

MINUTES–CITY OF ASHTON

COUNCIL MEETING

Wednesday, December 11, 2024

6:00 p.m.

714 Main Street

*The purpose of the Agenda is to assist the Council and interested citizens in the conduct of the public meeting. Careful review of the Agenda is encouraged. Testimony from the public will be solicited for any item or issue listed under the category of **Public Hearings**. The Mayor will not normally allow audience participation at any other time. Idaho Law prohibits council action on items brought under this section except in an emergency circumstance. Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meetings should be addressed to the Office of the City Clerk or call 208-652-3987.*

PRAYER OFFERED BY: John Kaelberer
CALL TO ORDER & WELCOME
PLEDGE LED BY: Nate Finley

In Attendance: Tom Mattingly, Teresa Hansen, John Kaelberer, John Scafe and Nate Finley.

Also in attendance: City Clerk Stegelmeier, Deputy Clerk Warnke, P&Z Administrator Bowersox, Chief Griffel, City Attorney Angell and Kathy Smith.

Mayor Mattingly welcomed everyone and opened the meeting at 6:00 pm.

1. CONSENT AGENDA: ACTION ITEM

Being considered routine by the City Council, these items will be enacted by one motion unless requested by a Councilman or a citizen that one or more items be removed for later discussion.

- A. **Minutes** – Approval of Meeting Minutes 11-13-2024
- B. **Treasurers Report** - As Submitted
- C. **Payables** – Bills for Council approval as a result of City expenditures
- D. **Employee Expenses** – As submitted

City Clerk Stegelmeier explained that many of the regular bills had not arrived yet so she will need to pay some of them prior to the next council meeting. The Mayor will sign the checks and they will appear in the next meeting's payables report.

Councilwoman Hanson made a motion to approve the Consent Agenda as presented. Councilman Scafe seconded the motion. The motion passed unanimously.

Regular Business:

Each speaker will be allowed a maximum of 5 minutes unless repeat testimony is requested by the Mayor/Council.

1. Ashton Ordinance 511-24 – City Clerk Stegelmeier ACTION ITEM

Councilwoman Hansen made a motion to read the City of Ashton Ordinance 511-24 by title only and dispense with the second and third readings. Councilman Finley seconded the motion. Roll call vote was called. The motion passed unanimously.

Councilman Finley read the ordinance into the record by title.

Councilwoman Hansen made a motion to that Ashton City Ordinance 511-24 be approved and published. Councilman Finley seconded the motion. Roll call vote was called. The motion passed unanimously.

2. Public Hearing - Ashton Resolution 24-07 – Short Term Rentals Discussion – City Clerk Stegelmeier ACTION ITEM

Mayor Mattingly opened the hearing at 6:08 pm. He asked City Clerk Stegelmeier if the proper notice was given. She replied that it had been noticed correctly and a copy of the affidavit of publication is

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included in the packet. He asked Cathy for an overview. City Clerk Stegelmeier explained that the Mayor & Council wanted the cost of a permit to cover costs but not to be excessive. They felt that \$50 for the first permit and then \$25 per year after would make sense.

Mayor Mattingly then opened the hearing for public comment. He asked if anyone would like to comment. There was no comment. He closed the public hearing at 6:09 pm.

Councilman Scafe made a motion to approve the resolution 24-07 as presented. Councilwoman Hansen seconded the motion. The motion passed unanimously.

3. Public Hearing - Ashton Resolution 24-06 – High Water User Rate Discussion – City Clerk Stegelmeier, Deputy Clerk Warnke *ACTION ITEM*

Mayor Mattingly opened the hearing at 6:10 pm. He asked City Clerk Stegelmeier if the proper notice was given. She replied that it had been noticed correctly and a copy of the affidavit of publication is included in the packet. He asked Cathy for an overview. City Clerk Stegelmeier explained that the Mayor & Council wanted a way to discourage the use of large amounts of water. Many cities use step charts to discourage large water usage and this breakdown seems to work for the City of Ashton.

Mayor Mattingly then opened the hearing for public comment. He asked if anyone would like to comment. There was no comment. He closed the public hearing at 6:12 pm.

Councilman Kaelberer made a motion to approve 24-06 Agenda as presented. Councilman Finley seconded the motion. The motion passed unanimously.

4. Paper of Record Discussion – City Clerk Stegelmeier, Ann Anthony

Ann Anthony was not in attendance. City Clerk Stegelmeier reported that she sent a copy of the public notices for the hearings tonight to Ann but had not received an affidavit of publication.

5. Water Study Update – City Clerk Stegelmeier, Kyle Jones

Kyle Jones sent an email prior to the meeting to explain that he would not be in attendance.

6. Wastewater Screen Project Update – City Clerk Stegelmeier *ACTION ITEM*

City Clerk Stegelmeier directed the Council to the written update in the packet. She explained that the work is almost complete with the screen, HVAC and the electrical connection being the last items left to complete. City Clerk Stegelmeier explained that the Council has a copy of the budget and reminded them that the whole project was being funded by the American Rescue Act money from DEQ.

7. Comprehensive Plan Contract Discussion – City Clerk Stegelmeier, P&Z Administrator Bowersox *ACTION ITEM*

City Clerk Stegelmeier explained that Great West was amenable to the Council requests. They changed the wording so that the cost will not exceed the estimated cost of \$30,500. They also explained that they will list the items completed along with the hours it took to complete them. P&Z Administrator Bowersox explained that the schedule would change since it has taken some time for negotiations.

Councilman Scafe made a motion to approve the contract with Great West as presented. Councilman Kaelberer seconded the motion. The motion passed unanimously.

8. Council Schedule – City Clerk Stegelmeier *ACTION ITEM*

City Clerk Stegelmeier explained that with the schedule she included an email she received from the Idaho Transportation Department. They are asking if there are any transportation issues in our area that are state highway related – such as soft spot repair, guard rail, shoulder signage, frost heaves, etc. Please let him or City Clerk Stegelmeier know if you see any problems. Councilwoman Hansen asked about the stop sign installation within the City. City Clerk Stegelmeier explained that she will get a bid

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packet ready and try to go out to bid in the first part of 2025. There was also some confusion with the testing and DEQ. City Clerk Stegelmeier will work with the City’s Water Supervisor to get the problem worked out. City Clerk Stegelmeier then went over the schedule with the Council.

9. Executive Session – City Attorney Angell **ACTION ITEM**

I.C. 74-206 Certain City-related matters may need to be discussed confidentially as a matter of law (Acquisition of real property, personnel matters, attorney-client communications) subject to applicable legal requirements, the Council may enter executive session by roll call vote to discuss such matters.

(f) To communicate with legal counsel for the City of Ashton to discuss legal ramifications of and legal options for pending litigation.

Councilwoman Hansen made a motion to enter executive session. Councilman Kaelberer seconded the motion. Mayor Mattingly called for a roll call vote. Councilman Finley, aye; Councilman Scafe, aye and Councilman Kaelberer, aye. The motion was passed by a unanimous vote.

The Council entered executive session at 6:30 pm.

Councilwoman Hansen made a motion to exit executive session. Councilman Finley seconded the motion. The motion passed by a unanimous vote.

The Council exited Executive session at 6:35 pm.

10. ADJOURNMENT

Councilman Scafe made a motion to adjourn. Councilwoman Hansen seconded the motion. The motion passed unanimously.

The meeting ended at 6:37 pm.

Minutes respectfully submitted by Cathy Stegelmeier, City Clerk.

Attest

Cathy Stegelmeier
City Clerk

Tom Mattingly
Mayor