

**Ashton Urban Renewal Agency**  
**Meeting Minutes**  
**October 13, 2016**  
**Ashton, Idaho**

Chairman Mark Chandler called the meeting to order about 4:30 PM.

**Attendance**

Board Members: Mark Chandler, Mayor Teddy Stronks, Devin Burton and Sara Bowersox

Visitors: Sara Reinke, Tom Howell, Garth Blanchard, Michelle OMalley, Sheryl Hill, Dave Jacobsen, Brandon Hoffner

Administrative Support: Katie Cook from ECIPDA

**Approval of Meeting Minutes**

Mark Chandler motioned to approve the meeting minutes from August 15, 2016. Sara Bowersox seconded the motion and the motion passed unanimously.

**Consideration of Invoices**

Katie Cook presented the first two invoices, which had already been approved for payment, \$6955.00 to Grover Landscape and the monthly bill from the City of Ashton for \$170.07. Two other invoices were presented for approval and payment: Quarterly admin dues from ECIPDA for \$2,580.85 and Elam & Burke for \$552.00. Mark Chandler made a motion to approve the payment of invoices. Devin Burton seconded the motion and it passed unanimously.

**Project Discussion**

Chairman Mark Chandler made a motion to amend the agenda to move the library sign up in the order. Sara Bowersox seconded the motion and it passed unanimously.

**Library Sign**

Dave Jacobsen addressed the board and let them know that a sign was donated to the Chamber of Commerce as an informational sign for the community. After much discussion it would be best if the library board owned it, they spoke to the library board who then approved and agreed to put the sign in front of their building. Dave spoke to a sign company, Fast Sign, to discuss what would need to be done to make the sign useful to the community. They decided it would be easier to put new vinyl on the sign, and they fixed the rails that were loose and held the letters to the sign. So far only \$450.00 has been raised for the sign. The Rotary Club has decided to do a lot of the work themselves, as originally the sign was going to cost \$3,500. This option will be easier and have people who will donate the labor. They will be putting a pole in first and then welding the sign to it. Dave has been waiting for Fast Signs for the price on the pole, so far the work that has been completed comes to approximately \$825.00. The pole is a 14-foot pole; the price is not yet known but a rough estimate has been given of \$800 to \$1,000. The pole needs to be 14 feet as it will be able to withstand the weight of the sign. Currently the project cost is at \$1,800 to \$2,000 not including the cement. Dave asked if there was a possibility for Ashton

URA to help support the project by funding some money. Mark Chandler made a motion to put \$3,000 towards a new sign. Sara Bowersox seconded the motion and it passed unanimously. Mark Chandler made a motion to go back in order on the agenda. Sara Bowersox seconded the motion and it passed unanimously.

Brandon Hoffner updated the board on the hospital building and let them know that the asbestos is 98% removed, the only thing remaining is on the header piece, if this is removed it will be opened to the weather in winter. This can be done personally if it is disposed of correctly. \$30,000 was what was previously estimated for the asbestos and the lead paint. The asbestos will be a little more due to the old cafeteria having several layers of flooring which had more asbestos that was not in the original estimate. Brandon Hoffner will request a final invoice from Idaho Abatement and will bring back to the board to discuss. The lead paint is behind schedule as there is currently no appropriate equipment that can be used. The estimate for lead paint removal is expected to remain the same at \$10,000. Brandon Hoffner asked if there were any questions, no questions were asked. Brandon can e-mail the invoices to Katie Cook, if the invoice is anything above of what was discussed it will need to be brought to the board for a motion.

### **Pocket Park**

Curtis, the installer from Lucky Dog, had several concerns regarding the installation of the benches and garbage receptacles. For the anchor bolt to be effective it needs to be concrete or have a concrete company install piers that would allow the anchor bolt to go into that. Big piers will shift over time but he has done it before and it has worked in the past. Curtis can help with the installation of the benches and garbage cans on Saturday, October 22. He stated that if it was Scouts it would take four to eight Scouts. This would take about four to six hours depending on who is there. A hammer drill with the size of anchor head, and redhead anchor bolts would be the only materials that would need to be purchased. The board needs to provide the manpower. Katie will provide Teddy Stronks with Curtis' information so he can discuss which route they will be taking for the anchor bolt. Mark Chandler made a motion to cover any extra expenses for the installment of the benches, for the hardware and the deck ports. Sara Bowersox seconded the motion and it passed unanimously.

### **Museum**

Tom Howell stated that the paperwork hasn't been finalized on the purchase agreement of the property, but a down payment has been made. They would like to turn it over to the Fremont County Historical Society. Tom Howell would like to re-approach the Commissioners and ask for \$1,000 a year to cover utilities and the base cost. The building is being purchased through a non-profit organization, if utilities and base cost are not carried by the Historical Society or the Commissioners, Tom Howell will take care of the other expenses. The building needs to be refurbished, the top priorities are to fix the doors and install an ADA bathroom. To remodel there is an estimate of \$3,000 to \$5,000 minimum. Bringing a museum to Main Street will help vitalize the town, the board can help with the project as long as it is in the district, but nothing can be done until there are solid project plans and estimation quotes for the museum. The board will need to consult the attorneys to make sure it is a positive project for the board to help.

### **Other Business**

N/A

## Next Meeting Date

The next meeting date was set for November 30, 2016 at 4:30 pm.

Meeting minutes prepared by Florencia Lambert

Minutes accepted by:

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Mark Chandler, Chairman