

MINUTES–CITY OF ASHTON

SPECIAL COUNCIL MEETING

Monday, June 19, 2023

6:00 p.m.

714 Main Street

*The purpose of the Agenda is to assist the Council and interested citizens in the conduct of the public meeting. Careful review of the Agenda is encouraged. Testimony from the public will be solicited for any item or issue listed under the category of **Public Hearings**. The Mayor will not normally allow audience participation at any other time. Idaho Law prohibits council action on items brought under this section except in an emergency circumstance. Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meetings should be addressed to the Office of the City Clerk or call 208-652-3987*

PRAYER OFFERED BY: Teresa Hansen

CALL TO ORDER & WELCOME

PLEDGE LED BY: John Kaelberer

In Attendance: Tom Mattingly, Teresa Hansen, John Scafe, Jerry Funke and John Kaelberer.

Also, in attendance: City Clerk Stegelmeier, City Attorney Angell, Tyrel Clark, Kyle Jones, Abby Rossman, Mariah Hilliard, Gregg Roderick, Dustin Parkinson and Rachel Hatton.

Mayor Mattingly welcomed everyone and opened the meeting at 6:00 pm.

1. **CONSENT AGENDA: ACTION ITEM**

Being considered routine by the City Council, these items will be enacted by one motion unless requested by a Councilman or a citizen that one or more items be removed for later discussion.

- A. **Minutes** – Approval of Meeting Minutes ~~11-09-2022~~, Minutes 5-10-2023
- B. **Treasurers Report** - As Submitted
- C. **Payables** – Bills for Council approval as a result of City expenditures
- D. **Employee Expenses** – As submitted

Cathy Sent over the accounts and payables.

Councilman Hansen made a motion to approve the Consent Agenda as presented. Councilman Funke seconded the motion. The motion passed unanimously.

Regular Business:

Each speaker will be allowed a maximum of 5 minutes unless repeat testimony is requested by the Mayor/Council.

1. **Wastewater Screen Project – Jaden Jackson, Tyrel Clark ACTION ITEM**

Tyrel Clark is at Council to introduce himself. He is an Ashton native but has lived out of state following college. He and his family are moving back to Idaho and he is taking Marvin's position at Keller Associates. He reported that the wastewater screen project is on track even though it has been rough getting the testing completed due to the ongoing wet weather. They are still hoping to go to bid in the December/January time frame for construction in the summer of 2024. Mayor Mattingly asked if they would be sure to be ready for bidding to build it in summer of 2024. Tyrel said it should. He then went on to say that they are waiting to start on design for the Railroad Avenue project until October as requested. City Clerk Stegelmeier said she did not think the Council requested waiting. They spoke a bit about the timing. Tyrel will double check so they can get going on the project.

2. **Water Study Discussion – Kyle Jones ACTION ITEM**

Kyle had some news on the USDA funding which would pay for the City's portion of the water study. With the water issues in Island Park in the regional office was overruled by Boise office and the grant went to Island Park. Kyle asked if the City would want to wait to get started to look into the funding again for next year. City Clerk Stegelmeier explained to the Council that the City has the money to complete the study if they want to get started. Councilwoman Hansen said she would like to wait. Councilman Scafe would like to go through the through the budget process and decide. Kyle said that Harper Leavitt is going to look for some funding to help with some of the freezing lines that we have been discussing.

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3. Water/Wastewater Management Service – Mountain West Waterworks

Greg with Mountain West Waterworks which is a wastewater and water management service based in Rexburg. They serve cities and industrial clients. They explained some of the services they offer. Mayor Mattinly explained that several years ago the City had a firm that was supposed to be completing and filing the discharge monitoring reports for the EPA. The firm ended up not filing the reports and the City was fined in the end. They explained that they are used to filing their reports and have a sampling manager, etc. They are all licensed and could be the backup operators. Councilman Funke asked what they charge. They explained that the City would have send them a scope of work and then they will give the City a bid. Councilman Scafe inquired asked if they could handle some of the water/wastewater to free up the public works to do other things or that they could be backups. They said that yes, that could be one of the scopes of work. The Mayor & Council will speak with the public works department and then contact them.

