

MINUTES–CITY OF ASHTON

COUNCIL MEETING

Wednesday, November 12, 2025

6:00 p.m.

714 Main Street

*The purpose of the Agenda is to assist the Council and interested citizens in the conduct of the public meeting. Careful review of the Agenda is encouraged. Testimony from the public will be solicited for any item or issue listed under the category of **Public Hearings**. The Mayor will not normally allow audience participation at any other time. Idaho Law prohibits council action on items brought under this section except in an emergency circumstance. Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meetings should be addressed to the Office of the City Clerk or call 208-652-3987.*

PRAYER OFFERED BY: John Scafe
CALL TO ORDER & WELCOME
PLEDGE LED BY: John Kaelberer

In Attendance: Tom Mattingly, John Kaelberer, John Scafe, Councilman Finley. Councilwoman Hansen was excused.

Also in attendance: City Clerk Stegelmeier, P&Z Administrator Denney, Chief Griffel, Officer Joel Vega, City Attorney Angell, Kyle Jones, and Terry Thames.

Mayor Mattingly welcomed everyone and opened the meeting at 6:00 pm.

1. CONSENT AGENDA: ACTION ITEM

Being considered routine by the City Council, these items will be enacted by one motion unless requested by a Councilman or a citizen that one or more items be removed for later discussion.

- A. **Minutes** – Approval of Meeting Minutes 10-08-2025
- B. **Treasurer’s Report** - As Submitted
- C. **Payables** – Bills for Council approval as a result of City expenditures
- D. **Employee Expenses** – As submitted

Councilman Kaelberer made a motion to approve the Consent Agenda as presented with the corrections noted. Councilman Scafe seconded the motion. The motion passed unanimously.

Regular Business:

Each speaker will be allowed a maximum of 5 minutes unless repeat testimony is requested by the Mayor/Council.

1. Canvas of the Election – City Clerk Stegelmeier ACTION ITEM

City Clerk Stegelmeier reported that this is the canvas she received by email earlier in the day. The Fremont County Commissioners had met on the 11th to go over the canvas and approve it. The City Council is then asked to approve the canvas. She explained that as Mayor Mattingly was going over the canvas, he noticed some irregularities. City Clerk Stegelmeier believes it may just be a typo but she will get with the Council Clerk overseeing the election and bring a correct canvas for approval at the next City Council.

2. Lions Club Thanksgiving Dinner Discussion – City Clerk Stegelmeier, Councilman Scafe ACTION ITEM

Councilman Scafe explained that the local Lion’s club puts on a community Thanksgiving dinner down at South Fremont Junior High and he is wondering if the City would donate a ham and a turkey. He explained that the dinner has been happening for many years and it is a nice thing for those who do not have family or who are struggling financially. The club is planning on cooking 30 turkeys this year for the dinner. Councilman Scafe feels like it is a good thing for the city to support. Councilman Finley said that it is a good idea to support the dinner. Councilman Kaelberer also thinks it is a good thing to

MINUTES–CITY OF ASHTON

COUNCIL MEETING

support.

Councilman Finley made a motion to support the Lion's Club Thanksgiving Dinner by providing a turkey and a ham for the dinner. Councilman Kaelberer seconded the motion. The motion passed unanimously.

3. Ashton Spirit of Christmas – Andrea Simpson, City Clerk Stegelmeier, Chief Griffel ***ACTION ITEM***

Andrea Simpson has come to Council to discuss the Spirit of Christmas event. She is on the Spirit of Christmas Committee and they wanted to come to Council and let the Council know what is going on. They have everything planned. They are hoping to do the tractor parade and have brought the paperwork with the route, the insurance and the ITD approval to the City Office. They are also planning to light up the whole pocket park rather than just a Christmas tree. They are hoping to get the community involved in that, just letting you know. There will be caroling at Pocket Park at 5 pm, then the Light Parade at 5:30 pm. The Council thanked Andrea and the committee for this event.

