

MINUTES–CITY OF ASHTON

COUNCIL MEETING

Wednesday, April 10, 2024

6:00 p.m.

714 Main Street

*The purpose of the Agenda is to assist the Council and interested citizens in the conduct of the public meeting. Careful review of the Agenda is encouraged. Testimony from the public will be solicited for any item or issue listed under the category of **Public Hearings**. The Mayor will not normally allow audience participation at any other time. Idaho Law prohibits council action on items brought under this section except in an emergency circumstance. Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meetings should be addressed to the Office of the City Clerk or call 208-652-3987*

PRAYER OFFERED BY: John Kaelberer

CALL TO ORDER & WELCOME

PLEDGE LED BY: Tom Mattingly

In Attendance: Tom Mattingly, John Scafe, John Kaelberer and Nate Finley. Teresa Hansen was not in attendance.

Also, in attendance: City Clerk Stegelmeier, City Attorney Angell, P&Z Administrator Bowersox, Chief Griffel, Rachel Hatton, Sara Bowersox, Taci Stoddard and Rachel Hatton.

Mayor Mattingly welcomed everyone and opened the meeting at 6:00 pm.

1. CONSENT AGENDA: *ACTION ITEM*

Being considered routine by the City Council, these items will be enacted by one motion unless requested by a Councilman or a citizen that one or more items be removed for later discussion.

- A. **Minutes** – Approval of Meeting Minutes 3-13-2024
- B. **Treasurers Report** - As Submitted
- C. **Payables** – Bills for Council approval as a result of City expenditures
- D. **Employee Expenses** – As submitted

Councilman Kaelberer made a motion to approve the Consent Agenda as presented. Councilman Scafe seconded the motion. The motion passed unanimously.

Regular Business:

Each speaker will be allowed a maximum of 5 minutes unless repeat testimony is requested by the Mayor/Council.

1. City Building Discussion – Councilman Kaelberer, Chief Griffel, City Clerk Stegelmeier ***ACTION ITEM***

Councilman Kaelberer wanted to start a conversation on getting the power updated and a generator added at the City Building. wants to start getting bids on updating the electrical. Chief Griffel has spoken to Steve Hill, a local electrician, about the electrical update. Mr. Hill recommended an update of the electrical at the City Building. Chief Griffel explained that the City has a generator that could be used at the City Building is already owned by the City. Mr. Hill does not have the time to do the job at the City Building but he recommended a couple of other electrical contractors that the City could contact.

Councilman Kaelberer made a motion that the City move forward in getting bids on putting in a generator and having the power updated at the City Building. Councilman Finley seconded the motion. The motion passed unanimously.

2. P&Z Report – P&Z Administrator Bowersox ***ACTION ITEM***

P&Z Administrator Bowersox explained that because it is spring, the city is starting to get more planning & zoning questions and permits will be coming in soon. Administrator Bowersox then discussed the new training videos on the Association of Idaho Cities YouTube channel and City Clerk Stegelmeier showed the Mayor & Council how to get navigate to them on the computer. Administrator Bowersox then

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explained that the P&Z Commission would like to have a meeting together with the city council, maybe in late May or early June. Right now the commission has a put out a community survey to help them to complete the comprehensive plan. They would also like to meet with the Council to get their input. The meeting would not be a public hearing, just a meeting for the Council and the Commission to discuss with one another concerning the comprehensive plan, etc. The Council will discuss a date at the May meeting.

3. **Resolution 24-01 – Pool Fee Update – City Clerk Stegelmeier** ***ACTION ITEM***

City Clerk Stegelmeier had discussed a raise in costs for open swim with the council the in March and is hoping that the Council will decide which fee to take to public hearing. Councilman Scafe explained that he thought a dollar raise would be in line with what other pools are doing and the pool revenue does need to raise according to the auditor.

Councilman Finley made a motion to approve setting the new fee at the Ashton City Pool open swim by raising it by \$1 to \$4.50 per person. Councilman Scafe seconded the motion. The motion passed unanimously.

4. **Resolution 24-02 – Collections Policy Update – City Clerk Stegelmeier** ***ACTION ITEM***

City Clerk Stegelmeier reminded the Council that the hope is that this resolution will help to make sure that accounts will not get too far behind in the future. Councilman Scafe would like to make certain that a situation like what happened with the home on Pacific Avenue doesn't happen again. The other council members agreed.

Councilman Scafe made a motion to approve Ashton Resolution 24-02. Councilman Kaelberer seconded the motion. The motion passed unanimously.

5. **Maple Leaf Drive & Railroad Avenue Construction – City Clerk Stegelmeier** ***ACTION ITEM***

City Clerk Stegelmeier explained that the bid opening was moved and will not be until April 23rd.

6. **Wastewater Screen Project Update – City Clerk Stegelmeier** ***ACTION ITEM***

City Clerk Stegelmeier explained that Tyrel Clark sent an email explaining that the project Notice of Award is in the Contractor's hands. Tyrel anticipates that the City will get signed contracts back in a week or two. Once they are back, the mayor will need to sign them so that a signed copy can be sent back to the contractor. Tyrel then expects that the contractor will get started shortly after that, probably in early to mid-May, depending on weather.

7. **Budget Hearing Date FY2025 – City Clerk Stegelmeier** ***ACTION ITEM***

City Clerk Stegelmeier explained that the budget requests are in the packet and will be discussed more as the budget is discussed. There was some discussion on the police request for e-bikes. Councilman Scafe suggested checking into BYU-I surplus to see if there is a park side-by-side. His company buys things from them and they still have a lot of use.

8. **Scheduling – City Clerk Stegelmeier** ***ACTION ITEM***

City Clerk Stegelmeier went over the upcoming schedule with the council.

Councilman Scafe asked about public input talking about having public input at the end of the meeting

9. **ADJOURNMENT**

Councilman Kaelberer made a motion to adjourn. Councilwoman Scafe seconded the motion. The motion passed unanimously.

The meeting ended at 6:48 pm.

Minutes respectfully submitted by Cathy Stegelmeier, City Clerk.

Attest

Cathy Stegelmeier
City Clerk

Tom Mattingly
Mayor