

**Ashton Urban Renewal Agency**  
**Meeting Minutes**  
**November 30, 2016**  
**Ashton, Idaho**

Chairman Mark Chandler called the meeting to order about 4:35 PM.

**Attendance**

Board Members: Mark Chandler, Devin Burton  
Visitors: Sara Reinke, Garth Blanchard, Michelle OMalley, Tim Maurer  
Via Phone: Stacy Dexter, Teddy Stronks  
Administrative Support: Katie Cook from ECIPDA

**Approval of Meeting Minutes**

Mark Chandler motioned to approve the meeting minutes from October 13, 2016. Stacy Dexter seconded the motion and the motion passed unanimously.

**Consideration of Invoices**

Katie Cook addressed the invoice as an optional invoice for \$190 for the Redevelopment Association of Idaho. These funds go towards any legislative issues, these funds can be used for legalities against Urban Renewals. The board decided to wait on the invoice for the next meeting. Katie will find out if the invoice is required.

**Project Discussion**

**Henry's Fork Foundation**

An invoice for the Asbestos removal was presented totaling \$35,140.70. The board discussed the amount they would be willing to pay for asbestos removal and lead paint removal. Devin Burton addressed previous meeting minutes and spoke of how the public's best interest would be that of the asbestos removal. If the lead paint needs to be revisited the board can in the future. The total amount is \$32,627.85 that would be going towards the asbestos removal. Teddy Stronks made a motion to approve the amount of \$32,627.85 towards asbestos removal. Mark Chandler seconded the motion and it passed unanimously.

Tim Maurer addressed the board and stated his thanks and appreciation for helping with Henry's Fork. Katie will send the check directly to Tim Maurer.

**Pocket Park**

There were concerns with the installation of the benches and the pavers. Some pavers were cracked during the installation. Mark Chandler stated that the board can contact the bench maker about the warranty on the finish and replace the bricks in Spring.

***-Community Christmas Tree***

Devin Burton made a motion to approve and authorize the community Christmas tree and to authorize the Rotary nativity to establish itself in the pocket park for the holiday season. Mark

Chandler seconded the motion and it passed unanimously. Next year the board will discuss getting power at the pocket park.

### **Museum**

Mark Chandler stated that the Museum is outside of the district and therefore the UAR cannot help fund this project. Sara Reinke stated that there was only a certain percentage that could be added to a prior existing district, when they did this they had to parcel out other buildings.

### **Other Business**

#### **Signature Cards**

Mark Chandler made a motion to add Devin Burton on the signature cards. Teddy Stronks seconded the motion and it passed unanimously.

#### **Audit Engagement Letter**

Katie Cook addressed the audit engagement letter, no changes have been made, the letter needs to be signed by the board for the auditors to move forward. The audit engagement services are a total of \$1,200. Teddy Stronks made a motion to pay the \$1,200 to the auditors, Devin Burton seconded the motion and it passed unanimously.

#### **Trash Cans**

Michelle OMalley addressed the trash cans at the pocket park and asked who is responsible for emptying the trash cans. Stacy Dexter stated that there should have been a maintenance plan in place. Garth Blanchard stated that it would cost less than \$6,000 per year to maintain the park. Sarah Reinke stated that it can be looked into to see how the community takes care of different events. Devin Burton motioned to approve the board to visit with community members to see who will empty trash cans and how trash cans are emptied when other events take place. Mark seconded the motion and it passed unanimously.

Michelle OMalley stated that the benches were not installed according to the instructions read in the previous meeting. Katie Cook stated that the instructions were an idea as the benches were not sent with instructions. Teddy Stronks stated that the benches are secure, the team drilled holes and put rebar down with anchor bolts to attach to the ground. The garbage cans have been poured with cement and have foundation bolts. Michelle OMalley asked if there will be long term problems if the manufacturing instructions weren't followed. It is believed that there shouldn't be a problem as Teddy Stronks called and it was approved by the installer.

Mark Chandler made a motion to adjourn the meeting, Devin Burton seconded the motion and it passed unanimously.

### **Adjournment/Next Meeting Date**

The meeting adjourned at 5:07pm.

Meeting minutes prepared by Florencia Lambert

Minutes accepted by:

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Mark Chandler, Chairman