

MINUTES–CITY OF ASHTON

SPECIAL CITY COUNCIL MEETING

Wednesday, October 3, 2018

7:00 p.m.

714 Main (North Entrance)

*The purpose of the Agenda is to assist the Council and interested citizens in the conduct of the public meeting. Careful review of the Agenda is encouraged. Testimony from the public will be solicited for any item or issue listed under the category of **Public Hearings**. The Mayor will not normally allow audience participation at any other time. Idaho Law prohibits council action on items brought under this section except in an emergency circumstance.*

CALL TO ORDER & WELCOME

PRAYER OFFERED BY: Teddy Stronks
PLEDGE LED BY: Jerry Funke

In Attendance: Teddy Stronks, Teresa Hansen, Jerry Funke and Tom Mattingly.

Also in attendance: City Clerk Stegelmeier, Marvin Fielding, Lisa Smith, Rachel Hatton, Letha Whitmore and Jaden Jackson.

Mayor Stronks welcomed everyone and opened the meeting at 7:03 pm.

1. AMEND AGENDA

Mayor Stronks explained that Rachel Hatton with the Chamber needed to speak with the Council about the Community Review. He would like the Council to amend their agenda to include this item.

Councilwoman Hansen made a motion to amend the agenda to include Community Review – Rachel Hatton under NEW BUSINESS/PETITIONS. Councilman Funke seconded the motion. The motion passed.

2. CONSENT AGENDA: **ACTION ITEM**

Being considered routine by the City Council, these items will be enacted by one motion unless requested by a Councilman or a citizen that one or more items be removed for later discussion.

- A. **Minutes** – Approval of Meeting Minutes 9-12-2018, Special Meeting Minutes 9-24-2018
- B. **Treasurers Report** - As Submitted
- C. **Payables** – Bills for Council approval as a result of City expenditures
- D. **Employee Expenses** – As submitted

City Clerk Stegelmeier reported that as the meeting was early there was no Treasurer’s Report or Budget Report. There are also some bills that will need to be paid prior to the next meeting using the resolution in place to pay ongoing or normal expenditures (such as fuel and phone bills).

Councilwoman Hansen made a motion that the Consent Agenda be approved as presented. Councilman Mattingly seconded the motion. The motion passed unanimously.

3. ORDINANCE/RESOLUTION:

- A. Ashton Resolution 18-03 – City Records Retention Schedule

City Clerk Stegelmeier asked if the Council had any questions concerning the schedule. The Council liked the resolution and is happy to move on with organizing the records.

Councilwoman Hansen made a motion to adopt the schedule as presented. Councilman Mattingly seconded the motion. The motion passed unanimously.

4. NEW BUSINESS/PETITIONS:

Each speaker will be allowed a maximum of 5 minutes unless repeat testimony is requested by the Mayor/Council.

- A. Dogs & Kennel License – Letha Whitmore

Thanked the Council for the opportunity to speak to them. She would like to start a dialog to discuss dog issues. She has a neighbor who borders her property to the back of her home. The neighbor has several dogs and it has become a problem to enjoy her property with the smells and noise that the dogs make. They have had some instances of trouble with the dogs getting into her yard and frightening her grandchildren. She is specifically concerned about the part of the code that allows for non-commercial kennels. She wonders if her neighbors have this permit. City Clerk Stegelmeier reported that no one has applied for this sort of permit in quite a while. Letha is also concerned about enforcement. She asked Detective Owens if the owner had been cited when his dog was in

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the pound. Detective Owens said they had to pay the amount to get the dog from the pound but were not cited. Letha would like to know citing the owner if there is no permit. Detective Owens explained that he has had no complaints brought through the County to him. Letha explained that she has called the City Office. Detective Owens explained that Fremont County Dispatch has a system that logs time, place, etc. and starts an incident report. It would be better for Letha to call the Sheriff's office as the City office is not equipped with this system. There was more discussion concerning what should be necessary to have a non-commercial kennel. The discussion then turned to dog complaints and how much enforcement has been done. Detective Owens gave some examples of enforcement and explained that citizens have to stand up for their rights by making a statement to the police. There is no way to make a change without having these complaints and being able to follow through with a citation. The City Council would like to go over the dog ordinance and possibly work on the non-commercial kennel section.

