be able to bid it through the winter and ready for discussion in the summer of 2024 for completion by the fall. The second phase of Railroad Avenue should be ready to bid soon.
6. **Land Ap Site Lease Discussion – City Clerk Stegelmeier *ACTION ITEM***
City Clerk Stegelmeier said there is no new news on this lease.
7. **Visitor Center Discussion – City Clerk Stegelmeier, Abby Rossman *ACTION ITEM***
City Clerk Stegelmeier said that the board does not meet until the first week in September so it will probably be next month for a discussion.
8. **Budget Workshop – City Clerk Stegelmeier *ACTION ITEM***
City Clerk Stegelmeier went through the FY2024 budget and the FY2023 budget amendment with the council.

Councilman Scafe made a motion to publish a public hearing notice for the fiscal year 2024 budget as presented. Councilwoman Hansen seconded the motion. The motion passed unanimously.

Councilman Scafe made a motion to publish a public hearing notice for the fiscal year 2023 budget amendment as presented. Councilwoman Hansen seconded the motion. The motion passed unanimously.

9. **Scheduling – City Clerk Stegelmeier *ACTION ITEM***
City Clerk Stegelmeier went through the upcoming schedule with the council.

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Councilman Funke explained that properties in Ashton need to be cleaned up. There are weeds on lots that have not been cut. He is also concerned about a mattress that has been left on Main Street at a store for free that has been out for a while. Chief Griffel explained that most lots have been mowed and that the mattress is not on City property. Councilman Funke is concerned that the City is too easy on these sorts of violations.

10. ADJOURNMENT

Councilwoman Hansen made a motion to adjourn. Councilman Kaelberer seconded the motion. The motion passed unanimously.

The meeting ended at 7:15 pm.

Minutes respectfully submitted by Cathy Stegelmeier, City Clerk.

Attest

Cathy Stegelmeier
City Clerk

Tom Mattingly
Mayor