4. Mosquito Spraying – Mayor Mattingly, Councilwoman Hansen **ACTION ITEM**

City Clerk Stegelmeier explained that the public works department has sprayed mosquitos. City Clerk Stegelmeier included in the packets the information on the spraying. Councilwoman Hansen had asked to talk about it at Council meeting because the mosquitoes have been everywhere. Councilwoman Hansen said that they should take turns. It should not be just one worker’s job to do all the spraying.

5. Visitor Center Discussion – City Clerk Stegelmeier, Abby Rossman **ACTION ITEM**

City Clerk Stegelmeier explained that Abby had called to inquire as to whether the City would be interested in selling the Visitor Center earlier than later. Abby said that the sale would include just the Center and that the City could keep the dump station and the associated revenue. She explained that this would not happen right away or anything because the Idaho Department of Parks & Rec (IDPR) Board of Directors would have to approve of what is proposed. Councilman Kaelberer expressed his concern that the City may not want to keep the dump station. Councilman Funke’s opinion is to let IDPR run the Center for a year before deciding. They discussed the dump station and some of the issues that other cities have had with dump stations. Councilwoman Hansen is willing to call Shelley and ask about the dump station problems. Abby then gave an update on how things have been going at the Center. There were 120 people through the Center over Memorial Day weekend itself and there seems to be more people stopping all the time. She has some volunteers staying in their trailer at the Center and they are having a great time. They are handing out a lot of brochures and getting to meet a lot of people.

6. Water Line RFP – City Clerk Stegelmeier **ACTION ITEM**

City Clerk Stegelmeier explained that the RFP is written and has been approved by City Attorney Angel. You can just send it to certain engineers and/or put it in the papers. She wanted to make sure with the Council how they would like her to send it. City Attorney Angel went over the process with the Council. He recommends that it be published as well as sending it to some consultants.

Councilman Kaelberer made a motion that City Clerk Stegelmeier put the notice out for publication as well as sending it to consultants. Councilman Scafe seconded the motion. The motion passed unanimously.

7. Budget Planning Discussion – City Clerk Stegelmeier **ACTION ITEM**

City Clerk Stegelmeier explained that she is getting information together and that a budget workshop will be needed. They discussed dates and set a meeting for Wednesday, June 28th at 6 pm. They also set another budget workshop for July 26th.

8. Pool Discussion – City Clerk Stegelmeier **ACTION ITEM**

City Clerk Stegelmeier said that everything is going well at the pool. There is a flyer in their packet with the schedule and the prices. The supervisor this year is Graycee Litton and there are six guards who

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passed with one who is still working on getting her certification. They talked a little bit about the pool and scheduling for training.

9. **Scheduling – City Clerk Stegelmeier** **ACTION ITEM**

Mayor Mattingly talked a little bit about the equipment that is going in at the park. The slurry seal was discussed and Councilman Kaelberer showed City Clerk Stegelmeier that the company had left out a little portion of 3rd Street. Councilman Funke asked about the dust control on Railroad Avenue. City Clerk Stegelmeier went over the upcoming schedule with the Council. They talked about the parade and meeting prior to riding in the parade.

Councilman Funke wanted to discuss whether there is a public nuisance in the City Code. He is concerned about weed control, abandoned vehicles, basically junky places. City Attorney Angel explained that there is an infraction and a misdemeanor attached to it in the code. Councilwoman Hansen said that those who are concerned need to tell the City. Councilman Funke wondered if putting something in the city newsletter would help. He also thought putting something on Facebook would be good.

Councilman Funke was also concerned about the concrete spattering on the City Building from the concrete being poured on the west side. City Clerk Stegelmeier will call and ask them to come and clean it up. Councilman Funke said it is on the fence, windows and along the building.

10. **ADJOURNMENT**

Councilwoman Hansen made a motion to adjourn. Councilman Kaelberer seconded the motion. The motion passed unanimously.

The meeting ended at 6:57 pm.

Minutes respectfully submitted by Cathy Stegelmeier, City Clerk.

Attest

Cathy Stegelmeier
City Clerk

Tom Mattingly
Mayor

**This meeting will replace the regular June meeting
that was scheduled for June 14, 2023.**