

MINUTES–CITY OF ASHTON

COUNCIL MEETING

Wednesday, May 14, 2025

6:00 p.m.

714 Main Street

*The purpose of the Agenda is to assist the Council and interested citizens in the conduct of the public meeting. Careful review of the Agenda is encouraged. Testimony from the public will be solicited for any item or issue listed under the category of **Public Hearings**. The Mayor will not normally allow audience participation at any other time. Idaho Law prohibits council action on items brought under this section except in an emergency circumstance. Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meetings should be addressed to the Office of the City Clerk or call 208-652-3987.*

PRAYER OFFERED BY: John Kaelberer

CALL TO ORDER & WELCOME

PLEDGE LED BY: Teresa Hansen

In Attendance: Teresa Hansen, John Kaelberer, John Scafe and Nate Finley. Mayor Mattingly was not in attendance.

Also in attendance: City Clerk Stegelmeier, Deputy Clerk Warnke, P&Z Administrator Bowersox, Chief Griffel, City Attorney Angell, Aaron Denney and Andrew Rogers.

Council President Hansen welcomed everyone and opened the meeting at 6:00 pm.

1. CONSENT AGENDA: ACTION ITEM

Being considered routine by the City Council, these items will be enacted by one motion unless requested by a Councilman or a citizen that one or more items be removed for later discussion.

- A. **Minutes** – Approval of Meeting Minutes 4-9-2025
- B. **Treasurers Report** - As Submitted
- C. **Payables** – Bills for Council approval as a result of City expenditures
- D. **Employee Expenses** – As submitted

Councilman Kaelberer made a motion to approve the Consent Agenda as presented. Councilman Finley seconded the motion. The motion passed unanimously.

Regular Business:

Each speaker will be allowed a maximum of 5 minutes unless repeat testimony is requested by the Mayor/Council.

1. Abatement Discussion – 401 Main Street – City Clerk Stegelmeier, City Attorney Angell, Chief Griffel, Nathan Ricks ACTION ITEM

Mr. Ricks is not at the meeting. Chief Griffel says the property looks better and the 'No Trespassing' signs are in place. Not all the vehicles have been moved. There is still more to do but Mr. Ricks does have the 90 days voted on by the Council.

2. Fireworks Fundraiser Discussion – Chief Griffel, Brad Rankin ACTION ITEM

Brad Rankin is not at the meeting. Chief Griffel explained that they would like to close south 5th Street to from Main Street to Fremont Street for the Fireworks Fundraiser supper on May 16th. He says that their plans look good and they are communicating well with the police. The North Fremont Fire District is involved and will be helping with the fundraiser. Councilman Scafe hopes everyone will support the fundraiser.

Councilman Kaelberer made a motion to approve closing 5th Street from Main Street to Fremont Street on May 16th from noon to 9 pm. Councilman Scafe seconded the motion. The motion passed unanimously.

3. Grant Discussion –City Clerk Stegelmeier, Rick Miller ACTION ITEM

City Clerk Stegelmeier explained that the survey required by the Idaho Community Development Block

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Grant has been completed. Rick Miller could not attend the meeting but will come to the next meeting to report on the survey. There was some mix-up on when the survey takers were coming to do the survey but that was resolved.

4. Sign Safety Project Update – City Clerk Stegelmeier **ACTION ITEM**

City Clerk Stegelmeier explained that J&M Construction did get their public works license and are sending a contract over to the City for discussion. Once it is complete they will start. Construction meetings are tentatively planned for Tuesday mornings.

5. Water Study Update – City Clerk Stegelmeier, Kyle Jones

Kyle Jones is here to speak about the water study. He brought a water system piping update map. He has gone through this map with Todd. The water lines were discussed. The water study is close to completion. It is a 58-page report not counting the appendices. It is about 80% complete. The report calls for a 3% population growth rate for the City. He will be contacting P&Z Administrator Denney in order to incorporate his projections with the City's Comprehensive Plan Update. The Council will schedule a work meeting in June to go over the study prior to its completion.

6. Wastewater Screen Project Update – City Clerk Stegelmeier

City Clerk Stegelmeier explained that the work on the building is complete. Jaden Jackson did attend the meeting so the Council asked him about the progress. He explained that the evaporators have now been installed. They are deciding if a generator can be added to the project. There is some contingency money that could be used for one if the price is right.

7. Planning & Zoning Report – Mayor Mattingly, P&Z Administrator Denney **ACTION ITEM**

P&Z Administrator Denney reported that the planning and zoning department is doing well. He would like to touch on what is happening with the comprehensive plan. He and City Clerk Stegelmeier discussed the plan with one of the consultants, Addison Coffelt, who said that she needs the Council to review the future land use map and other documents. She sent some directions and City Clerk Stegelmeier will get it all prepared for the council to take it to discuss. Councilwoman Hansen asked about the commission and whether there were any vacancies. Administrator Denney said that there were none right at the moment.

8. Short-Term Rental Report – City Clerk Stegelmeier **ACTION ITEM**

City Clerk Stegelmeier explained that the letters have gone out to all the short-term rental properties that the City is aware of. There has only been one application so far. The police will contact them and complete the inspection. Then the license will be issued.

9. Text Communication Report - City Clerk Stegelmeier **ACTION ITEM**

City Clerk Stegelmeier explained that the texting will go live on May 27th. Hopefully then everyone who has a number we do not have will start to use the QR code to give us their number. She will keep the Council informed.

10. Council Schedule – City Clerk Stegelmeier **ACTION ITEM**

City Clerk Stegelmeier went over the schedule with the Council.

11. Executive Session – City Attorney Angell **ACTION ITEM**

I.C. 74-206 Certain City-related matters may need to be discussed confidentially as a matter of law (Acquisition of real property, personnel matters, attorney-client communications) subject to applicable legal requirements, the Council may enter executive session by roll call vote to discuss such matters.

(f) To communicate with legal counsel for the City of Ashton to discuss legal ramifications of and legal options for pending litigation.

Councilman Kaelberer made a motion to enter executive session. Councilwoman Finley seconded the motion. Mayor Mattingly called for a roll call vote. Councilman Finley, aye; Councilman Scafe, aye; Councilwoman Hansen, aye; and Councilman Kaelberer, aye. The motion was passed by a unanimous vote.

The Council entered an executive session at 6:34 pm.

Councilwoman Scafe made a motion to exit executive session. Councilman Kaelberer seconded the motion. The motion passed by a unanimous vote.

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The Council exited Executive session at 6:43 pm.

12.ADJOURNMENT

Councilwoman Hansen made a motion to adjourn. Councilman Finley seconded the motion. The motion passed unanimously.

The meeting ended at 7:00 pm.

Minutes respectfully submitted by Cathy Stegelmeier, City Clerk.

Attest

Cathy Stegelmeier

City Clerk

Tom Mattingly

Mayor