

# Aston Urban Renewal Agency

## Meeting Minutes

*March 28, 2018*

*Ashton, Idaho*

Chairman Sara Bowersox called the meeting to order at 4:30 PM

### Attendance:

*Board Members:* Sara Bowersox, Mark Chandler, and Teddy Stronks, Stacy Dexter

*Visitors:* John Scafe

*Administrative Support:* Katie Cook from ECIPDA

### Presentation of Financial Year 2017 Audit:

Sheri Poulsen of Jensen Poulsen & Company presented the audit report via phone. The independent auditor's report is of an unmodified, clean opinion. There are no material adjustments to be made. Teddy Stronks made a motion to accept the FY 2017 audit and the audit letter, which was seconded by Mark Chandler. The motion passed unanimously.

### Approval of Meeting Minutes:

Chairman Sara Bowersox asked for a motion to approve last meeting's minutes. Teddy Stronks made a motion to approve the meeting minutes. Stacy Dexter seconded the motion and it passed unanimously.

### Consideration of Invoices:

Katie Cook presented the invoices to be paid. The first was a contract with Grover Landscape in the amount of \$45/week for 28 weeks (aprox. \$1,260), lawn dethatching for \$85, 4 applications of fertilizer and broadleaf control at \$50 an application (\$200/year), plant bed weeding at \$30/hour bimonthly, irrigation repair at \$40 an hour, irrigation startup \$40 and winterization \$80 to care for the pocket park for the year of 2018. Before the park is deeded to the city, Grover Landscape will be given a 30-day notice of the cancelation of services if the city wishes to care for the park independently.

The first invoice was to Targhee publishing for \$47.73 for publishing the notice of the public hearing for the annual report. Also, for Targhee publishing in the amount of \$27.73 for the annual report post-approval publication. The next invoice was from Jensen Poulsen and Co. FY2017 audit for \$1,260. The city of Ashton also needs to be paid \$63.57 and ECIPDA for administrative fees from October 1<sup>st</sup> through December 31<sup>st</sup> in the amount of \$1,136. Mark Chandler made a motion to pay the invoices as presented and Stacy Dexter seconded the motion, which passed uncontested.

As a point of information, Katie Cook presented the bank statements, so the board would be aware of the accounts. The Downtown Main Street District has a balance of \$209,955.00 and

the Park District has a balance of \$27,098.00.

### Public Hearing 2017 Annual Report:

Chairman Sara Bowersox opened the public hearing for comments on the annual report. Katie Cook gave an overview of the annual report to the members of the board and any other audience members. Once Katie completed the overview of the report, Sara opened the floor to comments, first from the board and then from the audience. No comments were made, and Sara then closed the public hearing. Teddy Stronks made a motion to approve the 2017 annual report and Mark Chandler seconded the motion which passed unanimously.

Chairman Sara Bowersox presented the Annual Report resolution 2018-01 and Teddy Stronks made a motion to read the resolution by title only and Stacy Dexter seconded the motion which passed unanimously. Chairman Sara Bowersox presented the Resolution 2018-01. Teddy Stronks made a motion to approve the Annual Report resolution 2018-01 and Mark Chandler seconded the motion. The motion passed uncontested.

### Project Update and Potential Projects

#### A. Pocket Park

##### 1. Sculpture:

The expected completion of the sculpture is in either July or August.

### Potential Project Discussion:

Teddy Stronks has been applying for various grants working in conjunction with Rick Miller of the Development Company to fund a renovation of the tennis courts. Teddy will also look into what it would cost to fund a pothole repair near the plaza since the requests for grants for the repair were denied. He will bring more information to the next meeting.

### Other Business:

### Set Next Meeting Date:

The next meeting was set for Thursday, April 26th at 4:30 pm.

### Adjournment:

Teddy Stronks made a motion to adjourn the meeting, Mark Chandler seconded the motion and it was passed unanimously. The meeting was adjourned at 5:15 pm

Meeting minutes prepared by: Hannah McDonald

Minutes Accepted by:

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Sara Bowersox, Chairman