

MINUTES–CITY OF ASHTON

COUNCIL MEETING

Wednesday, October 8, 2025

6:00 p.m.

714 Main Street

*The purpose of the Agenda is to assist the Council and interested citizens in the conduct of the public meeting. Careful review of the Agenda is encouraged. Testimony from the public will be solicited for any item or issue listed under the category of **Public Hearings**. The Mayor will not normally allow audience participation at any other time. Idaho Law prohibits council action on items brought under this section except in an emergency circumstance. Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meetings should be addressed to the Office of the City Clerk or call 208-652-3987.*

PRAYER OFFERED BY: John Kaelberer

CALL TO ORDER & WELCOME

PLEDGE LED BY: Teresa Hansen

In Attendance: Tom Mattingly, Teresa Hansen, John Kaelberer, John Scafe and Nate Finley.

Also in attendance: City Clerk Stegelmeier, P&Z Administrator Denney, Chief Griffel, City Attorney Angell, Kyle Jones, and Keith Richey.

Mayor Mattingly welcomed everyone and opened the meeting at 6:00 pm.

1. CONSENT AGENDA: ACTION ITEM

Being considered routine by the City Council, these items will be enacted by one motion unless requested by a Councilman or a citizen that one or more items be removed for later discussion.

- A. **Minutes** – Approval of Meeting Minutes 9-10-2025
- B. **Treasurer’s Report** - As Submitted
- C. **Payables** – Bills for Council approval as a result of City expenditures
- D. **Employee Expenses** – As submitted

Councilman Kaelberer made a motion to approve the Consent Agenda as presented including the bill from Harper Leavitt Engineering that had been held in August & September. Councilwoman Hansen seconded the motion. The motion passed unanimously.

Regular Business:

Each speaker will be allowed a maximum of 5 minutes unless repeat testimony is requested by the Mayor/Council.

1. Grader Surplus Discussion – City Clerk Stegelmeier, Justin Angell ACTION ITEM

City Clerk Stegelmeier reminded the Council that they had talked about selling the old grader following the receipt of the new grader. She explained that the City would need to declare the grader as surplus in a resolution. The resolution will also include how it would be sold and whether there is a minimum sale amount designated. She explained that in the past, the City sold surplus items with a sealed bid process with the highest bidder purchasing the surplus. City Clerk Stegelmeier is hoping for the Council’s help in finding out what the grader would be worth to produce a minimum amount. She knows that a couple of the Councilmembers have contacts in their fields that could help. She put a copy of the original purchase document in the packet with the year, date and other items needed to find a sale price. Councilman Scafe asked if she needs the price before the next meeting. City Clerk Stegelmeier said that she would bring a resolution to fill in a price so that both can be decided at the next meeting.

2. Helipad Discussion – Chief Griffel, Detective Owens ACTION ITEM

Chief Griffel is here to talk about having a helipad for emergency helicopter stops here in Ashton. Talked about a helipad near Ashton. High school is not an option. The stake center is starting to get too hard

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to land at as there seems to be more meetings at that building all the time. The Council discussed putting it out on the lagoon property. They asked Greg to look into it and get back to them at the next meeting.

3. Fremont County All Hazards Mitigation Plan – Keith Richey **ACTION ITEM**

Fremont County Emergency Management Director Keith Richey is at Council to discuss the completed All Hazard Mitigation Plan. Keith came in March to speak to the Council about the plan. The plan is now complete. Some of the funding for grants has changed but there is some money available for projects. If the City is looking at doing a project, just check with him about whether there is help under the plan. Councilwoman Hansen asked if Keith would shoot an email talking about what projects would work under the plan. Councilman Kaelberer talked about a well with water storage. Keith said that there is a new Idaho State Emergency Management Director, Ben Robertson. Keith will email City Clerk Stegelmeier with any ideas on how the grants could help.

4. Water Study Update – City Clerk Stegelmeier, Kyle Jones **ACTION ITEM**

Kyle Jones is at Council to talk about the water study. As the Council was aware, a public meeting was held on September 17th. Kyle was pleasantly surprised with the turnout and there was an hour to hour and a half of discussion. There were some good ideas and discussion that came out of the meeting and he is adding that to the study. He is also working on cost estimates on all the alternatives. He has contacted Gregg Bowman at ITD to discuss the highway placement in the future. Kyle was told that there has not been a decision on the placement and any work is at least 10 years down the road. Mayor Mattingly wondered what difference that would make in the water study. Kyle explained that the build out of the City may change with the highway placement. Mayor Mattingly explained that the City's code requires the developer to the cost of development including water supply. Kyle said that it was true. Kyle is hoping to complete the study by the next City Council meeting.

5. Wastewater Screen Project Update – City Clerk Stegelmeier **ACTION ITEM**

City Clerk Stegelmeier explained that everything is fine with just the generator left to finalize the project.

6. Sidewalk Project Update – City Clerk Stegelmeier **ACTION ITEM**

City Clerk Stegelmeier explained that the design is in the beginning stages. We will know more as the engineers bring us designs to go over. There has been some discussion on Facebook but the project is just in the beginning stages and there have been no decisions on design at this time. There will be some public meetings and more discussions for the community to give comments.

7. Planning & Zoning Report – Mayor Mattingly, P&Z Administrator Denney **ACTION ITEM**

Administrator Denney explained that the Comprehensive plan study is still ongoing. The commission is still wanting changes but they are getting really close to finishing the plan. They are looking to update some of the Community Core Zone sections because they want to maintain that Main Street feel. Anything to encourage the downtown look. Councilman Scafe asked if there was going to be more public input, particularly from businesses. There will be a public hearing prior to adoption of the plan.

8. Council Schedule – City Clerk Stegelmeier **ACTION ITEM**

City Clerk Stegelmeier went over the schedule with the Council.

9. Executive Session – City Attorney Angell **ACTION ITEM**

I.C. 74-206 Certain City-related matters may need to be discussed confidentially as a matter of law (Acquisition of real property, personnel matters, attorney-client communications) subject to applicable legal requirements, the Council may enter executive session by roll call vote to discuss such matters.

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(f) To communicate with legal counsel for the City of Ashton to discuss legal ramifications of and legal options for pending litigation.

City Attorney Angell explained that there was no need for an Executive Session but because it is a matter of public record, the City has a pending motion for summary judgment on the lawsuit. The City has not received a decision from the court yet.

10.ADJOURNMENT

Councilwoman Hansen made a motion to adjourn. Councilman Finley seconded the motion. The motion passed unanimously.

The meeting ended at 7:37 pm.

Minutes respectfully submitted by Cathy Stegelmeier, City Clerk.

Attest

Cathy Stegelmeier
City Clerk

Tom Mattingly
Mayor