4. American Dog Derby Discussion – Dog Derby Representative, City Clerk Stegelmeier, Chief Griffel ***ACTION ITEM***

Councilman Scafe is here to talk about the American Dog Derby. The committee met, believe it or not, in October, which is pretty good. The committee is all looking at doing the same trail as they had last year. They have gotten a couple little items they are trying to take care of right now to take, to see what they can work out with few people. Councilman Scafe went on to say that he thinks it is going to get bigger and bigger right now. The committee has gotten a very substantial purse this coming this year. Which should attract more mushers. Last year, the schools said that they had come up, but they did not have the time to get it scheduled. This year, the schools should be able to come up. There is a lot of support from a lot of people and it sounds like the Derby will have more vendors and lot more excitement going on. There is the possibility that there may be world class championship pulling dogs this year, which will bring a lot of people of different calibers. Terry Thames, who is one of the partners in the Imperial Club, also came to Council to discuss the American Dog Derby. He was pleased with the Derby last year and also hopes that they can use the same route. There will be more information as the Derby gets closer.

5. Helipad Discussion – Chief Griffel, Detective Owens ***ACTION ITEM***

Chief Griffel explained that the helipad is operational. The Fremont County Road and Bridge crew got it all ready. Air Idaho has not come up. Rocky Mountain Power put a visual tag on the power lines for the pilots. Chief Griffel is hopeful that the County may help with asphalt next year. Working on getting asphalt. City Clerk Stegelmeier said that the farmer who leases the pasture has contacted her and there will be some negotiations on the pasture and fencing. She will bring information to the Council as she gets it.

6. Sign Safety Project Update – City Clerk Stegelmeier, Chief Griffel ***ACTION ITEM***

City Clerk Stegelmeier explained that the contractor is aware that the materials are here and will be finishing the project as soon as possible.

7. Parks Grant Update – City Clerk Stegelmeier ***ACTION ITEM***

City Clerk Stegelmeier reported that she received a call from Dennis Porter who is the Director of the Idaho Department of Commerce. He explained that with the Federal Government shutdown, the money for the Idaho Community Block Grants is not available yet. He anticipates that it will be available after the shutdown is over. He told her that the Ashton City Park grant was recommended for approval but he will get back with the City when there is more information about funding.

8. Water Study Update – City Clerk Stegelmeier, Kyle Jones ***ACTION ITEM***

City Clerk Stegelmeier reported that Kyle is ill and cannot be at the meeting this evening. He sent an email reporting that the study is under review at Harper Leavitt Engineering right now and he will be filing it with the DEQ the first week in December.

MINUTES–CITY OF ASHTON

COUNCIL MEETING

9. Wastewater Screen Project Update – City Clerk Stegelmeier *ACTION ITEM*

City Clerk Stegelmeier reported that the pump that washes the screen has failed. It is still under warranty so the contractor will be replacing it. The City will also order a second pump to have so that there will not be down time in the future.

10. Council Schedule – City Clerk Stegelmeier *ACTION ITEM*

City Clerk Stegelmeier went over the upcoming schedule with the Council.

11. Executive Session – City Attorney Angell *ACTION ITEM*

I.C. 74-206 Certain City-related matters may need to be discussed confidentially as a matter of law (Acquisition of real property, personnel matters, attorney-client communications) subject to applicable legal requirements, the Council may enter executive session by roll call vote to discuss such matters.

(f) To communicate with legal counsel for the City of Ashton to discuss legal ramifications of and legal options for pending litigation.

Councilman Kaelberer made a motion to enter an executive session. Councilman Finley seconded the motion. Mayor Mattingly called for a roll call vote. Councilman Finley, aye; Councilman Scafe, aye; and Councilman Kaelberer, aye. The motion was passed by a unanimous vote.

The Council entered an executive session at 6:57 pm.

Councilman Kaelberer made a motion to exit an executive session. Councilman Scafe seconded the motion. The motion passed by a unanimous vote.

The Council exited an Executive session at 7:01 pm.

12. ADJOURNMENT

Councilman Kaelberer made a motion to adjourn. Councilman Finley seconded the motion. The motion passed unanimously.

The meeting ended at 7:37 pm.

Minutes respectfully submitted by Cathy Stegelmeier, City Clerk.

Attest

Cathy Stegelmeier
City Clerk

Tom Mattingly
Mayor