B. Community Review – Rachel Hatton

Rachel Hatton is here to tell the Council about the community review. Back in February they applied for a Community Review with the Idaho Rural Partnership. They were approved. On the application form they were asked when they wanted to do the review. They chose the fall. The review is a community discussion in order to help in affecting the planning of their communities. There is a survey going out to all the residents in the Ashton area and then there will be a plan developed. It is done in Idaho communities under 2000 in population. They have met each Thursday morning and have conference calls with the Idaho Rural Foundation. It is a way to see where they are at and where they want to be in 10 years. There will be listening sessions on the 15th and 16th of this month. The book that is received at the end of the review is really neat. There will be conversations about what they liked and where to improve. Rachel would like to encourage the councilmembers to attend the listening sessions. The City's logo went out on the survey cards and it is a collaborative effort of several groups. There will be 8 different listening sessions but the Council only need to attend either the one at the Henry's Fork on the 15th or the one at the High School on the 16th. It is a great opportunity for Ashton and we will benefit from it. They are hoping that the City will donate to the \$5000 dollar of the review. The Council will need to discuss a donation. Mayor Stronks thanked Rachel for her time.

5. UNFINISHED/OLD BUSINESS:

Each speaker will be allowed a maximum of 5 minutes unless repeat testimony is requested by the Mayor/Council.

- A. Wastewater Project Phase I Progress Report – Marvin Fielding, City Clerk Stegelmeier **ACTION ITEM**
Marvin explained that the contractor has started placing the liner this week but had to shut down for wind. They are making good progress. The concern is that it is getting cold and the pond still needs to be filled to complete a seepage test. The canal company is concerned about keeping water in the ditch. It has to be completely full for the seepage test. If it is not done this fall then it will need to be done in the spring. The City would need to discharge one more winter. Permit expires in April 2019 and the pond ready to go for next season. Councilwoman Hansen's opinion is that the City will be forced to discharge through the winter. Councilman Mattingly inquired as to whether there is a fence planned on the bottom of the dike. The answer is yes, a five strand barb wire with alternating wood and steel posts. Councilman Mattingly is concerned that if they don't get the fence up before snow that it would be hard to keep snowmobilers out. Councilman Funke asked if the sod would be put on the face of the dike. It will and it will be seeded also. A pre-construction meeting was held on phase II of the project and the contractor hopes to start the end of October. They would like to complete the storm drain first to help with snow melt and then start in alleys. They will have some road crossings but they will fix them with ground asphalt.
- B. AURA Sidewalk Progress Report– Marvin Fielding, Rick Miller, Jaden Jackson, City Clerk Stegelmeier, City Attorney Angel **ACTION ITEM**

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The contractor is making good progress. They are planning for curb & gutter next week. Storm drain and conduit are in. The contractor has been very thankful for the City's help with the water line issue they had earlier in the project.

- C. City Park Project Bid Consideration – Marvin Fielding, Jaden Jackson, Pauline Johnson, City Clerk Stegelmeier, City Attorney Angel, **ACTION ITEM**

The Council received a copy of the bid sheet and discussed the bids. Harper Construction was low bid. The Council must decide now whether to do the whole project or do the phases as planned. The Council will do the phases as planned in order to make sure the sewer project will be funded. Councilwoman Hansen expressed concern that the City has been doing a lot of projects and needs to make sure that they are funded. Harper Construction will start and then have a winter shutdown and then finish in the spring.

Councilman Mattingly made a motion to accept base bid from Harper Construction. Councilman Funke seconded the motion. The motion passed unanimously.

- D. Nielson Lease – City Clerk Stegelmeier

City Clerk Stegelmeier has not heard from Renn Nielson on this lease.

6. REGULAR BUSINESS/EMPLOYEE REPORTS:

- A. Scheduling – City Clerk Stegelmeier **ACTION ITEM**

City Clerk Stegelmeier went over the schedule with the Council.

7. COUNCIL DISCUSSION:

Councilmembers will bring items to be discussed with the other Councilmembers & Mayor. No action should be taken on these items as they have not been specifically listed on the agenda.

The Council discussed the dog ordinance and working on it. Detective Owens again explained that the Sherriff's office has the software that helps to keep the complaints tracking well. He did however reiterate that the complainant would need to make a statement. If you feel something is infringing on your rights, call it in.

Sheryl why the Sherriff's office would be called since the dog ordinance is a city ordinance. Detective Owens explained that when a complaint is called into the Sherriff's office, they put the incident into a computer system and helps with dispatching. If you call the City – it doesn't go into that system and tracking it can be a problem.

8. ADJOURNMENT:

Councilwoman Hansen made a motion to adjourn. Councilman Funke seconded the motion. The motion passed unanimously.

NEXT MEETING

- ◆ Special Council 7:00 p.m. – Wednesday, November 14, 2018, Council Chambers, Ashton City Building – 714 Main, Ashton.
- ◆ Questions concerning items appearing on these Agendas or requests for accommodation of special needs to participate in the meetings should be addressed to the Office of the City Clerk or call 208-652-3987.

Minutes respectfully submitted by Cathy Stegelmeier, City Clerk.

Attest:

Cathy Stegelmeier
City Clerk

Theo R. Stronks
Mayor